

KING CITY UNION SCHOOL DISTRICT

STATE AWARDS FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2008

2008-13 40000

Instructional Minutes

Criteria

The District must meet minimum annual instructional minutes requirements to receive the Longer Instructional Day Incentive Program funding as required by Education Code 46201.

Condition

Two of the District's sites did not meet their minimum number of instructional minutes in order to be eligible for the Longer Instructional Day Incentive Program funding which was received by the District during the 2007-08 fiscal year. Del Rey and Santa Lucia Elementary Schools were each 930 minutes short in grades 1 and 2. In averaging the District's grade level instructional minutes using the weighted average method, the District was non-compliant by a total of 517 minutes.

Effect

The District was not eligible to receive the Longer Instructional Day Incentive Program funding for failure to meet the minimum instructional minutes of 51,750 (1982-83) as required by Education Code 46201.

Cause

The District did not notice that on their calculated annual instructional minutes summary that the grades fell under the minimum required minutes for the grade level.

Recommendation

The District should submit a Specific Waiver Request for Instructional Time Requirements (Waiver of Audit Penalties) to the California Department of Education for the 517 minute shortage. The State Board of Education (SBE) requires that the District make-up time be applied to the grade level of the affected students, as well as the grade level(s) where the shortage occurred. Along with the waiver are the following requirements:

- 1) Copy of the audit finding and local educational agency response
- 2) At least two years worth of proposed bell schedule(s) and school calendar(s) for the required make-up of time, showing all full and partial instructional days, student free days, etc.
- 3) Summary of instructional minute totals, daily and annually, including the state minimum by grade(s) and the 1982-83 requirements for the district/school for the two years of waiver make-up.

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District Response

The District will submit a Specific Waiver Request for Instructional Time Requirements to the California Department of Education for the 517 minute shortage and comply with the make-up time requirements.

SANTA LUCIA ELEMENTARY SCHOOL

2008-14 10000

Kindergarten Retention

Criteria

The District must comply with California Education Code Section 46300 (g) which states the following:

"In computing the average daily attendance of a school district, there shall be included the attendance of pupils in kindergarten after they have completed one school year in kindergarten only if the school district has on file for each of those pupils an agreement made pursuant to Section 48013, approved in form and content by the State Department of Education and signed by the pupil's parent or guardian, that the pupil may continue in kindergarten for not more than an additional year."

Condition

A student at Santa Lucia Elementary was retained in kindergarten beyond their one year anniversary date without a completed "Permission to Retain" form.

Effect

The ADA computed on the District's P2 and Annual Attendance reports is overstated by 0.98 and 0.97, respectively. There is no questioned cost associated with the infraction since 2007-08 funding for the District is based on their prior years ADA.

Cause

The site overlooked the fact that the student was retained in kindergarten beyond their one-year anniversary date.

Recommendation

The District should revise their P2 and Annual Attendance reports reducing them by their overstated amounts and resubmit them to the appropriate agencies. The District should implement procedures which ensure that all sites understand the importance of completing the "Permission to Retain" form when a Kindergarten student is retained for another year. Also, proper completion of the form should be ensured and it should be kept on file at the school site.