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For more information regarding the content of this material, please contact the Charter Schools Division by phone at 916-322-6029 or by email at [charters@cde.ca.gov](mailto:charters@cde.ca.gov).

## Nonclassroom-Based Funding Determination Form - Fiscal Year 2022-23

Information collected on this form is pursuant to *California Code of Regulations*, Title 5 (5 CCR). Instructions for completing this form can be found on the California Department of Education (CDE) website at <https://www.cde.ca.gov/sp/ch/nclrbifunddet.asp>.

**Users should download and save the PDF prior to entering data into the form. The recommended program for completing the form is Adobe Acrobat Reader DC. Completing the form using the web browser may result in errors.**

### Section I. Charter School Information (Complete fields 1-18) 5 CCR 11963.3(a)(1) to (4)

1. Charter School Name South Sutter Charter School
2. Charter School Authorizer Marcum-Illinois Union Elementary
3. Charter School Number 0724      4. CDS Code 51714070109793
5. Street Address 2452 El Centro Blvd
6. City East Nicolaus      7. County Sutter      8. Zip Code 95659
9. Contact Name Jodi Jones      10. Title CEO
11. Phone Number 8009794436      ext.      12. Email [jodi.jones@ieminc.org](mailto:jodi.jones@ieminc.org)
13. Grade Levels Served K-12      14. Date Charter Expires (MM/DD/YYYY) 06/30/2025
15. Funding Level Requested (Select one)  100%  85%  70%
16. Years Requested (Select one)  2  3  4  5
17. Funding Determination Period Requested      FY 2023-24      to      2024-25
18. Charter School Deadline - Select one
  - Due Date: 12/1/22 To be heard at the March State Board of Education (SBE) meeting
  - Due Date: 2/1/23 To be heard at the May SBE meeting
  - Other Funding Determination (Specify in Section VI.3) Source Data FY

- For an existing charter school that does **not** have an active funding determination, please use current-year budget data as the source data to complete the form.
- For an existing charter school with a funding determination that expires at the end of FY 2022-23, use FY 2021-22 audited financial data.
- If an existing charter school with a funding determination misses the February 1 deadline, the governing board of the charter school's authorizing local educational agency will need to request a waiver to submit a late funding determination request. The SBE may approve such waivers under the general authority, under California *Education Code (EC)* sections 33050-33053. Additional information regarding the waiver process is located on the CDE Waivers web page at <https://www.cde.ca.gov/re/lr/wr>.

**Section II. Financial Information (Complete sections A, B, D, and E)**

**A. Total Resources (Complete lines A.1.a to A.1.d)**

1. Revenues and Other Resources	5 CCR 11963.3(a)(5)(A) and (6)	
a. Federal Revenues		\$1,450,726
(i) Enter amount of Public Charter Schools Grant Program included under Federal Revenues (Line A.1.a)	_____	
b. State Revenues		\$31,112,238
c. Local Revenues		\$2,451,965
d. Other Financing Sources		_____
e. Total Revenues (Sum of lines A.1.a to A.1.d)		\$35,014,929

**B. Total Expenditures and Other Uses (Complete lines B.1 to B.4)**

1. Instruction and Related Services	5 CCR 11963.3(a)(5)(B) and (6)	
a. Salaries and Benefits		
(i) Certificated		\$13,031,576
(ii) Classified		\$1,195,564
b. Books, Supplies, and Equipment		\$2,924,643
c. Services and Other Operating Costs		
(i) Contracts for Instructional Services		\$4,777,227
(ii) Contracts for Instructional Support		\$1,465,306
(iii) All Other Instruction Related Operating Costs		\$1,110,990
d. Total Instruction and Related Services		\$24,505,306
2. Operations and Facilities	5 CCR 11963.3(a)(5)(C) and (6)	
a. Salaries and Benefits		
(i) Certificated		_____
(ii) Classified		_____
b. Books, Supplies, and Equipment		_____
c. Services and Other Operating Costs		_____

**B. Total Expenditures and Other Uses (Complete lines B.1. to B.4), continued**

d. Facility Acquisition and Construction		
e. Total Operation and Facilities		
f. Allowable Facility Costs	<b>5 CCR 11963.3(b)(7)</b>	
(i) Enter the total facility square footage occupied by the charter school		_____ sqft.
(ii) Enter the total Classroom-Based P-2 ADA reported in the prior FY. DO NOT INCLUDE NCB ADA		_____
(iii) Enter the total Student Hours attended by the NCB pupils at the school site in the prior FY		_____
(iv) Calculated Facilities Costs Lesser of line B.2.e or [(B.2.fii+(B.2.fiii/868)]*1000		<input type="text" value="\$0.00"/>
Allowable (Lesser of line B.2.e or B.2.fiv)		<input type="text" value="\$0.00"/>
<b>3. Administration and All Other Activities</b>	<b>5 CCR 11963.3(a)(5)(D) and (6)</b>	
a. Salaries and Benefits		
(i) Certificated		<u>\$233,258</u>
(ii) Classified		<u>\$489,266</u>
b. Books, Supplies, and Equipment		<u>\$150</u>
c. Services and Other Operating Costs		
(i) Contracts for Other Administrative Services		<u>\$50,827</u>
(ii) Supervisorial Oversight Fee		<u>\$240,365</u>
(iii) All Other Administration and Other Activities, Services and Operating Costs		<u>\$1,862,854</u>
d. Total Administration and Other Activities		<input type="text" value="\$2,876,720"/>
<b>4. Other Outgo and Other Financing Uses</b>	<b>5 CCR 11963.3(a)(5)(E) and (6)</b>	
a. Debt Service		<u>\$41,037</u>
b. Transfers to local educational agencies		_____
c. All Other Transfers and Outgo		_____
<b>Note - This must not be a negative value.</b>		_____
d. Total Other Outgoing and Other Financing Uses		<input type="text" value="\$41,037"/>

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B. Total Expenditures and Other Uses, continued

5. Total Expenditures \$27,423,063  
(Sum of lines B.1.d, B.2.e, B.3.d, and B.4.d)

C. Revenues Over Expenditures - Surplus or (Deficit)

(Line A.1.e minus Line B.5) \$7,591,866

D. Fund Balance (Complete line D.a)

a. Enter Beginning Fund Balance (July 1) 5 CCR 11963.3(a)(5)(A) \$15,527,499  
b. Ending Fund Balance - June 30 (Line C plus Line D.a) \$23,119,365

E. Reserves (Complete lines E.a. to E.e)

If reserves in line E.a or E.b are more than \$50,000 or over 5% of total expenditures, provide an explanation in Section III.6, pursuant to 5 CCR 11963.3(a)(5)(F).

	% of Expenditures	
a. Designated for Economic Uncertainties	5%	\$1,371,153
b. Facilities Acquisition or Capitol Projects	4%	\$1,000,000
c. Reserves Required by Charter Authorizer	0%	
d. Other Reserves (Explain in Section III.5)	30%	\$8,226,919
e. Unassigned/Unappropriated Fund Balance	46%	\$12,521,293
f. Total (Sum of lines E.a to E.e)	84%	\$23,119,365

**Note - Line E.f must agree with Line D.b**

Section III. Supplemental Information (Complete lines 1 through 8)

1. Pupil to Teacher Ratio (PTR), pursuant to EC Section 51745.6 and 5 CCR Section 11704

a. Enter the charter school's PTR: 0.00:1 21.83

b. If the charter school's PTR in line III.1.a exceeds 25:1, enter the name of the largest unified school district in the county or counties in which the charter school operates:

c. Enter the PTR for the unified school district listed on line III.1.b: 0.00:1

2. Did any entity receive \$50,000 or more OR 10% or more of total expenditures (Line B.5) in the FY 2021-22 OR will receive in the FY 2022-23? (5 CCR 11963.3[b][3])  Yes  
 No

If yes to line III.2, list the name of each entity and the cumulative amount received by each entity in Box 2.a on Page 5. Are contract payments made by the charter school based on specific services rendered or upon an amount per unit of average daily attendance (ADA) or some other percentage of the charter school's revenues, enrollment, etc? If yes, identify on Page 5 Box 2.a.

2.a Provide information regarding entity and contract information below. Attach an extra sheet if necessary.

Name of Entity	Amount	Purpose/Explanation	Are contract payments based on specific services rendered?	If no, are payments based on amount per ADA or some other percentage?
See Attached				

3. List the charter school's CURRENT governing board pursuant to 5 CCR Section 11963.3(b)(4).

Name and Title of Board Member	Board Member Type (Parent, teacher, etc)	How was this member selected?	Is the member affiliated in any way with any entity listed in Section III.2?	Board Member Term (From MM/YY to MM/YY)
Rebecca Aeschliman-Puno	Parent	Elected	No	7/22 to 6/23
Scot Bailey	Parent	Elected	No	7/22 to 6/23
Andrea Luttringer	Parent	Elected	No	7/22 to 6/23
Marisela Morales	Parent	Elected	No	7/22 to 6/23
Liz Oller	Parent	Elected	No	7/22 to 6/23

Has the governing board adopted and implemented conflict of interest policies and procedures?  Yes  No

For any governing board member identified as affiliated with any entity reported above in Section III.2, explain the nature of the affiliation below. Attach an extra sheet if necessary.

4. If transfers are reported on lines B.4.b or B.4.c, describe the nature of the transactions and identify the accounts or entities involved in the transfers pursuant to 5 CCR Section 11963.3(b)(5).

B.4.b

B.4.c

5. If "Other Reserves" are reported on line E.d, explain the purpose for these reserves.

Reserves in Line E.d  Cash flow reserve equal to three full months' expenditures

E.d

6. If reserves reported on line E.a (designated for economic uncertainties) OR E.b (facilities acquisition or capital projects) exceed the greater of \$50,000 or 5% of total expenditures, explain the need for such excess reserves.

E.a

Percentage

E.b

Percentage

E.a Economic Uncertainty Reserve

E.b Facility Loan Debt Retirement Reserve

7. Enter the average daily attendance (ADA).

FY 2021-22 P-2 ADA (0.0)

FY 2022-23 P-2 ADA (0.0)

8. Enter the full-time equivalent (FTE) employees working at the charter school that possess a valid teaching certificate, permit, or other document equivalent to that which a teacher in other public schools would be required to hold issued by the Commission on Teacher Credentialing and who work in the charter school in a position required to provide direct instruction or direct instructional support to students, pursuant to 5 CCR Section 11963.3(b)(8).

FY 2021-22 FTE (0.0)

FY 2022-23 FTE (0.0)

**Section IV. Nonclassroom-Based Virtual or On-line Charter Schools (Complete lines 1 and 2)**

1. Is this charter school a virtual or on-line charter school as defined in 5 CCR Section 11963.5? (A virtual or on-line charter school is one in which at least 80% of teaching and student interaction occurs via the Internet.)  Yes  No

2. If yes to line IV.1, can the charter school demonstrate compliance with 5 CCR sections 11963.5(b)(2) to (8)?  Yes  No  N/A

**Section V. Calculated Funding Determination Percentage**

1. Percent spent on Certificated Employee Salaries and Benefits to Total Public Revenues 5 CCR 11963.3(c)(1)

Certificated Salaries and Benefits costs Line B.1.a(i)/Federal Revenues Lines A.1.a - PCSGP A.1.a(i) + State Revenues A.1.b

2. Percent spent on Instruction and Related Services to Total Revenues 5 CCR 11963.3(c)(2)

Instructional and Related Services costs Line B.1.d + Allowable Facilities costs 2.f.(iv)/Total Revenues Line A.1.e



Funding Determination Criteria	
If the percentages from lines V.1 or V.2 do not meet the spending criteria of the funding level requested as shown below, complete Section VI to provide mitigating circumstances for consideration by the Advisory Commission on Charter Schools (ACCS) for making a recommendation other than one that results from the criteria specified in regulations.	
100%	1) Line V.1 must equal or exceed 40 percent, 2) Line V.2 must equal or exceed 80 percent, AND 3) Line III.1.a. PTR cannot exceed 25:1 OR the PTR on line III.1.c, the ACCS shall recommend approval at 100%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][3]).
85%	1) Line V.1 must equal or exceed 40 percent, AND 2) Line V.2 must equal or exceed 70 percent but less than 80 percent, the ACCS shall recommend approval at 85%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][2]).
70%	1) Line V.1 must equal or exceed 35 percent, AND 2) Line V.2 must equal or exceed 60 percent but less than 70 percent, the ACCS shall recommend approval at 70%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][1]).
Denied	1) Line V.1 is less than 35 percent, OR 2) Line V.2 is less than 60 percent, the ACCS shall recommend that the SBE deny the request, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][4]).

**Section VI. Mitigating Circumstances (Complete lines 1-3 and attach any supporting documentation)**

1. Explain why the charter school did not meet the criteria for the funding level requested. Include specific measures or actions taken by the charter school to comply.

2021-22 was an incredible year. We were recovering from COVID and experiencing significant shortages in staff and extended staff leaves due to illness. While we were actively recruiting during the year, many positions were vacant for many months and our incredible staff and administrators worked tirelessly to fill the holes. During this time we received over \$2.6 million in one-time revenues, and we were struggling to keep up with the numerous one time money spending plan requirements while filling multiple positions. We wanted to make sure we spent the money to meet the needs of our students effectively and in accordance with grant requirements over the next three years. In addition, with the staffing shortages we were struggling to get our new Resource Library fully staffed. Annual library costs of \$448k per year was realized. Facility use is 100% instructional in nature, but does not generate site-based attendance.

2. List and explain the mitigating circumstance(s) to be considered by the CDE and ACCS.

Multi-year spend down plan is in place with fully spent one time funds over the next 2 years. These activities include: In the 2022-23 year we have increased base salaries 10% across all certificated and classified staff. We are increasing instructional fund spending over 10%. We are estimating an annual increase of \$3,000,000 annually in salaries costs and instructional materials, not including step increases, STRS and PERS increases, and related benefit and payroll tax costs. We have expanded class-based instruction opportunities, intervention classroom supports for math and English remediation, and expanded socio-emotional support services, provided summer school programs, updated technology and assessment platforms. For 2023-24 we are continuing staff base salary increases and expanding literacy programs for Pre-K and Kindergarten.

3. Provide any other pertinent information that may assist the CDE and ACCS in conducting a detailed review or develop a reasonable basis for a recommendation.

Beginning in 2022-23, we are now back to full staff and are moving forward with our multi-year spending plans. We have increased base salaries 10% in the current year and have slated an additional 8.5% minimally for 2023-24. In addition, we have upgraded technology for staff and students and are expanding supplemental supports for our English learners, emotional counseling support staff, writing programs for early elementary grades. The new funding has been incredible in allowing us to expand the base programs but this particular year was extremely difficult to get off the ground due to staff shortages. We appreciate the multi-year approach allowed by the governor to get these programs running and hope that the SB740 process will support this and not reduce our base funding which would significantly diminish our ability to continue our multi-year plans and increases to teacher salaries.

Section VII. Certification (Review, sign, and date)

5 CCR 11963.3(b)(1)

I certify that:

1. The information provided is true and correct to the best of my ability and knowledge.
2. This charter school's nonclassroom-based instruction is conducted for and substantially dedicated to the instructional benefit of the school's students.
3. This charter school's governing board has adopted and implemented conflict of interest policies.
4. All of the charter school's transactions, contracts, and agreements are in the best interest of the school and reflect a reasonable market rate for all goods, services, and considerations rendered for or supplied to the school.

Jodi Jones

Enter Name of Charter School's Director, Principal, or Governing Board Chairperson

CEO

Title of Authorized Individual

**Before certifying with electronic/digital signature below, please be sure to check all numerical entries and information provided, and save a copy of this form. Modifications to the information reported on this form cannot be made after the signature field below has been completed. If providing a wet signature instead of an electronic one, please date the signature.**

Jodi Jones



Digitally signed by Jodi Jones

Date: 2023.01.30 16:12:16 -08'00'

Signature of Charter School's Director, Principal, or Governing Board Chairperson

Submit completed and electronically signed forms via email to [FundingDeterminations@cde.ca.gov](mailto:FundingDeterminations@cde.ca.gov).

The CDE no longer requires the following documents:

- Hard copy of the FDF
- Hard or soft copy of the Conflict of Interest Policy

Therefore, please do not submit these documents to the CDE.

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Row Labels	Sum of Expenses	Purpose/Explanation	Are contract payments based on specific services rendered?	If no, are payments based on amount of ADA or some other percentage?
A Brighter Child	205,309.16	Instructional Services	Yes	
Acton Academy Placer LLC	184,850.56	Instructional Services	Yes	
Amazon Capital Services	1,209,799.78	Instructional Supplies	No	No
Apple Inc.	1,286,775.56	School Computers	No	No
BIP Consulting	199,998.00	Instructional Services	Yes	
Bright Thinker	313,206.08	Instructional Supplies	No	No
Carrie Morris	140,058.92	Instructional Services	Yes	
Ceniom Inc.	168,353.24	Computers and IT Services	Yes	
Curriculum Associates	201,906.54	Instructional Materials	No	No
Glatfelter Underwriting Svcs,	125,722.00	Liability & Work Comp Ins	Yes	
Growing Healthy Children Thera	1,097,536.58	SPED Services	Yes	
Innovative Education Management	2,183,597.09	Administrative Services	No	Yes
Internal Revenue Service	38,077.38	Payroll tax payments	No	No
Kathryn Burns	186,310.00	Instructional Services	Yes	
KiwiCo, Inc	103,928.44	Instructional Supplies	No	No
Love of Learning	300,896.00	Instructional Services	Yes	
Marcum-Illinois Union Elementary School District	1,204,245.22	Oversight Fees	No	Yes
McColgan & Associates INC	576,139.78	SPED Services	Yes	
Moving Beyond the Page	161,641.50	Instructional Materials	No	No
My Tutoring Partners	444,864.88	Instructional Services	Yes	
Natomas Homeschool Alliance	234,640.70	Instructional Services	Yes	
Ocean Grove Charter School	1,600,878.06	Shared School Employees	Yes	
ODP Business Solutions, LLC	475,160.64	Instructional Supplies	No	No
Outschool, Inc	145,772.50	Instructional Services	Yes	
Rainbow Resource Center	363,719.40	Instructional Supplies	No	No
Silicon Valley High School	135,050.00	Summer School Classes	Yes	
Sky Mountain Charter School	1,598,770.00	Shared School Employees	Yes	
Total Education Solutions #1	135,959.54	GE and SPED Services	Yes	
Williamsburg Learning	162,970.00	Instructional Services	Yes	
<b>Grand Total</b>	<b>15,186,137.55</b>			