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For more information regarding the content of this material, please contact the Charter Schools Division by phone at 916-322-6029 or by email at charters@cde.ca.gov.

Nonclassroom-Based Funding Determination Form - Fiscal Year 2022-23
Charter Schools Division
Revised December 2022

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Nonclassroom-Based Funding Determination Form - Fiscal Year 2022-23

Information collected on this form is pursuant to *California Code of Regulations*, Title 5 (5 CCR).
Instructions for completing this form can be found on the California Department of Education (CDE)
website at <https://www.cde.ca.gov/sp/ch/nclrbifunddet.asp>.

Users should download and save the PDF prior to entering data into the form. The recommended program for completing the form is Adobe Acrobat Reader DC. Completing the form using the web browser may result in errors.

Section I. Charter School Information (Complete fields 1-18) 5 CCR 11963.3(a)(1) to (4)

1. Charter School Name

2. Charter School Authorizer

3. Charter School Number 4. CDS Code

5. Street Address

6. City 7. County 8. Zip Code

9. Contact Name 10. Title

11. Phone Number ext. 12. Email

13. Grade Levels Served 14. Date Charter Expires (MM/DD/YYYY)

15. Funding Level Requested (Select one) 100% 85% 70%

16. Years Requested (Select one) 2 3 4 5

17. Funding Determination Period Requested FY to

18. Charter School Deadline - Select one

Due Date: 12/1/22 To be heard at the March State Board of Education (SBE) meeting

Due Date: 2/1/23 To be heard at the May SBE meeting

Other Funding Determination (Specify in Section VI.3) Source Data FY

- For an existing charter school that does **not** have an active funding determination, please use current-year budget data as the source data to complete the form.
- For an existing charter school with a funding determination that expires at the end of FY 2022-23, use FY 2021-22 audited financial data.
- If an existing charter school with a funding determination misses the February 1 deadline, the governing board of the charter school's authorizing local educational agency will need to request a waiver to submit a late funding determination request. The SBE may approve such waivers under the general authority, under California *Education Code (EC)* sections 33050-33053. Additional information regarding the waiver process is located on the CDE Waivers web page at <https://www.cde.ca.gov/re/lr/wr>.

Section II. Financial Information (Complete sections A, B, D, and E)

A. Total Resources (Complete lines A.1.a to A.1.d)

1. Revenues and Other Resources	5 CCR 11963.3(a)(5)(A) and (6)
a. Federal Revenues	\$60,743
(i) Enter amount of Public Charter Schools Grant Program included under Federal Revenues (Line A.1.a)	_____
b. State Revenues	\$2,377,353
c. Local Revenues	(\$64,169)
d. Other Financing Sources	\$0
e. Total Revenues (Sum of lines A.1.a to A.1.d)	\$2,373,927

B. Total Expenditures and Other Uses (Complete lines B.1 to B.4)

1. Instruction and Related Services	5 CCR 11963.3(a)(5)(B) and (6)
a. Salaries and Benefits	
(i) Certificated	\$1,122,186
(ii) Classified	\$302,147
b. Books, Supplies, and Equipment	\$29,494
c. Services and Other Operating Costs	
(i) Contracts for Instructional Services	\$20,940
(ii) Contracts for Instructional Support	\$5,000
(iii) All Other Instruction Related Operating Costs	\$188,472
d. Total Instruction and Related Services	\$1,668,239
2. Operations and Facilities	5 CCR 11963.3(a)(5)(C) and (6)
a. Salaries and Benefits	
(i) Certificated	\$0
(ii) Classified	\$48,611
b. Books, Supplies, and Equipment	\$7,015
c. Services and Other Operating Costs	\$75,600

B. Total Expenditures and Other Uses (Complete lines B.1. to B.4), continued

d. Facility Acquisition and Construction

e. Total Operation and Facilities

\$131,226

f. Allowable Facility Costs

5 CCR 11963.3(b)(7)

(i) Enter the total facility square footage occupied by the charter school

8,700 sqft.

(ii) Enter the total Classroom-Based P-2 ADA reported in the prior FY. DO NOT INCLUDE NCB ADA

(iii) Enter the total Student Hours attended by the NCB pupils at the school site in the prior FY

9,512

(iv) Calculated Facilities Costs
 Lesser of line B.2.e or [(B.2.fii+(B.2.fiii/868))*1000

\$10,958.53

Allowable (Lesser of line B.2.e or B.2.fiv)

\$10,958.53

3. Administration and All Other Activities

5 CCR 11963.3(a)(5)(D) and (6)

a. Salaries and Benefits

(i) Certificated

\$190,176

(ii) Classified

\$67,199

b. Books, Supplies, and Equipment

\$2,593

c. Services and Other Operating Costs

(i) Contracts for Other Administrative Services

(ii) Supervisorial Oversight Fee

(iii) All Other Administration and Other Activities, Services and Operating Costs

\$1,580

d. Total Administration and Other Activities

\$261,548

4. Other Outgo and Other Financing Uses

5 CCR 11963.3(a)(5)(E) and (6)

a. Debt Service

b. Transfers to local educational agencies

\$119,807

c. All Other Transfers and Outgo

Note - This must not be a negative value.

d. Total Other Outgoing and Other Financing Uses

\$119,807

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B. Total Expenditures and Other Uses, continued

5. Total Expenditures \$2,180,820
(Sum of lines B.1.d, B.2.e, B.3.d, and B.4.d)

C. Revenues Over Expenditures - Surplus or (Deficit)

(Line A.1.e minus Line B.5) \$193,107

D. Fund Balance (Complete line D.a)

a. Enter Beginning Fund Balance (July 1) 5 CCR 11963.3(a)(5)(A) \$1,781,173

b. Ending Fund Balance - June 30 (Line C plus Line D.a) \$1,974,280

E. Reserves (Complete lines E.a. to E.e)

If reserves in line E.a or E.b are more than \$50,000 or over 5% of total expenditures, provide an explanation in Section III.6, pursuant to 5 CCR 11963.3(a)(5)(F).

	% of Expenditures	
a. Designated for Economic Uncertainties	5%	\$110,000
b. Facilities Acquisition or Capitol Projects	61%	\$1,328,000
c. Reserves Required by Charter Authorizer	0%	
d. Other Reserves (Explain in Section III.5)	25%	\$536,280
e. Unassigned/Unappropriated Fund Balance	0%	
f. Total (Sum of lines E.a to E.e)	91%	\$1,974,280

Note - Line E.f must agree with Line D.b

Section III. Supplemental Information (Complete lines 1 through 8)

1. Pupil to Teacher Ratio (PTR), pursuant to EC Section 51745.6 and 5 CCR Section 11704

a. Enter the charter school's PTR: 0.00:1 8.25

b. If the charter school's PTR in line III.1.a exceeds 25:1, enter the name of the largest unified school district in the county or counties in which the charter school operates:

c. Enter the PTR for the unified school district listed on line III.1.b: 0.00:1 25.5

2. Did any entity receive \$50,000 or more OR 10% or more of total expenditures (Line B.5) in the FY 2021-22 OR will receive in the FY 2022-23? (5 CCR 11963.3[b][3]) Yes
 No

If yes to line III.2, list the name of each entity and the cumulative amount received by each entity in Box 2.a on Page 5. Are contract payments made by the charter school based on specific services rendered or upon an amount per unit of average daily attendance (ADA) or some other percentage of the charter school's revenues, enrollment, etc? If yes, identify on Page 5 Box 2.a.

3. List the charter school's CURRENT governing board pursuant to 5 CCR Section 11963.3(b)(4).

Name and Title of Board Member	Board Member Type (Parent, teacher, etc)	How was this member selected?	Is the member affiliated in any way with any entity listed in Section III.2?	Board Member Term (From MM/YY to MM/YY)
GUS AMOS	BOARD MEMBER	ELECTION	<input type="checkbox"/> No	2020-2024
CLAUDIA HODSON	BOARD MEMBER	ELECTION	<input type="checkbox"/> No	2020-2024
	BOARD MEMBER	ELECTION	<input type="checkbox"/> No	2018-2022
	BOARD MEMBER	ELECTION	<input type="checkbox"/> No	2018-2022
	BOARD MEMBER	ELECTION	<input type="checkbox"/> No	2018-2022
			<input type="checkbox"/>	
			<input type="checkbox"/>	
			<input type="checkbox"/>	
			<input type="checkbox"/>	
			<input type="checkbox"/>	

Has the governing board adopted and implemented conflict of interest policies and procedures? Yes No

For any governing board member identified as affiliated with any entity reported above in Section III.2, explain the nature of the affiliation below. Attach an extra sheet if necessary.

4. If transfers are reported on lines B.4.b or B.4.c, describe the nature of the transactions and identify the accounts or entities involved in the transfers pursuant to 5 CCR Section 11963.3(b)(5).

B.4.b	<input type="text" value="\$119,807"/>	<input type="text" value="INDIRECT COSTS"/>
B.4.c	<input type="text"/>	

5. If "Other Reserves" are reported on line E.d, explain the purpose for these reserves.

Reserves in Line E.d	<input type="text" value="RESERVED FOR CASH FLOW 3 FULL MONTHS OF EXPENDITURES"/>
E.d	

6. If reserves reported on line E.a (designated for economic uncertainties) OR E.b (facilities acquisition or capital projects) exceed the greater of \$50,000 or 5% of total expenditures, explain the need for such excess reserves.

E.a

Percentage

E.b

Percentage

We are saving to renovate our current building OR acquire our own building in Armona where the District is located. Currently Crossroads is renting a facility in the neighboring city of Hanford and it does not fully meet the needs of our students or our program.

7. Enter the average daily attendance (ADA).

FY 2021-22 P-2 ADA (0.0)

FY 2022-23 P-2 ADA (0.0)

8. Enter the full-time equivalent (FTE) employees working at the charter school that possess a valid teaching certificate, permit, or other document equivalent to that which a teacher in other public schools would be required to hold issued by the Commission on Teacher Credentialing and who work in the charter school in a position required to provide direct instruction or direct instructional support to students, pursuant to 5 CCR Section 11963.3(b)(8).

FY 2021-22 FTE (0.0)

FY 2022-23 FTE (0.0)

Section IV. Nonclassroom-Based Virtual or On-line Charter Schools (Complete lines 1 and 2)

1. Is this charter school a virtual or on-line charter school as defined in 5 CCR Section 11963.5? (A virtual or on-line charter school is one in which at least 80% of teaching and student interaction occurs via the Internet.) Yes No

2. If yes to line IV.1, can the charter school demonstrate compliance with 5 CCR sections 11963.5(b)(2) to (8)? Yes No N/A

Section V. Calculated Funding Determination Percentage

1. Percent spent on Certificated Employee Salaries and Benefits to Total Public Revenues 5 CCR 11963.3(c)(1)

Certificated Salaries and Benefits costs Line B.1.a(i)/Federal Revenues Lines A.1.a - PCSGP A.1.a(i) + State Revenues A.1.b

2. Percent spent on Instruction and Related Services to Total Revenues 5 CCR 11963.3(c)(2)

Instructional and Related Services costs Line B.1.d + Allowable Facilities costs 2.f.(iv)/Total Revenues Line A.1.e

Funding Determination Criteria	
If the percentages from lines V.1 or V.2 do not meet the spending criteria of the funding level requested as shown below, complete Section VI to provide mitigating circumstances for consideration by the Advisory Commission on Charter Schools (ACCS) for making a recommendation other than one that results from the criteria specified in regulations.	
100%	1) Line V.1 must equal or exceed 40 percent, 2) Line V.2 must equal or exceed 80 percent, AND 3) Line III.1.a. PTR cannot exceed 25:1 OR the PTR on line III.1.c, the ACCS shall recommend approval at 100%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][3]).
85%	1) Line V.1 must equal or exceed 40 percent, AND 2) Line V.2 must equal or exceed 70 percent but less than 80 percent, the ACCS shall recommend approval at 85%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][2]).
70%	1) Line V.1 must equal or exceed 35 percent, AND 2) Line V.2 must equal or exceed 60 percent but less than 70 percent, the ACCS shall recommend approval at 70%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][1]).
Denied	1) Line V.1 is less than 35 percent, OR 2) Line V.2 is less than 60 percent, the ACCS shall recommend that the SBE deny the request, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][4]).

Section VI. Mitigating Circumstances (Complete lines 1-3 and attach any supporting documentation)

1. Explain why the charter school did not meet the criteria for the funding level requested. Include specific measures or actions taken by the charter school to comply.

During the 2020-2021 and 2021-2022 school years, restrictions set forth by the District and the State regarding Covid-19 restrictions greatly impacted the normal expenditures for Crossroads Charter Academy. In an effort to comply with the criteria for the funding level requested, we have re-written our LCAP to bring back and add additional resources and activities for our program. Now with the restrictions of Covid-19 behind us, we are able to bring back on-site classes, family and student activities, and professional development opportunities for staff including travel and conference. We have added 2 full time teachers, and 2 part time paraprofessional to further help students. We have outgrown the current building that we are in and are saving money to either renovate our current site, or build a site within the Armona Union Elementary School District boundaries.

2. List and explain the mitigating circumstance(s) to be considered by the CDE and ACCS.

See the attachments.

3. Provide any other pertinent information that may assist the CDE and ACCS in conducting a detailed review or develop a reasonable basis for a recommendation.

It is important to consider that during the 2021-2022 school year, all public schools offered independent study programs which greatly impacted our enrollment and need to purchase materials, supplies, and licenses for our students. It also reduced the need for some of our part-time teachers. It has been part of our plan to save money to either renovate our current school building or acquire a larger building to house our program. We are currently at our maximum capacity for staff and students and are unable to grow our program due to lack of space. The restrictions set forth by the District and State during the Covid-19 pandemic required a two year disruption of indoor and small group activities which greatly impacted some of our program offerings. Now that the restrictions are behind us we are moving forward with an updated LCAP to ensure we plan future expenditures appropriately.

Section VII. Certification (Review, sign, and date) 5 CCR 11963.3(b)(1)

I certify that:

1. The information provided is true and correct to the best of my ability and knowledge.
2. This charter school's nonclassroom-based instruction is conducted for and substantially dedicated to the instructional benefit of the school's students.
3. This charter school's governing board has adopted and implemented conflict of interest policies.
4. All of the charter school's transactions, contracts, and agreements are in the best interest of the school and reflect a reasonable market rate for all goods, services, and considerations rendered for or supplied to the school.

Dr. Xavier Pina

Enter Name of Charter School's Director, Principal, or Governing Board Chairperson

Superintendent

Title of Authorized Individual

Before certifying with electronic/digital signature below, please be sure to check all numerical entries and information provided, and save a copy of this form. Modifications to the information reported on this form cannot be made after the signature field below has been completed. If providing a wet signature instead of an electronic one, please date the signature.



Signature of Charter School's Director, Principal, or Governing Board Chairperson

Submit completed and electronically signed forms via email to FundingDeterminations@cde.ca.gov.

The CDE no longer requires the following documents:

- Hard copy of the FDF
- Hard or soft copy of the Conflict of Interest Policy

Therefore, please do not submit these documents to the CDE.

2. List and explain the mitigating circumstance(s) to be considered by the CDE and ACCS.

Due to the restrictions set forth by the state and our district during the Covid-19 Pandemic, the following items greatly impacted normal expenditures for Crossroads Charter Academy:

1. We have been setting aside funds for improvement of our facility (either the renovation of our current building or to purchase our own building) so we can expand our courses and student support offerings. Currently our building is not fully meeting the needs of our students.
2. Our sponsoring district did not allow travel for student educational field trips during the 2020-2021 and 2021-2022 school years.
3. No travel was allowed for professional development for the 2020-2021 and 2021-2022 school years which greatly limited our selection of professional development opportunities.
4. Our on-site construction classes, math classes, 3D Printing classes were canceled, thus materials and supplies for these courses were not purchased for the 2020-2021 and 2021-2022 school years. Because we didn't have any on-site courses, our total student hours by pupils (Section II.B.2.d) was significantly lower than in previous years.
5. Additional one time funding was received that had to be spent such as ESSER, A-G Grant, Extended Learning Opportunities Grant, and Educator Effectiveness Grant.
6. Due to supply chain issues we had items that were ordered that were never received, therefore orders were canceled.
7. Due to all public schools having to offer independent study for the 2021-2022 school year, our enrollment was slightly lower, which reduced our costs for student supplies such as licenses for curriculum, materials, supplies, teachers, etc.
8. Our most recent WASC Recommendations include the need for extensive professional development for our teachers and administration. The approval of these professional development opportunities was tabled until the 2022-2023 school year so we are a year behind in implementing these requirements. We are also utilizing consultants this school year to help us through our growth areas, although this work should have been started last year and was denied by the district due to COVID-19 restrictions. Both travel, conference, and bringing in consultants was denied until this school year.
9. Historically, ADA for Crossroads Charter Academy begins at much lower numbers that we have seen at P2. With these drastically fluctuating numbers, it makes it difficult to determine how much spending is appropriate each school year, especially when the prior-year ADA was at a standstill for non-seat based charters during the pandemic era.

Supporting evidence attached:

- Letter from Superintendent stating no travel was allowed
- Funding amounts from grants received

ARMONA UNION ELEMENTARY SCHOOL DISTRICT

11115 C Street · PO Box 368 · Armona, California 93202 · (559) 583-5000 Fax (559)-583-5004 · www.auesd.com

November 30, 2022

Dear CDE Charter School Division Representative,

The purpose of this letter is to serve as supporting documentation for Crossroads Charter Academy. Crossroads Charter Academy is in the process of submitting their Nonclassroom-Based Funding Determination Form for 2022-2023. There are specific mitigating factors that are referenced on the form. One of the mitigating factors is directly related to the impact of COVID beyond the March to June 2020 school closure.

For the 2020-2021 and for the 2021-2022 school years the Armona Union Elementary School District Board of Trustees and District Administration did not allow any type of travel for professional development for any employee. The focus of the district was to provide basic instructional services as mandated through legislation during the COVID-19 pandemic experience. Our COVID-19 mitigation protocols focused on keeping staff on site and available to provide instruction and support to students.

The decision of the AUESD Board of Trustees and District Administration directly impacted expenditures that would have contributed to meeting the 80% requirement for instruction and related services for 100% funding determination. Travel and attending professional development conferences has resumed for the 2022-2023 school year.

Should you have any additional questions, please contact me at (559) 583-5000 or by email at xpina@aesd.org.

Sincerely,


Xavier Pina, Ed.D.
Superintendent

Dr. Xavier Piña, Superintendent

Board of Trustees: *Gus Amos, Area 1 · Juan Tafolla, Area 2 · Lonnie Ransdell, Area 3*

Claudia Hodson, Area 4 · Ruby Johnson, Area 5

WHERE KIDS COME FIRST

Determination of Funding Request for
Crossroads Charter Academy, Charter #0571

10 Armona Union Elementary School District
Fiscal Year: 2022
Requested by susanf

Budget Report
From 7/1/2021 thru 6/30/2022

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11/30/2022 1:51:50PM

Fund: 0900 Charter Schools Fund

FD---RE---Y-GO---FN----OB-----SI--L1	Working	Current	Expended Year To Date	%	Encumbered	Unencumbered Balance	%
829000 All Other Federal Revenues							
0900-3216-0-0000-00000-829000-035-00	\$21,622.00	\$21,622.00	\$21,622.00	100.00	\$0.00	\$0.00	0.00
0900-3217-0-0000-00000-829000-035-00	\$4,962.00	\$4,962.00	\$4,962.00	100.00	\$0.00	\$0.00	0.00
0900-3218-0-0000-00000-829000-035-00	\$9,878.50	\$9,878.50	\$9,878.50	100.00	\$0.00	\$0.00	0.00
0900-3219-0-0000-00000-829000-035-00	\$24,280.00	\$24,280.00	\$24,280.00	100.00	\$0.00	\$0.00	0.00
Totals:	\$60,742.50	\$60,742.50	\$60,742.50	100.00	\$0.00	\$0.00	0.00
859000 All Other State Revenues							
0900-7412-0-0000-00000-859000-035-00	\$56,250.00	\$56,250.00	\$56,250.00	100.00	\$0.00	\$0.00	0.00
0900-7425-0-0000-00000-859000-035-00	\$1,494.00	\$1,494.00	\$1,494.00	100.00	\$0.00	\$0.00	0.00
0900-7426-0-0000-00000-859000-035-00	\$6,887.00	\$6,887.00	\$6,887.00	100.00	\$0.00	\$0.00	0.00
Totals:	\$64,631.00	\$64,631.00	\$64,631.00	100.00	\$0.00	\$0.00	0.00
**** 8000 Totals	<u>\$125,373.50</u>	<u>\$125,373.50</u>	<u>\$125,373.50</u>	<u>100.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00</u>
**** Total Income & Beginning Balance	<u>\$125,373.50</u>	<u>\$125,373.50</u>	<u>\$125,373.50</u>	<u>100.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00</u>

Determination of Funding Request for
Crossroads Charter Academy, Charter #0571

10 Armona Union Elementary School District
Fiscal Year: 2022
Requested by susanf

Budget Report

From 7/1/2021 thru 6/30/2022

Fund: 0900 Charter Schools Fund

FD---RE---Y-GO---FN---OB-----SI--L1	Working	Current	Expended		Encumbered	Unencumbered	
			Year To Date	%		Balance	%
0900-7425-0-0000-00000-979100-035-00	\$66,601.00	\$66,601.00	\$66,601.00	100.00	\$0.00	\$0.00	0.00
0900-7426-0-0000-00000-979100-035-00	\$6,900.00	\$6,900.00	\$6,900.00	100.00	\$0.00	\$0.00	0.00
**** Total Adjusted Beginning Balance	\$73,501.00	\$73,501.00	\$73,501.00	100.00	\$0.00	\$0.00	0.00
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>0.00</u>
974000 Legally Restricted Balance							
0900-7425-0-0000-00000-974000-035-00	\$56,876.79	\$56,876.79	\$56,876.79	100.00	\$0.00	\$0.00	0.00
Totals:	\$56,876.79	\$56,876.79	\$56,876.79	100.00	\$0.00	\$0.00	0.00
978000 Other Assignments							
0900-7412-0-0000-00000-978000-035-00	\$56,250.00	\$56,250.00	\$56,250.00	100.00	\$0.00	\$0.00	0.00
Totals:	\$56,250.00	\$56,250.00	\$56,250.00	100.00	\$0.00	\$0.00	0.00
**** 9000 Totals	\$113,126.79	\$113,126.79	\$113,126.79	100.00	\$0.00	\$0.00	0.00
**** 1000 - 9000	\$113,126.79	\$113,126.79	\$113,126.79	100.00	\$0.00	\$0.00	0.00