

Bus Driver Instructor Recertification Application

Instructions: Completed application, attachments, and applicable fees must be mailed to the Office of School Transportation (OST) at 825 Riverside Parkway, Suite 110, West Sacramento, CA 95605. Application packets may not be submitted electronically.

Applicant Information

Name: _____ County: _____

Home Address: _____ City and ZIP: _____

Phone Number: _____ Personal Email: _____

Employer Information

Independent Instructor Instructor ID Number: _____

Primary Employer: _____ County: _____

Work Address: _____ City and ZIP: _____

Work Phone: _____ Work Email: _____

Instructor Rating

Instructions: Check a box from each column for the vehicle type and instructional limitations with which you intend to recertify.

- | | |
|--|---|
| <input type="checkbox"/> School Bus | <input type="checkbox"/> A - No Instructional Limitations |
| <input type="checkbox"/> School Pupil Activity Bus | <input type="checkbox"/> B - Behind-the-Wheel Only |
| <input type="checkbox"/> Transit Bus | <input type="checkbox"/> C - Classroom Only |
| <input type="checkbox"/> Farm Labor Vehicle | <input type="checkbox"/> D - Shall Not Document Training |

Confirmation

Instructions: Signature certifies that the information provided in this application is complete and accurate. Signature must be handwritten.

Applicant Signature: _____ Date: _____

Required Attachments Checklist

Instructions: Please use the checklist below to ensure that you have included all required items with your completed application. Copies of credentials must be legible and display both the front and back when appropriate. Application and testing fees may be paid by check or money order, made out to "California Department of Education" or "CDE" and mailed to the Office of School Transportation at 825 Riverside Parkway, Suite 110, West Sacramento, CA 95605. Cash payments and purchase orders are not accepted. Your Instructor Certificate (ID card) will be returned to you, or a new one provided, upon successful recertification.

- Application fee of \$35
- Testing fee of \$750
- CDE Instructor Certificate (ID card)
- Copy of CDE Training Certificate Form T-01
- Copy of commercial driver license
- Copy of California Special Driver Certificate
- Copy of Medical Examiner's Certificate
- Copy of first aid certificate (if applicable)
- Department of Motor Vehicles (DMV) Driver Record printout (no older than 30 days)