California Department of Education
Charter Schools Division

Revised October 2015

California Department of Education
Nonclassroom-Based Funding Determination Form (FDF)
Fiscal Year 2015-16

CDE Nonclassroom-Based Determination of Funding Web Page: http://www.cde.ca.gov/sp/cs/as/nclrbifunddet.asp

		Deadlines	Check One (X)
New Charter School in FY 2015-16 **(Source: Use FY 2015-16 estimated budget)**		**Due 12/01/2015**	**(X)**
Existing Charter School **(Source: Use FY 2014-15 audited financial report)**		**Due 2/01/2016**	**( )**
Existing Charter School New in FY 2014-15	***5 CCR* 11963.6 (a)**	**Due 9/30/2015**	**( )**
Within 90 days after the end of a new charter school's first year of operation, two reports are required to be filed with the CDE: (1) FDF- using FY 2015-16 budget data and (2) Unaudited Actual Report for FY 2014-15. Note- the FDF due on 9/30/2015 is in addition to the FDF that will be due on or before 2/1/2016.			
Other **(Enter the source fiscal year used:**	**Fiscal Year:**	_____/_____	**( )**
A charter school must obtain a waiver from the SBE if the FDF is not filed timely. Information on the waiver process is posted on the Waiver Process for the SBE at: http://www.cde.ca.gov/re/lr/wr The governing board of the charter school's authorizing local educational agency will need to request a waiver for approval by the SBE on behalf of the charter school. The SBE may approve such waivers under the general waiver authority, under *Education Code* sections 33050-33053.			

Complete Sections I through V

Section I. Charter Information (Complete Lines 1 to 21) — 5 *CCR* 11963.3 (a)(1) to (4)

1. Charter School Name	**CLEAR PASSAGE EDUCATIONAL CENTER**			2. Charter #	**1682**
3. Charter Authorizer	**LONG BEACH UNIFIED SCHOOL DISTRICT**			4. CDS Code	**19-64725-0131938**
5. Street Address	**1471 MARTIN LUTHER KING JR AVENUE**				
6. City	**LONG BEACH**	7. State	**CA**	8. Zip Code	**90813**
9. Contact Name	**VIVIANNA TRUJILLO**		10. Title	**EXECUTIVE DIRECTOR**	
11. Phone Number	**562-270-6052**	12. E-Mail		VTRUJILLO@CPECSCHOOLS.ORG	

13. Funding Requested (Enter 100%, 85% or 70%): **100** %

14. Years Requested (Enter 2, 3, 4, or 5) **2** Yrs. Note: New charter schools are limited to two years *5 CCR* 11963.6 (a)

15. Current Funding Determination Expires **mm/dd/yyyy or N/A- New Charter**

16. Period Requested **Fiscal Year 2015/2016 to 2016/2017**

17. Charter Granted on **4/16/2014**

18. Grade Levels Served **9th - 12th**

19. Charter Expires on **6/30/2017**

20. P2 ADA _____ Continuing Charters (enter FY 2014-15 P2 ADA)

21. Est P2 ADA **20.25** New Charters (enter est. FY 2015-16 P2 ADA)

Section II. Certification (Review, sign, and date) — 5 *CCR* 11963.3 (b)(1)

I certify that:

1. The information provided is true and correct to the best of my ability and knowledge.
2. This charter school's nonclassroom-based instruction is conducted for and substantially dedicated to the instructional benefit of the school's students.
3. This charter school's governing board has adopted and implemented conflict of interest policies.
4. All of the charter school's transactions, contracts, and agreements are in the best interest of the school and reflect a reasonable market rate for all goods, services, and considerations rendered for or supplied to the school.

VIVIANNA TRUJILLO
Print Name of Charter School's Director, Principal, or Governing Board Chairperson

Signature of Charter School's Director, Principal, or Governing Board Chairperson

EXECUTIVE DIRECTOR
Title of Authorized Individual

12/1/2015
Date

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A. Total Resources	(Complete lines A.1.a. to d.)		**5 *CCR* 11963.3 (a)(5)(A) and (6)**
1. Revenues and Other Resources			
a. Federal Revenues			**$ 133,110**
(i) Enter amount of Public Charter Schools Grant Program included under Federal Revenues (Line A1a).	**$ 117,500**		
b. State Revenues			**$ 176,230**
c. Local Revenues			**$ 75,000**
d. Other Financing Sources			**$ -**
e. Total Revenues (Sum of lines A1a to A1d.)			**$ 384,340**
B. Total Expenditures and Other Uses	(Complete lines B.1. to B.4.)		
1. Instruction and Related Services			**5 *CCR* 11963.3 (a)(5)(B) and (6)**
a. Salaries and Benefits			
(i) Certificated			**$ 100,052**
(ii) Classified			**$ 43,432**
b. Books, Supplies, and Equipment			**$ 31,893**
c. Services and Other Operating Costs			
(i) Contracts for Instructional Services			**$ 37,192**
(ii) Contracts for Instructional Support			**$ -**
(iii) All other Instruction Related Operating Costs			**$ 27,459**
d. Total Instruction and Related Services			**$ 240,028**
2. Operations and Facilities			**5 *CCR* 11963.3 (a)(5)(C) and (6)**
a. Salaries and Benefits			
(i) Certificated			**$ -**
(ii) Classified			**$ 47,215**
b. Books, Supplies, and Equipment			**$ -**
c. Services and Other Operating Costs			**$ 77,880**
d. Facility Acquisition and Construction			**$ -**
e. Total Operations and Facilities			**$ 125,095**
f. Allowable Facility Costs	**5 *CCR* 11963.3 (b) (7)**		
(i) Enter the total facility square footage occupied by the charter school			
(ii) Enter total Classroom-Based reported P-2 ADA for FY 2014-15. Do not include NCB ADA.			
(iii) Enter the total Student Hours attended by NCB pupils at the school site			
(iv) Calculated Facilities Costs		**$ -**	
Lesser of Line B2e or [(B2fii+(B2fiii / 868)] * $1,000			
Allowable (Lesser of Line B2e or B2fiv)		**$ -**	
3. Administration and Other Activities			**5 *CCR* 11963.3 (a)(5)(D) and (6)**
a. Salaries and Benefits			
(i) Certificated			**$ -**
(ii) Classified			**$ 18,614**
b. Books, Supplies, and Equipment			**$ -**
c. Services and Other Operating Costs			
(i) Contracts for Other Administrative Services			
(ii) Supervisorial Oversight Fee			**$ 1,721**
(iii) All Other Administration & Other Activities, Services & Operating Costs			**$ 129,254**
d. Total Administration and Other Activities			**$ 149,589**
4. Other Outgo and Other Financing Uses			**5 *CCR* 11963.3 (a)(5)(E) and (6)**
a. Debt Service			**$ 500**
b. Transfers to LEAs			**$ -**
c. All Other Transfers and Outgo			**$ -**
d. Total Other Outgo and Other Financing Uses			**$ 500**
5. Total Expenditures (Sum of lines B1d, B2e, B3d, and B4d)			**$ 515,212**

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C.	Revenues Over Expenditures- Surplus or (Deficit)	(Line A.1.e minus B.5)	**$ (130,872)**
	5 *CCR* 11963.3 (a)(5)(F)		
D.	Fund Balance	(Enter the beginning fund balance on line D.a.)	
	a. Beginning Fund Balance (July 1)	**5 *CCR* 11963.3 (a)(5)(A)**	**$ 13,188**
	b. Ending Fund Balance (June 30 / Line C plus Line D.a.)		**$ (117,684)**
E.	Reserves	(Complete lines E.a. to E.e.)	

If reserves in lines E.a. or E.b. are more than $50,000 or over 5% of total expenditures, an explanation must be provided in Section IV.6. 5 *CCR* Section 11963.3(a)(5)(F).

		% of Expenditures	
a.	Designated for Economic Uncertainties	0.0%	**$ -**
b.	Facilities Acquisition or Capital Projects	0.0%	**$ -**
c.	Reserves required by Charter Authorizer		**$ -**
d.	Other Reserves (identify in Section IV.5 below)		**$ -**
e.	Unassigned/Unappropriated Fund Balance		**$ (117,684)**
f.	Total (Sum of lines E.a to E.e.) **Note- Line E.f. must agree with Line D.b**.		**$ (117,684)**

1.	Pupil to Teacher Ratio (PTR) pursuant to *Education Code* Section 51745.6 and 5 *CCR* , Section 11704.		
	a. Enter the charter school's PTR:	**20.25**	**: 1**
	b. If the charter school's PTR in line IV.1.a. exceeds 25:1, enter the name of the largest unified school district in the county or counties in which the charter school operates:		
	c. Enter the PTR for the unified school district listed in line IV.1.b.		**: 1**
2.	Did any entity receive $50,000 or more OR 10% or more of total expenditures (Line B.5.) in the FY 2014-15 OR will receive in the FY 2015-16? *5 CCR* 11963.3 (b) (3).		**Yes or No**

If Yes, list the name of each entity and the cumulative amount received by each entity. Are contract payments made by the charter school based on specific services rendered or upon an amount per unit of average daily attendance or some other percentage of the charter school's revenues, enrollment, etc.? If yes, please identify.

	Name of Entity	Amount	Purpose/Explanation	Contract payments: Based on specific services rendered (Yes or No)?	Contract payments: If payments are not based on services rendered, are payments based on an amount per ADA or some other percentage (Yes or No) ?
a				**Yes or No**	**Yes or No**
b				**Yes or No**	**Yes or No**
c				**Yes or No**	**Yes or No**
d				**Yes or No**	**Yes or No**
e				**Yes or No**	**Yes or No**
f				**Yes or No**	**Yes or No**
g				**Yes or No**	**Yes or No**
h				**Yes or No**	**Yes or No**

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3. List the charter school's **CURRENT** governing board *5 CCR* 11963.3 (b) (4)

	Name of Board Member	Identification of Board Member (Parent, Teacher, etc)	How was board member selected?	Is the member affiliated in any way with any entity listed in Section IV. 2. (Yes/No)?	Member's Board Term (From/To)
a	**SAUL SARABIA**	**Board Chair**	**Since the charter school is in it's start-up phase, its Board members were selected by the charter school development team.**	**Yes or No**	**1/31/13 - 1/31/17**
b	**MARIANNA RODRIGUEZ**	**Board Secretary**		**Yes or No**	**1/31/13 - 1/31/16**
c	**BOBBY BUTLER**	**Member**		**Yes or No**	**1/31/13 - 1/31/17**
d	**JOSELINE CUBAS**	**Member**		**Yes or No**	**1/31/13 - 1/31/16**
e	**FERNANDO TAPIA**	**Member**		**Yes or No**	**2/3/14 - 1/31/17**
f				**Yes or No**	
g				**Yes or No**	

Has the governing board adopted and implemented conflict of interest policies and procedures? **Yes or No**

For any governing board member identified as affiliated with any entity reported above in Section IV.2, explain the nature of the affiliation.

4. If transfers are reported on lines B.4.b. or B.4.c., describe the nature of the transaction and identify the accounts or entities involved in the transfer. *5 CCR* 11963.3 (b) (5).

5. If reserves are reported on line E.d., list the amount and purpose of the "Other Reserves"

Reserve Amount	Purpose of Reserve

6. If the reserves are reported on lines E.a. (designated for economic uncertainties) or E.b. (facilities acquisition or capital projects) and exceed the greater of $50,000 or 5% of total expenditures, explain the reason for the excess reserves.

7. Enter the full-time equivalent (FTE) employees working at the charter school that possess a valid teaching certificate, permit, or other document equivalent to that which a teacher in other public schools would be required to hold, issued by the Commission on Teacher Credentialing, and are required to provide direct instruction or direct instructional support to students.

FY 2014–15	**0.0**	FTE	FY 2015–16	**1.0**	FTE

1. Is this charter school a virtual or on-line charter school as defined pursuant to *5 CCR* Section 11963.5?
(A virtual or on-line charter school is one in which at least 80 percent of teaching and student interaction occurs via the Internet)

Yes or No		**5 *CCR* 11963.5**

2. If Yes to line V.1., can the charter school demonstrate compliance with 5 *CCR* Section 11963.5 (b) (2) to (8)?

Yes or No		Regulations are available at:	http://www.cde.ca.gov/sp/cs/lr/csregsmar04.asp

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52.15%	**1. Percent spent on Certificated Employee Salaries & Benefits to Total Public Revenues** **Source: 5 *CCR* 11963.3 (c) (1)** **Formula:** Certificated S&B costs Line B.1.a (1) / Federal Revenues Lines A.1.a - PCSGP A.1.a (i) + State Revenues A.1.b.
62.45%	**2. Percent spent on Instruction & Instruction-Related Services to Total Revenues** **Source: 5 *CCR* 11963.3 (c) (2)** **Formula:** Instructional & Related Services costs. Line B.1.d. + Allowable Facilities costs 2.f.(iv) / Total Revenues Line A.1.e.

Funding Determination Criteria	**If the percentages from lines VI.1 OR VI.2 do not meet the minimum spending critieria required of the funding level requested, a Mitigating Circumstances Request Summary Sheet may be filed with the CDE along with the FDF for the request to be considered by the Advisory Commission on Charter Schools. Mitigating worksheet is available at:** http://www.cde.ca.gov/sp/cs/as/nclrbifunddet.asp
100%	1) Line VI.1. equals or exceeds 40 percent, 2) Line V1.2 equals or exceeds 80 percent, AND 3) Line IV.1.a., charter school's PTR cannot exceed of 25:1 OR the PTR on Line IV.1.c., largest unified school district in the county or counties in which the charter school operates, the ACCS shall recommend approval at 100%, unless there is a reasonable basis to recommend otherwise. [5 *CCR* 11963.4 (a) (3)]
85%	1) Line VI.1. equals or exceeds 40 percent, AND 2) Line V1.2 equals or exceeds 70 percent but less than 80 percent, the ACCS shall recommend approval at 85 percent, unless there is a reasonable basis to recommend otherwise. [5 *CCR* 11963.4 (a) (2)]
70%	1) Line VI.1. equals or exceeds 35 percent, AND 2) Line V1.2 equals or exceeds 60 percent but less than 70 percent, the ACCS shall recommend approval at 70%, unless there is a reasonable basis to recommend otherwise. [5 CCR 11963.4 (a) (1)]
Denied	1) Line VI.1. is less than 35 percent, OR 2) Line V1.2 is less than 60 percent, the ACCS shall recommend that the SBE deny the request, unless there is a reasonable basis to recommend otherwise. [5 *CCR* 11963.4 (a) (4)]