



California Reading Difficulties Risk Screener Selection Panel Application Form

California State Board of Education
1430 N Street, Room 5111, Sacramento, CA, 95814
Phone 916-319-0881; sbe@sbe.ca.gov

APPLICATIONS DUE: 5 p.m. Friday, October 27, 2023

Please complete all fields and attach a résumé and three letters of recommendation.

If you need additional space to complete your response to the questions below, please attach them in a separate document with the question number above the response(s).

Application for: **Reading Difficulties Risk Screener Selection Panel (RDRSSP)**

Applicant Information

Name of Applicant

First:

Middle:

Last:

Home Mailing Address:

Business Phone:

Home Phone:

Cell Phone:

Email Address:

Current Employer (if applicable):

Current Position (if applicable):

Questionnaire

In completing this application, please present information concisely and in the form requested. You may attach one additional page if needed. Please note that all applications, including résumés and letters of recommendation, will be available for public review (personal contact information will be removed).

Question 1 - Why do you wish to serve on the Reading Difficulties Risk Screener Selection Panel (RDRSSP)?

Please describe why you feel it is important to you to serve on the RDRSSP and why you are uniquely qualified to do so. *Please limit your response to 250 words.*

Question 2 – Professional Expertise

The State Board of Education is committed to appointing a panel whose collective knowledge and experience allows the RDRSSP to meet the requirements of law. It is not necessary for any one individual to have knowledge and experience in all the following areas to be eligible to serve on the RDRSSP. To the extent you have professional experience in one or more of the following areas, please describe that experience below:

- a. Creating, researching, evaluating, administering, interpreting and/or otherwise working with literacy-related assessments or screening instruments for grades K-12 and/or early education, including in languages other than English. For each of these experiences, please be specific about your role, what kinds of knowledge and/or learning characteristics were being identified through the screening instrument or assessment, the age and/or grade level being screened or assessed, the languages of the screening instrument or assessment, and how the results of the screening instrument or assessment were used. *Please limit your response to 500 words.*

b. Providing instruction for, evaluating, providing supportive services to, or in any other way working with any of the following groups:

- i. Students with disabilities, especially disabilities that impede literacy.
- ii. Students who are multilingual and/or identified English learners.
- iii. Students in early elementary grades (kindergarten through second grade).

For each group, please describe what this work entailed, work you have done related to literacy, and the age of the students being served. *Please limit your response to 500 words.*

c. Diagnostic, instructional, research, and/or administrative experience in either K-12 or early education using student data to design either individualized or schoolwide/districtwide instructional plans and/or interventions. *Please limit your response to 250 words.*

d. Communicating individual student information, especially screening and/or assessment information, with parents or guardians. If applicable, please describe any work you have done to make complex student data more accessible for parents or guardians, including in languages other than English. *Please limit your response to 250 words.*

- c. Production or evaluation of evidence that a screening instrument is normed and validated using a contemporary multicultural and multilanguage sample of students, with outcome data for students whose home language is a language other than English as well as those who are native English speakers. *Please limit your response to 250 words.*
- d. Use of multiple factors in determining student performance on literacy screening instruments and assessments, including home language, English language fluency, and access to prekindergarten education, to more fully understand a student's performance. *Please limit your response to 250 words.*

e. Administration of screening instruments including guidance or resources for educators in how to interpret results, explain results to families, including in students' primary languages, and determine further educational strategies, assessments, diagnostics, and interventions that should be considered and that are specific to each type of student result. *Please limit your response to 250 words.*

f. Knowledge of the English Language Arts/English Language Development Framework for California Public Schools, the California Dyslexia Guidelines, and effective interventions for the specific needs of individual students, as might be reflected in a tiered interventions model aligned with the Multi-Tiered Systems of Support. *Please limit your response to 250 words.*

Question 4 - Previous Commission/Committee Experience

Have you ever served on a State Board of Education or California Department of Education commission or committee in the past? If yes, briefly detail your experience and any leadership role you played. *Please limit your response to 250 words.*

Question 5 – Professional Affiliations

For yourself, anyone acting on your behalf, your spouse, your registered domestic partner, and/or any family members, please disclose any affiliations with any entity that develops, publishes, or distributes screening instruments or similar assessments for early education and/or K-12, including the dates of the affiliation with those entities, the title of the position held (if applicable), and the nature of the association.

The required affiliations disclosures under this question include, but are not limited to, employment, consulting, board positions, advisory positions, committee work, or any other participation in advising, administering, evaluating, or providing services associated with screening instruments or similar assessments, whether paid or unpaid, formal or informal.

Question 6 – Financial Disclosures

For yourself, anyone acting on your behalf, your spouse, your registered domestic partner, and/or any family members, please disclose any financial interest with any entity that develops, publishes, or distributes screening instruments or similar assessments for early education and/or grades K-12, including but not limited to those associated with a product or activity (e.g., professional development) connected to such screening instruments or assessments, and describe the nature of that financial interest. The required financial interest disclosures under this question include, but are not limited to, any and all investments, business positions, and sources of income (including gifts, loans and travel payments) for the last three (3) years.

****Please note that pursuant to *Education Code* Section 53008(b), individuals selected for the RDRSSP cannot have a financial interest in any of the screening instruments under review.****

Question 7 – Other Disclosures

Please respond to each of the following questions and provide a description in the box below if you answer yes.

- a. Have you or anyone acting on your behalf, your spouse, your registered domestic partner, or any family member, been publicly identified, in person or by organizational members, with a particularly controversial national, state or local issue?

Yes No

- b. Have you or anyone acting on your behalf, your spouse, your registered domestic partner, or any family member, ever had any association with any person or group or business venture which could be used, even unfairly, to impugn or question your character and qualifications for the requested appointment?

Yes No

- c. Is there anything in your background which if made known to the general public through your appointment to the RDRSSP would cause an embarrassment to you and/or the State Board of Education?

Yes No

Relevant Employment Experience

List the most recent employment experience first.

Position	Organization or Agency	Term Dates

Educational Background

List the most recent educational background first.

Institution or Program	Date(s)	Degree(s)

Professional Licenses and Certificates

Awards, Honors, Publications

Professional Affiliations

Please only list professional affiliations not described elsewhere in this application.

Social Media

Please indicate any social media platforms that you are active on, as well as your handle for each. Additionally, please include the web address for any personal website, blog, or vlog, if you have one.

Letters of Recommendation

Please upload three letters of recommendation with your application. Letters of recommendation should be from individuals or groups that are familiar with your experience and can speak to the quality and integrity of your work.

If you are employed by a county office of education, school district, or charter school, one of your letters must be from a direct supervisor, must also contain the signature of the agency's chief administrative officer (typically the superintendent or a designee), and must recognize the additional workload you would experience if appointed.

All required application materials, including letters of recommendation, must be received by 5 p.m. on Friday, October 27, 2023, or they will not be considered.

References

Please list the names of three persons who may be contacted about your work and experience in relation to this application (this may include individuals who have written letters of recommendation).

Name	Position or Title	Address	Telephone Number

Time Commitment

The RDRSSP is required to approve screening instruments for local educational agency use by December 31, 2024.

Work will begin no later than January 2024. Panel members should expect to attend meetings in person (likely at least one meeting per month, but this may change based on need), including any time associated with travel to the meetings, and engage in preparatory reading and other supplementary activities between meetings. Moreover, after December 31, 2024, the panel may be required to attend occasional meetings to, among other things, amend the list of approved screening instruments.

All meetings are subject to the Bagley-Keene Open Meeting Act, set forth in California Government Code section 11120 et seq.

Are you able to meet the time requirements to attend RDRSSP meetings in-person and perform the associated duties of the position?

Yes

No

Conflict of Interest

Do you understand that a financial interest in any of the screening instruments under review by the RDRSSP will render you ineligible to serve on the RDRSSP?

Yes No

Do you understand that, for the duration of your participation in the RDRSSP, you will be required to disclose to the State Board of Education any financial interests that you or anyone acting on your behalf, your spouse, your registered domestic partner, and/or any family members, have with any entity that develops, publishes, or distributes screening instruments or similar assessments for early education and/or grades K-12, including but not limited to those associated with a product or activity (e.g., professional development) connected to such screening instruments or assessments, as soon as you become aware of such financial interests?

Yes No

Have you disclosed all potential sources of conflicts of interest with the work of the RDRSSP and the State Board of Education, including by providing all information in response to Questions 5, 6, and 7, to allow reviewers of your application to determine whether you have a financial interest in any of the screening instruments under review that would disqualify the State Board of Education from appointing you to the RDRSSP?

Yes No

Do you understand that, if at any time after you submit this application, you determine that you or anyone acting on your behalf, your spouse, your registered domestic partner, and/or any family members, may have a financial interest in any of the screening instruments under review, you are required to disclose that financial interest to the State Board of Education as soon as you become aware of it?

Yes No

Do you understand that, if at any time after you are selected to participate in the RDRSSP, you determine that you or anyone acting on your behalf, your spouse, your registered domestic partner, and/or any family members, may have a financial interest in any of the screening instruments under review, you are required to disclose that financial interest to the State Board of Education as soon as you become aware of it?

Yes No

Please review the State Board of Education's Conflict of Interest Code, which is codified in the *California Code of Regulations*, Title 5, Section 18600. Members of those advisory bodies identified in this code are subject to its provisions and are required to annually file a Statement of Economic Interest Form 700. A copy of the State Board of Education's Conflict of Interest Code is available at: <https://www.cde.ca.gov/be/cc/ab/sbeconflictofinterest.asp>.

Do you understand that you will be subject to the State Board of Education's Conflict of Interest Code and will be required to annually file a Statement of Economic Interest Form 700?

Yes

No

Reasonable Accommodation for Any Individual with a Disability

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the California SBE may request assistance by contacting the SBE Office by email at sbe@cde.ca.gov.

Applicant's Signature

I certify under penalty of perjury under the laws of the State of California that all information provided herein is true and correct.

Signature of Applicant:

Date:

Submission Instructions

Please submit a completed application via email to sbe@sbe.ca.gov by **5 p.m. on Friday, October 27, 2023**. Please include "RDRSSP Application" in the title of your email.

If you have any questions about the application process, please email sbe@sbe.ca.gov.