# Request for Academic Memorandum Response Sent to State Board of Education-Authorized Districtwide Charter Schools and County Offices of Education

## Districtwide Charters

1. An opportunity for the charter district to present a written response in its own words, not to exceed six pages:
* A summary review of the school’s areas of greatest progress and greatest need.
* An update on progress made toward achieving measurable pupil outcomes.
1. A description of the charter district’s Spring 2021 assessments to include either Smarter Balanced Assessment Consortium assessments or State Board of Education verified assessments:
* Please provide the assessment platform(s) proctored in Spring 2021
* The grade levels assessed with each platform
* The assessment calendar for each site and grade level
* Whether assessments administered were in person or online
1. A description of how the charter district will address pupil learning loss that results from COVID-19 during the 2019–20 and 2020–21 school years with consideration of the charter district’s demographics and grade levels served.
2. A description of how the charter district will monitor and support mental health and social and emotional well-being of pupils during the school year.

## County Offices of Education

1. Acknowledgement by the County Office of Education that the charter district has or has not produced a Local Control and Accountability Plan
2. Schedule of charter district site visit(s) or proposed charter district visit(s)
3. Summary of any technical assistance offered to the charter district by the County Office of Education
4. An acknowledgement that the County Office of Education either:
* Has no concerns or has commendations
* Has concerns and the expectation for remediation