

California Department of Education
Charter Schools Division

California Department of Education Nonclassroom-Based Funding Determination Form (FDF) Fiscal Year 2015-16

CDE Nonclassroom-Based Determination of Funding Web Page: <http://www.cde.ca.gov/sp/cs/as/nclrbfunddet.asp>

	Deadlines	Check One (X)
New Charter School in FY 2015-16 (Source: Use FY 2015-16 estimated budget)	Due 12/01/2015	()
Existing Charter School (Source: Use FY 2014-15 audited financial report)	Due 2/01/2016	(X)
Existing Charter School New in FY 2014-15	5 CCR 11963.6 (a) Due 9/30/2015	()
Within 90 days after the end of a new charter school's first year of operation, two reports are required to be filed with the CDE: (1) FDF- using FY 2015-16 budget data and (2) Unaudited Actual Report for FY 2014-15. Note- the FDF due on 9/30/2015 is in addition to the FDF that will be due on or before 2/1/2016.		
Other (Enter the source fiscal year used: _____)	Fiscal Year: _____/_____	()
A charter school must obtain a waiver from the SBE if the FDF is not filed timely. Information on the waiver process is posted on the Waiver Process for the SBE at: http://www.cde.ca.gov/re/lr/wr The governing board of the charter school's authorizing local educational agency will need to request a waiver for approval by the SBE on behalf of the charter school. The SBE may approve such waivers under the general waiver authority, under <i>Education Code</i> sections 33050-33053.		

Complete Sections I through V

Section I. Charter Information		(Complete Lines 1 to 21)		5 CCR 11963.3 (a)(1) to (4)
1. Charter School Name	Mattole Valley Charter School	2. Charter #	159	
3. Charter Authorizer	Mattole Unified School District	4. CDS Code	12-75382-1230135	
5. Street Address	29289 Chambers Road, P.O. Box 211			
6. City	Petrolia	7. State	CA	8. Zip Code
9. Contact Name	Shari Lovett	10. Title	Director	
11. Phone Number	707-445-2660 x10	12. E-Mail	slovett@mattolevalley.org	
13. Funding Requested (Enter 100%, 85% or 70%):	100 %			
14. Years Requested (Enter 2, 3, 4, or 5)	5 Yrs.	Note: New charter schools are limited to two years 5 CCR 11963.6 (a)		
15. Current Funding Determination Expires	6/30/2016	16. Period Requested	Fiscal Year 16/17 to 20/21	
17. Charter Granted on	9/18/1998	18. Grade Levels Served	TK-12	
19. Charter Expires on	8/31/2018	20. P2 ADA	727.98	Continuing Charters (enter FY 2014-15 P2 ADA)
		21. Est P2 ADA		New Charters (enter est. FY 2015-16 P2 ADA)

Section II. Certification	(Review, sign, and date)	5 CCR 11963.3 (b)(1)
I certify that: <ol style="list-style-type: none"> 1. The information provided is true and correct to the best of my ability and knowledge. 2. This charter school's nonclassroom-based instruction is conducted for and substantially dedicated to the instructional benefit of the school's students. 3. This charter school's governing board has adopted and implemented conflict of interest policies. 4. All of the charter school's transactions, contracts, and agreements are in the best interest of the school and reflect a reasonable market rate for all goods, services, and considerations rendered for or supplied to the school. 		
Shari Lovett _____ Print Name of Charter School's Director, Principal, or Governing Board Chairperson		
_____ Signature of Charter School's Director, Principal, or Governing Board Chairperson		
_____ Director Title of Authorized Individual	_____ 2/2/2016 Date	

California Department of Education Nonclassroom-Based Funding Determination Form (FDF) Fiscal Year 2015-16

A. Total Resources		(Complete lines A.1.a. to d.)	5 CCR 11963.3 (a)(5)(A) and (6)
1. Revenues and Other Resources			
a. Federal Revenues			\$ 13,296
(i) Enter amount of Public Charter Schools Grant Program included under Federal Revenues (Line A1a).		\$ -	
b. State Revenues			\$ 4,481,731
c. Local Revenues			\$ 517,259
d. Other Financing Sources			\$ 169,002
e. Total Revenues (Sum of lines A1a to A1d.)			\$ 5,181,288
B. Total Expenditures and Other Uses		(Complete lines B.1. to B.4.)	
1. Instruction and Related Services			
a. Salaries and Benefits			5 CCR 11963.3 (a)(5)(B) and (6)
(i) Certificated		\$ 3,002,513	
(ii) Classified		\$ 319,162	
b. Books, Supplies, and Equipment		\$ 774,641	
c. Services and Other Operating Costs			
(i) Contracts for Instructional Services		\$ -	
(ii) Contracts for Instructional Support		\$ -	
(iii) All other Instruction Related Operating Costs		\$ 623,273	
d. Total Instruction and Related Services		\$ 4,719,589	
2. Operations and Facilities			
a. Salaries and Benefits			5 CCR 11963.3 (a)(5)(C) and (6)
(i) Certificated		\$ -	
(ii) Classified		\$ -	
b. Books, Supplies, and Equipment		\$ -	
c. Services and Other Operating Costs			
d. Facility Acquisition and Construction		\$ -	
e. Total Operations and Facilities		\$ -	
f. Allowable Facility Costs		5 CCR 11963.3 (b) (7)	
(i) Enter the total facility square footage occupied by the charter school			
(ii) Enter total Classroom-Based reported P-2 ADA for FY 2014-15. Do not include NCB ADA.			
(iii) Enter the total Student Hours attended by NCB pupils at the school site			
(iv) Calculated Facilities Costs			
Lesser of Line B2e or [(B2fii+(B2fiii / 868)] * \$1,000			
Allowable (Lesser of Line B2e or B2fiv)		\$ -	
3. Administration and Other Activities			
a. Salaries and Benefits			5 CCR 11963.3 (a)(5)(D) and (6)
(i) Certificated		\$ 548,582	
(ii) Classified		\$ 759,308	
b. Books, Supplies, and Equipment		\$ -	
c. Services and Other Operating Costs			
(i) Contracts for Other Administrative Services		\$ -	
(ii) Supervisorial Oversight Fee		\$ -	
(iii) All Other Administration & Other Activities, Services & Operating Costs		\$ 109,989	
d. Total Administration and Other Activities		\$ 1,417,879	
4. Other Outgo and Other Financing Uses			
a. Debt Service			5 CCR 11963.3 (a)(5)(E) and (6)
b. Transfers to LEAs		\$ -	
c. All Other Transfers and Outgo		\$ -	
d. Total Other Outgo and Other Financing Uses		\$ -	
5. Total Expenditures			\$ 6,137,468
<small>(Sum of lines B1d, B2e, B3d, and B4d)</small>			

California Department of Education Nonclassroom-Based Funding Determination Form (FDF) Fiscal Year 2015-16

C.	Revenues Over Expenditures- Surplus or (Deficit)	(Line A.1.e minus B.5)	\$	(956,180)
	5 CCR 11963.3 (a)(5)(F)			
D.	Fund Balance	(Enter the beginning fund balance on line D.a.)		
	a. Beginning Fund Balance (July 1)	5 CCR 11963.3 (a)(5)(A)	\$	3,911,304
	b. Ending Fund Balance (June 30 / Line C plus Line D.a.)		\$	2,955,124
E.	Reserves	(Complete lines E.a. to E.e.)		
	If reserves in lines E.a. or E.b. are more than \$50,000 or over 5% of total expenditures, an explanation must be provided in Section IV.6. 5 CCR Section 11963.3(a)(5)(F).			
		% of Expenditures		
	a. Designated for Economic Uncertainties	0.0%	\$	-
	b. Facilities Acquisition or Capital Projects	32.6%	\$	2,000,000
	c. Reserves required by Charter Authorizer		\$	-
	d. Other Reserves (identify in Section IV.5 below)		\$	-
	e. Unassigned/Unappropriated Fund Balance		\$	955,124
	f. Total (Sum of lines E.a to E.e.) Note- Line E.f. must agree with Line D.b.		\$	2,955,124
1.	Pupil to Teacher Ratio (PTR) pursuant to <i>Education Code</i> Section 51745.6 and 5 CCR, Section 11704.			
	a. Enter the charter school's PTR:			14: 1
	b. If the charter school's PTR in line IV.1.a. exceeds 25:1, enter the name of the largest unified school district in the county or counties in which the charter school operates:			
	c. Enter the PTR for the unified school district listed in line IV.1.b.			25: 1
2.	Did any entity receive \$50,000 or more OR 10% or more of total expenditures (Line B.5.) in the FY 2014-15 OR will receive in the FY 2015-16? 5 CCR 11963.3 (b) (3).			No
	If Yes, list the name of each entity and the cumulative amount received by each entity. Are contract payments made by the charter school based on specific services rendered or upon an amount per unit of average daily attendance or some other percentage of the charter school's revenues, enrollment, etc.? If yes, please identify.			
	Name of Entity	Amount	Purpose/Explanation	Contract payments
				Based on specific services rendered (Yes or No)?
				If payments are not based on services rendered, are payments based on an amount per ADA or some other percentage (Yes or No) ?
a				Yes or No
b				Yes or No
c				Yes or No
d				Yes or No
e				Yes or No
f				Yes or No
g				Yes or No
h				Yes or No

California Department of Education Nonclassroom-Based Funding Determination Form (FDF) Fiscal Year 2015-16

3. List the charter school's CURRENT governing board 5 CCR 11963.3 (b) (4)						
	Name of Board Member	Identification of Board Member (Parent, Teacher, etc)	How was board member selected?	Is the member affiliated in any way with any entity listed in Section IV. 2. (Yes/No)?		
a	Richard Graey	Superintendent	Permanent Position	No		
b	Cathy Wright	SpEd Director	Representative Authority	No		
c	Kirk Miller	Siskiyou Rep.	Representative Authority	No		
d	Jamie Ellsmore	P.E. Rep.	Representative Authority	No		
e	Stephanie Jackson	Admin. Of Curr.	Representative Authority	No		
f	Emily Carlson	Counselor Rep.	Representative Authority	No		
g	Shari Lovett	Asst. Super.	Representative Authority	No		
h	Linda Lyons	Community Rep.	Representative Authority	No		
i	Claire Trower	Community Rep.	Representative Authority	No		
j	Lance Blodgett	Campus House Rep	Representative Authority	No		
k	Laura Montagna	Community Rep.	Representative Authority	No		
l	Debbie Cunningham	Teacher Rep Trinity	Representative Authority	No		
m	Lynda Speck	Secr. to Council	Representative Authority	No		
n	Rebekah Davis	NCLA Rep.	Representative Authority	No		
o	Cathie Shermer	I.S. Rep. Humboldt	Representative Authority	No		
p	Heather Scharlack	S.Humboldt Rep.	Representative Authority	No		
Has the governing board adopted and implemented conflict of interest policies and procedures?				Yes		
For any governing board member identified as affiliated with any entity reported above in Section IV.2, explain the nature of the affiliation.						
4. If transfers are reported on lines B.4.b. or B.4.c., describe the nature of the transaction and identify the accounts or entities involved in the transfer. 5 CCR 11963.3 (b) (5).						
5. If reserves are reported on line E.d., list the amount and purpose of the "Other Reserves"						
	Reserve Amount	Purpose of Reserve				
6. If the reserves are reported on lines E.a. (designated for economic uncertainties) or E.b. (facilities acquisition or capital projects) and exceed the greater of \$50,000 or 5% of total expenditures, explain the reason for the excess reserves.						
<p>E.a. No money has been designated for economic uncertainty, therefore the money in E.e. that is undesignated would be used for these purposes. These reserves will be designated for economic uncertainty in fiscal year 15/16.</p> <p>E.b. This money is set aside for the purchase of land and construction costs of a new facility; this will be an ongoing project over the next few years. To date, we have been working with a realtor and have selected a piece of property. We have been working with a contractor on plans for the facility. The land purchase is estimated to take place by the end of the 15/16 fiscal year and the construction is estimated to begin during the 16/17 fiscal year.</p>						
7. Enter the full-time equivalent (FTE) employees working at the charter school that possess a valid teaching certificate, permit, or other document equivalent to that which a teacher in other public schools would be required to hold, issued by the Commission on Teacher Credentialing, and are required to provide direct instruction or direct instructional support to students.						
	FY 2014-15	52.9	FTE	FY 2015-16	55.5	FTE
1. Is this charter school a virtual or on-line charter school as defined pursuant to 5 CCR Section 11963.5? (A virtual or on-line charter school is one in which at least 80 percent of teaching and student interaction occurs via the Internet)						
No		5 CCR 11963.5				

California Department of Education Nonclassroom-Based Funding Determination Form (FDF) Fiscal Year 2015-16			
2.	If Yes to line V.1., can the charter school demonstrate compliance with 5 CCR Section 11963.5 (b) (2) to (8)?		
	Yes or No		Regulations are available at: http://www.cde.ca.gov/sp/cs/lr/csregsmar04.asp
66.80%	1. Percent spent on Certificated Employee Salaries & Benefits to Total Public Revenues Source: 5 CCR 11963.3 (c) (1) Formula: Certificated S&B costs Line B.1.a (1) / Federal Revenues Lines A.1.a - PCSGP A.1.a (i) + State Revenues A.1.b.		
91.09%	2. Percent spent on Instruction & Instruction-Related Services to Total Revenues Source: 5 CCR 11963.3 (c) (2) Formula: Instructional & Related Services costs. Line B.1.d. + Allowable Facilities costs 2.f.(iv) / Total Revenues Line A.1.e.		
Funding Determination Criteria		If the percentages from lines VI.1 OR VI.2 do not meet the minimum spending criteria required of the funding level requested, a Mitigating Circumstances Request Summary Sheet may be filed with the CDE along with the FDF for the request to be considered by the Advisory Commission on Charter Schools. Mitigating worksheet is available at: http://www.cde.ca.gov/sp/cs/as/nclrbifunddet.asp	
100%	1) Line VI.1. equals or exceeds 40 percent, 2) Line V1.2 equals or exceeds 80 percent, AND 3) Line IV.1.a., charter school's PTR cannot exceed of 25:1 OR the PTR on Line IV.1.c., largest unified school district in the county or counties in which the charter school operates, the ACCS shall recommend approval at 100%, unless there is a reasonable basis to recommend otherwise. [5 CCR 11963.4 (a) (3)]		
85%	1) Line VI.1. equals or exceeds 40 percent, AND 2) Line V1.2 equals or exceeds 70 percent but less than 80 percent, the ACCS shall recommend approval at 85 percent, unless there is a reasonable basis to recommend otherwise. [5 CCR 11963.4 (a) (2)]		
70%	1) Line VI.1. equals or exceeds 35 percent, AND 2) Line V1.2 equals or exceeds 60 percent but less than 70 percent, the ACCS shall recommend approval at 70%, unless there is a reasonable basis to recommend otherwise. [5 CCR 11963.4 (a) (1)]		
Denied	1) Line VI.1. is less than 35 percent, OR 2) Line V1.2 is less than 60 percent, the ACCS shall recommend that the SBE deny the request, unless there is a reasonable basis to recommend otherwise. [5 CCR 11963.4 (a) (4)]		