



CALIFORNIA STATE BOARD OF EDUCATION

JULY 2012 AGENDA

SUBJECT Revised: July 11, 2012 Elementary and Secondary Education Act: Approve Proposed Changes to the Governing Policy of the Title I Committee of Practitioners and Appoint Members to the Title I Committee of Practitioners.	<input checked="" type="checkbox"/> Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Public Hearing
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SUMMARY OF THE ISSUE(S)

This item provides proposed changes to the governing policy of the Title I Committee of Practitioners (COP) and recommends individuals for staggered terms to the COP. Requirements and duties of the COP are included in the Elementary and Secondary Education Act (ESEA) in Part I of General Provisions at Subpart 1903 available on the U.S. Department of Education ESEA Part I – General Provisions Web page at <http://www2.ed.gov/policy/elsec/leg/esea02/pg18.html>.

RECOMMENDATION

The California Department of Education (CDE) recommends that the State Board of Education (SBE):

- (a) Approve proposed changes to the recommended composition and governing policies of the Title I COP, provided as Attachment 1, and
- (b) Appoint new members to staggered terms on the COP.

The recommended appointees will be provided as Attachment 2 in an Item Addendum.

BRIEF HISTORY OF KEY ISSUES

The COP is a federally-mandated advisory committee whose primary function is to “advise the State in carrying out its responsibilities under this Title” (i.e., Title I) by reviewing any proposed state rules and regulations. Currently, all terms of the COP have expired.

Prior to the July SBE meeting, the SBE screening committee will meet on July 13, 2012, to consider the applications received. Copies of application materials are available on the SBE Web page at <http://www.cde.ca.gov/be/>.

Section 1903 of the ESEA (20 *United States Code* 6573) stipulates that “each such committee shall include as a majority of its members, representatives from local educational agencies. The law identifies six appointment categories, but is silent about the total number of appointees.

Membership in the California COP has varied over the past 20 years, but was reduced in 2008 to 19 positions. (See Column 2 below.) This item proposes that in light of the costs of conducting COP meetings, the membership should be reduced to 13 positions. In addition, the recommended policy grants greater flexibility in scheduling meetings of the COP.

Since 2008, administrators, teachers, pupil services personnel and local board members have constituted 15 of the 19 members on the committee. In the proposed configuration, they will constitute 10 members, thus maintaining a majority of representatives from local educational agencies as required by Section 1903 of the ESEA. (See Column 3 below.) School and district administrators are proposed to remain the largest group on the committee. As key implementers of Title I, they are likely to be most knowledgeable about rules and regulations, and can inform the SBE regarding potential implementation issues. The number of parent and local board member representatives are proposed to be reduced by one position each.

Column 1: Member Categories	Column 2: Current Number of Positions	Column 3: Proposed Number of Positions
Administrators	7	4
Teachers	4	3
Parents	3	2
Local board members	3	2
Private school representatives	1	1
Pupil services personnel representatives	1	1

SUMMARY OF PREVIOUS STATE BOARD OF EDUCATION DISCUSSION AND ACTION

At its March 2009 SBE meeting, the SBE appointed 19 new members to the COP. The terms of these members expired March 31, 2012.

At its November 2008 meeting, the SBE adopted a revised Governing Policy for the COP. The primary change from the 2004 initial Governing Policy for the COP was the reduction of the membership from 30 to 19 members to respond to the increased fiscal costs of convening COP meetings. In 2008, the SBE approved the following positions within each of the required categories:

- Administrators (7 positions)
- Teachers, including vocational educators (4 positions)
- Parents (3 positions)
- Members of local school boards (3 positions)
- Representatives of private school children (1 position)

- Pupil services personnel (1 positions)

FISCAL ANALYSIS (AS APPROPRIATE)

The Title I COP is federally funded. Committee members do not receive compensation, but are reimbursed for travel related expenses to attend meetings.

ATTACHMENT(S)

Attachment 1: Proposed Title I Committee of Practitioners Governing Policy (2 Pages)

Attachment 2: The Recommended Appointment of Members to the Title I Committee of Practitioners will be provided in an Item Addendum.

Proposed Title I Committee of Practitioners Governing Policy

Background

Title I of the Elementary and Secondary Education Act (Public Law 107–110, 20 *United States Code* 6573, Section 1903) requires each State educational agency that receives Title I funds to create a State committee of practitioners (COP) to advise the State in carrying out its responsibilities under Title I.

Composition

Members are appointed by the State Board of Education (SBE). The majority of members shall be representatives from local educational agencies. The COP shall have a total membership of 13 positions representing the following categories:

- Administrators (4 positions)
- Teachers, including vocational educators (3 positions)
- Parents (2 positions)
- Members of local school boards (2 positions)
- Representatives of private school children (1 position)
- Pupil services personnel (1 position)

Representatives will be appointed to ensure appropriate representation among the six membership categories.

Purpose

The purpose of the COP shall be to review any State rules and regulations relating to Title I of the Elementary and Secondary Education Act in order to advise the state in carrying out its Title I responsibilities.

Term of Office

Members will serve a maximum term of three years. Terms of office will be staggered to avoid the need to replace the majority of members at the same time. Members are expected to attend all meetings.

Frequency of Meetings

Regular meetings of the COP will be conducted annually or as needed.

Rules of Governance

The SBE President will select the chair and vice-chair from the members. The chair shall preside at all meetings of the COP; prepare the agenda for each meeting in consultation with California Department of Education (CDE) and SBE staff; and perform other necessary activities to assist the COP. The vice-chair shall conduct meetings in the absence of the chair.

Each member of the COP shall have one vote. Actions by the COP shall be taken by a majority of COP membership present during a scheduled meeting.

Unless otherwise specified, *Robert's Rules of Order, Revised* shall govern the procedures of COP meetings.

Applicability of *Bagley-Keene Open Meeting Act*

In accordance with law, meetings of the Title I COP are subject to the requirements of the *Bagley-Keene Open Meeting Act*.

Travel, Lodging, and Other Expenses

COP members shall be reimbursed for travel and per diem expenses related to COP meetings only, at the same rate applicable for CDE staff. No reimbursement will be made for other activities.

Staff to the Committee of Practitioners

The CDE Title I staff will summarize comments and/or recommendations of the COP from the COP meetings to present to the SBE.