

County Code:

SELPA Name

SELPA Code:

## 2023–24 Infant Program Waiver Request Form

The number of instructional personnel services units (units) the special education local plan area (SELPA) has scheduled for release is provided on Lines 6(a)–(d) of the 2023–24 Infant Reallocation and Growth Report (<https://www.cde.ca.gov/fg/sf/ip/>). Refer to California *Education Code (EC)* Section 56432(g) to determine if the SELPA meets the waiver criteria. SELPAs seeking a waiver exemption from the release of Infant Program units pursuant to *EC* Section 56432(g) must provide programmatic justification for the waiver.

**If an exemption from the release of units is being requested, sign the certification accordingly and email the form to [PASE@cde.ca.gov](mailto:PASE@cde.ca.gov) by May 3, 2024.**

### Waiver Exemption from the Release of Units

If the SELPA indicated a sparsity status in the prior fiscal year, a “Yes” will appear on Line (1) of the 2023–24 Infant Reallocation and Growth Report.

Pursuant to *EC* Section 56432(g)(1), if a waiver request is approved, it will be valid for three fiscal years. SELPAs that had a waiver approved in the prior fiscal year may not need to submit a waiver request for the 2023–24 fiscal year. Refer to Lines 9(a)–(b) of the 2023–24 Infant Reallocation and Growth Report for a status of a waiver request for your SELPA. A SELPA that has a “Yes” on Line 9(a), Units to be Released, and a “No” appears on Line 9(b) may file a waiver request to avoid loss of units in the next fiscal year.

The SELPA must provide a programmatic justification for the waiver in the Programmatic Justification section below and attach additional pages as needed.

Programmatic justification must include: the number of units operated in each instructional setting; the locations of programs; staffing patterns; number of infants assigned to each unit; a description of hardships that may be caused by sparse, small school districts and isolated schools, or other reasons; and why infants will not be appropriately served if the units scheduled for release are not exempted from the waiver.

### Programmatic Justification

County Code:

SELPA Name:

SELPA Code:

### Certification

I certify that, to the best of my knowledge, the programmatic justification is complete and reported in accordance with all applicable laws.

SELPA Authorized Signature:

Date:

SELPA Contact Person:

Phone:

----- **For California Department of Education Use Only** -----

Partial Approval

Approved

Denied

Units to be Released	SDC	RSP	DIS
Balance of units to be released on 7/1/2024			
Number of units to be exempted from release			
Balance of units to be released			

Consultant Name:

Consultant Signature:

Date:

Manager Signature:

Date:

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