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For more information regarding the content of this material, please contact the Charter Schools Division by phone at 916-322-6029 or by email at [charters@cde.ca.gov](mailto:charters@cde.ca.gov).

## Nonclassroom-Based Funding Determination Form - Fiscal Year 2022-23

Information collected on this form is pursuant to *California Code of Regulations*, Title 5 (5 CCR). Instructions for completing this form can be found on the California Department of Education (CDE) website at <https://www.cde.ca.gov/sp/ch/nclrbifunddet.asp>.

**Users should download and save the PDF prior to entering data into the form. The recommended program for completing the form is Adobe Acrobat Reader DC. Completing the form using the web browser may result in errors.**

### Section I. Charter School Information (Complete fields 1-18) 5 CCR 11963.3(a)(1) to (4)

1. Charter School Name		Family Partnership Charter					
2. Charter School Authorizer		Blochman Union Elementary					
3. Charter School Number	0763	4. CDS Code	42691120111773				
5. Street Address 1157 E. Clark Ave. STE H							
6. City	Santa Maria	7. County	Santa Barbara				
8. Zip Code		93455					
9. Contact Name		Andrea Drake	10. Title	CBO			
11. Phone Number	8053483333	ext.	1030	12. Email	andrea.drake@fpcharter.org		
13. Grade Levels Served		K-12		14. Date Charter Expires (MM/DD/YYYY)		06/30/2025	
15. Funding Level Requested (Select one) <input checked="" type="radio"/> 100% <input type="radio"/> 85% <input type="radio"/> 70%							
16. Years Requested (Select one) <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4 <input checked="" type="radio"/> 5							
17. Funding Determination Period Requested		FY	2023-24	to	2027-28		
18. Charter School Deadline - Select one							
<input type="radio"/> Due Date: 12/1/22 To be heard at the March State Board of Education (SBE) meeting							
<input checked="" type="radio"/> Due Date: 2/1/23 To be heard at the May SBE meeting							
<input type="radio"/> Other Funding Determination (Specify in Section VI.3)		Source Data FY					

- For an existing charter school that does **not** have an active funding determination, please use current-year budget data as the source data to complete the form.
- For an existing charter school with a funding determination that expires at the end of FY 2022-23, use FY 2021-22 audited financial data.
- If an existing charter school with a funding determination misses the February 1 deadline, the governing board of the charter school's authorizing local educational agency will need to request a waiver to submit a late funding determination request. The SBE may approve such waivers under the general authority, under California *Education Code (EC)* sections 33050-33053. Additional information regarding the waiver process is located on the CDE Waivers web page at <https://www.cde.ca.gov/re/lr/wr>.

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**Section II. Financial Information (Complete sections A, B, D, and E)**

**A. Total Resources (Complete lines A.1.a to A.1.d)**

1. Revenues and Other Resources		5 CCR 11963.3(a)(5)(A) and (6)
a. Federal Revenues		\$87,111
(i) Enter amount of Public Charter Schools Grant Program included under Federal Revenues (Line A.1.a)	\$15,793	
b. State Revenues		\$4,789,611
c. Local Revenues		\$61,581
d. Other Financing Sources		\$0
e. Total Revenues (Sum of lines A.1.a to A.1.d)		\$4,938,303

**B. Total Expenditures and Other Uses (Complete lines B.1 to B.4)**

1. Instruction and Related Services		5 CCR 11963.3(a)(5)(B) and (6)
a. Salaries and Benefits		
(i) Certificated		\$1,970,868
(ii) Classified		\$204,880
b. Books, Supplies, and Equipment		\$200,803
c. Services and Other Operating Costs		
(i) Contracts for Instructional Services		\$32,413
(ii) Contracts for Instructional Support		\$99,079
(iii) All Other Instruction Related Operating Costs		\$736,937
d. Total Instruction and Related Services		\$3,244,980
2. Operations and Facilities		5 CCR 11963.3(a)(5)(C) and (6)
a. Salaries and Benefits		
(i) Certificated		\$0
(ii) Classified		\$0
b. Books, Supplies, and Equipment		\$0
c. Services and Other Operating Costs		\$452,153

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**B. Total Expenditures and Other Uses (Complete lines B.1. to B.4), continued**

d. Facility Acquisition and Construction	\$0
e. Total Operation and Facilities	\$452,153
f. Allowable Facility Costs	5 CCR 11963.3(b)(7)
(i) Enter the total facility square footage occupied by the charter school	24,633 sqft.
(ii) Enter the total Classroom-Based P-2 ADA reported in the prior FY. DO NOT INCLUDE NCB ADA	0
(iii) Enter the total Student Hours attended by the NCB pupils at the school site in the prior FY	0
(iv) Calculated Facilities Costs Lesser of line B.2.e or [(B.2.fii+(B.2.fiii/868)]*1000	\$0.00
Allowable (Lesser of line B.2.e or B.2.fiv)	\$0.00
3. Administration and All Other Activities	5 CCR 11963.3(a)(5)(D) and (6)
a. Salaries and Benefits	
(i) Certificated	\$0
(ii) Classified	\$197,953
b. Books, Supplies, and Equipment	\$0
c. Services and Other Operating Costs	
(i) Contracts for Other Administrative Services	\$0
(ii) Supervisorial Oversight Fee	\$139,942
(iii) All Other Administration and Other Activities, Services and Operating Costs	\$13,176
d. Total Administration and Other Activities	\$351,071
4. Other Outgo and Other Financing Uses	5 CCR 11963.3(a)(5)(E) and (6)
a. Debt Service	\$0
b. Transfers to local educational agencies	\$0
c. All Other Transfers and Outgo	\$0
<b>Note - This must not be a negative value.</b>	
d. Total Other Outgoing and Other Financing Uses	\$0

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**B. Total Expenditures and Other Uses, continued**

5. Total Expenditures \$4,048,204  
(Sum of lines B.1.d, B.2.e, B.3.d, and B.4.d)

**C. Revenues Over Expenditures - Surplus or (Deficit)**

(Line A.1.e minus Line B.5) \$890,099

**D. Fund Balance (Complete line D.a)**

a. Enter Beginning Fund Balance (July 1) 5 CCR 11963.3(a)(5)(A) \$1,720,020

b. Ending Fund Balance - June 30 (Line C plus Line D.a) \$2,610,119

**E. Reserves (Complete lines E.a. to E.e)**

If reserves in line E.a or E.b are more than \$50,000 or over 5% of total expenditures, provide an explanation in Section III.6, pursuant to 5 CCR 11963.3(a)(5)(F).

	% of Expenditures	
a. Designated for Economic Uncertainties	10%	\$404,821
b. Facilities Acquisition or Capitol Projects	6%	\$250,000
c. Reserves Required by Charter Authorizer	3%	\$121,446
d. Other Reserves (Explain in Section III.5)	2%	\$100,000
e. Unassigned/Unappropriated Fund Balance	43%	\$1,733,852
f. Total (Sum of lines E.a to E.e)	64%	\$2,610,119

**Note - Line E.f must agree with Line D.b**

**Section III. Supplemental Information (Complete lines 1 through 8)**

**1. Pupil to Teacher Ratio (PTR), pursuant to EC Section 51745.6 and 5 CCR Section 11704**

a. Enter the charter school's PTR: 0.00:1 25:1

b. If the charter school's PTR in line III.1.a exceeds 25:1, enter the name of the largest unified school district in the county or counties in which the charter school operates:

N/A

c. Enter the PTR for the unified school district listed on line III.1.b: 0.00:1 N/A

2. Did any entity receive \$50,000 or more OR 10% or more of total expenditures (Line B.5) in the FY 2021-22 OR will receive in the FY 2022-23? (5 CCR 11963.3[b][3])  Yes  
 No

If yes to line III.2, list the name of each entity and the cumulative amount received by each entity in Box 2.a on Page 5. Are contract payments made by the charter school based on specific services rendered or upon an amount per unit of average daily attendance (ADA) or some other percentage of the charter school's revenues, enrollment, etc? If yes, identify on Page 5 Box 2.a.



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3. List the charter school's CURRENT governing board pursuant to 5 CCR Section 11963.3(b)(4).				
Name and Title of Board Member	Board Member Type (Parent, teacher, etc)	How was this member selected?	Is the member affiliated in any way with any entity listed in Section III.2?	Board Member Term (From MM/YY to MM/YY)
Jillian Harmon, Chairman	Parent	Appointed	<input type="text" value="No"/>	10/22-10/24
Narded Eguiluz, Secretary	Parent	Appointed	<input type="text" value="No"/>	10/22-10/24
Laura Gonzales, Trustee	Retired Teacher	Appointed	<input type="text" value="No"/>	10/21-10/23
Maureen Soderberg	Parent	Appointed	<input type="text" value="No"/>	10/22-10/24
			<input type="text"/>	
			<input type="text"/>	
			<input type="text"/>	
			<input type="text"/>	
			<input type="text"/>	
			<input type="text"/>	

Has the governing board adopted and implemented conflict of interest policies and procedures?  Yes  No

For any governing board member identified as affiliated with any entity reported above in Section III.2, explain the nature of the affiliation below. Attach an extra sheet if necessary.

N/A

4. If transfers are reported on lines B.4.b or B.4.c, describe the nature of the transactions and identify the accounts or entities involved in the transfers pursuant to 5 CCR Section 11963.3(b)(5).

B.4.b  N/A

B.4.c

5. If "Other Reserves" are reported on line E.d, explain the purpose for these reserves.

Reserves in Line E.d  \$100,000 Special Education Legal Defense Uncertainties Reserve approved by the board.

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6. If reserves reported on line E.a (designated for economic uncertainties) OR E.b (facilities acquisition or capital projects) exceed the greater of \$50,000 or 5% of total expenditures, explain the need for such excess reserves.

E.a Percentage E.b Percentage 

Due to the effect of lost ADA due to COVID-19 that occurred after February 29, 2020. Our school had to take out a loan to make payroll at the end of 20-21 school year. The governing board requested our school tries to maintain at least 3 months of payroll in our reserves to make sure our school does not ever get in the position of not being able to make payroll in the future. This includes the Unappropriated percentage. Special Reserve Fund Facilities \$250,000 for purchase of school facility to combine all resource centers to one location approved by the board.

7. Enter the average daily attendance (ADA).

FY 2021-22 P-2 ADA (0.0) FY 2022-23 P-2 ADA (0.0) 

8. Enter the full-time equivalent (FTE) employees working at the charter school that possess a valid teaching certificate, permit, or other document equivalent to that which a teacher in other public schools would be required to hold issued by the Commission on Teacher Credentialing and who work in the charter school in a position required to provide direct instruction or direct instructional support to students, pursuant to 5 CCR Section 11963.3(b)(8).

FY 2021-22 FTE (0.0) FY 2022-23 FTE (0.0) 

**Section IV. Nonclassroom-Based Virtual or On-line Charter Schools (Complete lines 1 and 2)**

1. Is this charter school a virtual or on-line charter school as defined in 5 CCR Section 11963.5? (A virtual or on-line charter school is one in which at least 80% of teaching and student interaction occurs via the Internet.)  Yes  
 No

2. If yes to line IV.1, can the charter school demonstrate compliance with 5 CCR sections 11963.5(b)(2) to (8)?  Yes  
 No  
 N/A

**Section V. Calculated Funding Determination Percentage**

1. Percent spent on Certificated Employee Salaries and Benefits to Total Public Revenues 5 CCR 11963.3(c)(1)

Certificated Salaries and Benefits costs Line B.1.a(i)/Federal Revenues Lines A.1.a - PCSGP A.1.a(i) + State Revenues A.1.b

2. Percent spent on Instruction and Related Services to Total Revenues 5 CCR 11963.3(c)(2)

Instructional and Related Services costs Line B.1.d + Allowable Facilities costs 2.f.(iv)/Total Revenues Line A.1.e



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Funding Determination Criteria	
If the percentages from lines V.1 or V.2 do not meet the spending criteria of the funding level requested as shown below, complete Section VI to provide mitigating circumstances for consideration by the Advisory Commission on Charter Schools (ACCS) for making a recommendation other than one that results from the criteria specified in regulations.	
100%	1) Line V.1 must equal or exceed 40 percent, 2) Line V.2 must equal or exceed 80 percent, AND 3) Line III.1.a. PTR cannot exceed 25:1 OR the PTR on line III.1.c, the ACCS shall recommend approval at 100%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][3]).
85%	1) Line V.1 must equal or exceed 40 percent, AND 2) Line V.2 must equal or exceed 70 percent but less than 80 percent, the ACCS shall recommend approval at 85%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][2]).
70%	1) Line V.1 must equal or exceed 35 percent, AND 2) Line V.2 must equal or exceed 60 percent but less than 70 percent, the ACCS shall recommend approval at 70%, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][1]).
Denied	1) Line V.1 is less than 35 percent, OR 2) Line V.2 is less than 60 percent, the ACCS shall recommend that the SBE deny the request, unless there is a reasonable basis to recommend otherwise (5 CCR 11963.4[a][4]).

**Section VI. Mitigating Circumstances (Complete lines 1-3 and attach any supporting documentation)**

1. Explain why the charter school did not meet the criteria for the funding level requested. Include specific measures or actions taken by the charter school to comply.

Due to one time grants/COVID-19 funding and prior years hold harmless adjustments/deferrals received in 21-22 (which is explained below) our school was \$467,000 short in instruction expenditures from hitting above the 80% funding determination criteria.

Specific measures and actions our school has taken to meet our criteria is membership/contracting with Charter Schools Development Center CSDC who is a leader in understanding nonclassroom-based charter school finance. Our schools CBO is working directly with CSDC's CBO to insure we meet the criteria for the funding level requested.

2. List and explain the mitigating circumstance(s) to be considered by the CDE and ACCS.

In 21-22 our school received \$216,606 in one time grants/COVID-19 funding. The revenue is restricted and majority had carryover expenditures to the next school year 22-23. \$80,808 of the \$216,606 was to be expended between 21-22 through 25-26.

Our School also received \$256,727 in prior years adjustments/deferrals from years 18-19 through 20-21. The total amount of 21-22 one time grants/COVID-19 funding and prior years adjustments/deferrals is \$473,333.

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3. Provide any other pertinent information that may assist the CDE and ACCS in conducting a detailed review or develop a reasonable basis for a recommendation.

Does the school have documented plans to spend down the ending fund balance?

At the end of the 21-22 school year FP Charter Administration and the Governing Board ratified salary negotiations with FP Charter CTA. In Sept 2022 increases for all Certificated and Classified staff (except Executive Director and Principal) received a 7% increase effective 22-23 school year. The total cost of this increase is \$438,187.

FP Charter Admin will be negotiating with the FP Charter CTA again this school year 22-23 regarding negotiating another salary increase amongst stipends for our one time funding grants received for future added instruction and professional development.

Section VII. Certification (Review, sign, and date)

5 CCR 11963.3(b)(1)

I certify that:

1. The information provided is true and correct to the best of my ability and knowledge.
2. This charter school's nonclassroom-based instruction is conducted for and substantially dedicated to the instructional benefit of the school's students.
3. This charter school's governing board has adopted and implemented conflict of interest policies.
4. All of the charter school's transactions, contracts, and agreements are in the best interest of the school and reflect a reasonable market rate for all goods, services, and considerations rendered for or supplied to the school.

Stephanie Eggert

Enter Name of Charter School's Director, Principal, or Governing Board Chairperson

Executive Director

Title of Authorized Individual

**Before certifying with electronic/digital signature below, please be sure to check all numerical entries and information provided, and save a copy of this form. Modifications to the information reported on this form cannot be made after the signature field below has been completed. If providing a wet signature instead of an electronic one, please date the signature.**

DocuSigned by:

Stephanie Eggert

1/30/2023

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Signature of Charter School's Director, Principal, or Governing Board Chairperson

Submit completed and electronically signed forms via email to [charter-sb740@cde.ca.gov](mailto:charter-sb740@cde.ca.gov).

The CDE no longer requires the following documents:

- Hard copy of the FDF
- Hard or soft copy of the Conflict of Interest Policy

Therefore, please do not submit these documents to the CDE.