California Department of Education

Charter Schools Division

Created 03/2024

lacb-csd-apr24item02

Attachment 21

# Nonclassroom-Based Funding Determination Request

CALIFORNIA DEPARTMENT OF EDUCATION

This document presents the determination of funding request for Pacific View Charter School (charter #247). Information from the school has been exported from the web-based Funding Determination Form at [Nonclassroom-Based Determination of Funding - Charter Schools (CA Dept of Education)](https://www.cde.ca.gov/sp/ch/nclrbifunddet.asp#form).

Responses from the school have been provided, as is, and have not been edited by the California Department of Education for capitalization, punctuation, or spelling.

## Pacific View Charter Determination of Funding Request 2023–24

### Section 1. General Information

Charter School Information

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Charter School Name | Pacific View Charter School |
| Charter School Authorizer | Oceanside Unified |
| Charter School Number | 247 |
| County District School (CDS) Code | 37-73569-3731221 |
| Street Address | 3670 Ocean Ranch Blvd |
| City | Oceanside |
| County | San Diego |
| ZIP Code | 92056 |
| Grade Levels Served | TK, K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 |
| Date Charter Expires | 6/30/2027 |
| Contact First Name | Erin |
| Contact Last Name | Gorence |
| Contact Title | Executive Director |
| Contact Phone Number | 760-757-0161 |
| Contact Email Address | egorence@pacificview.org |

Funding Determination Request Information

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Is this a reconsideration request? | No, this is not a reconsideration request. |
| Requested Funding Level | 100% |
| Beginning Period Requested | FY 2024–25 |
| Number of Years Requested | 5 |
| Source Data | FY 2022–23 Audit |
| If the source data used was “Other”, provide a description. | [No Response] |

### Section 2. Financial Information

#### A. Total Resources

Revenues and Other Resources

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Federal Revenues[[1]](#footnote-1) | $64,421 |
| Public Charter School Grant Program Funds (separately identified) | $0 |
| State Revenues[[2]](#footnote-2) | $11,831,332 |
| In-Lieu of Property Taxes (separately identified) | $3,220,160 |
| Local Revenues | $231,774 |
| Other Financing Sources | $0 |
| **Total Revenues** | **$12,127,527** |

**If Other Financing Sources were reported, provide a description:**

[No Response]

#### B. Total Expenditures and Other Uses

Instruction and Related Services

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Certificated Salaries and Benefits for Instruction and Related Services | $5,352,005 |
| Classified Salaries and Benefits | $1,732,332 |
| Books, Supplies, and Equipment | $268,208 |
| Services and Other Operating Costs: Contracts for Instructional Services | $1,125,631 |
| Services and Other Operating Costs: Contracts for Instructional Support | $0 |
| Services and Other Operating Costs: All Other Instruction Related Operating Costs | $43,343 |
| **Total Instruction and Related Services** | **$8,521,519** |

Operations and Facilities

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Certificated Salaries and Benefits | $0 |
| Classified Salaries and Benefits | $0 |
| Books, Supplies, and Equipment | $17,754 |
| Services and Other Operating Costs | $332,527 |
| Facilities Acquisition and Construction | $0 |
| **Total Operations and Facilities** | **$350,281** |

Allowable Facilities Costs

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Total facility square footage occupied by the charter school | 44172 |
| Enter total classroom-based P-2 ADA reported in the prior fiscal year. Do not include nonclassroom-based ADA. | 0 |
| Enter total student hours attended by nonclassroom-based pupils at the school site in the prior fiscal year. | 231700 |
| Calculated Facilities Costs | $266,935 |
| **Allowable Facilities Costs** | **$266,935** |

Administration and All Other Activities

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Certificated Salaries and Benefits | $44,422 |
| Classified Salaries and Benefits | $36,830 |
| Books, Supplies, and Equipment | $195 |
| Contracts for Other Administrative Services | $121,149 |
| Supervisorial Oversight Fee | $111,538 |
| All Other Administration and Other Activities, Services, and Operating Costs | $0 |
| **Total Administration and Other Activities** | **$314,134** |

Other Outgo and Other Financing Uses

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Debt Services | $0 |
| Transfers to Local Educational Agencies | $0 |
| All Other Transfers and Outgo | $0 |
| **Total Other Outgoing and Other Financing Uses** | **$0** |

**Describe the nature of the transaction(s) for Transfers to Local Educational Agencies and identify the accounts or entities involved in the transfer(s).**

[No Response]

**Describe the nature of the transaction(s) for All Other Transfers and Outgo and identify the accounts or entities involved in the transfer(s).**

[No Response]

#### C. Fund Balance

Total Expenditures and Fund Balance

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Total Expenditures | $9,185,934 |
| Revenues Over Expenditures | $2,941,593 |
| Beginning Fund Balance | $9,119,500 |
| **Ending Fund Balance – June 30** | **$12,061,093** |

#### D. Reserves

Reserves

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Designated for Economic Uncertainties | $361,833 |
| Facilities Acquisition or Capital Projects | $9,346,766 |
| Reserves Required by Charter Authorizer | $0 |
| Other Reserves | $100,700 |
| Unassigned/Unappropriated Fund Balance | $2,251,794 |
| **Total Reserves** | **$12,061,093** |

Reserves as a Percentage of Total Expenditures

| **Reserves** | **Percentage of Total Expenditures** |
| --- | --- |
| Designated for Economic Uncertainties | 3.94% |
| Facilities Acquisition or Capital Projects | 101.75% |

**Explanation for reserves designated for economic uncertainties if these reserves exceed the greater of $50,000 or 5 percent of total expenditures:**

[No Response]

**Explanation of Other Reserves:**

A board approved $100,000 is reserved for STRS & PERS unfunded liabilities (Resolution 6 adopted 3/5/2019) and another $700 in revolving cash.

**Explanation for reserves designated for facilities acquisition or capital projects if these reserves exceed the greater of $50,000 or 5 percent of total expenditures:**

Pacific View has built a reserve for facilities acquisition and/or capital projects to expand facilities due to growth. Pacific View serves a high number of credit deficient students and that need has been increasing in the aftermath of the pandemic. Our High School program demand continues to grow and our current facilities are maxed out. The school is looking to purchase an additional property to house the middle school program. The facility must be at least 10,000 square feet and have an outdoor recreation area. The property must be within the boundaries of our authorizing district and be no more than 5 miles away. We also plan to maximize the existing site with capital improvements to accommodate high school growth. Additionally, an upgrade/replacement to the HVAC system is planned for the coming year. The project will be going out to bid shortly and is expected to cost approximately $200,000.

**Explanation of school’s unassigned/unappropriated fund balance and details regarding the school’s plans for these funds: *(Optional)***

Pacific View maintains an unassigned fund balance to ensure a constant positive cash flow given the precarious nature of future funding with the current economic outlook, concern about possible return of deferrals, and the continuing trend of California families migrating to other states.

### Section 3. Pupil-Teacher Ratio

Pupil-Teacher Ratio

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| FY 2022–23 Average Daily Attendance for independent study pupils | 762.52 |
| FY 2022–22 Full-Time Equivalent certificated employees responsible for independent study | 37.2 |
| Among the unified school districts in the county or counties in which the charter school operates, do any districts report a PTR greater than 25 to 1? | [No Response] |
| Provide the name of the unified school district that reports a PTR greater than 25 to 1. | [No Response] |
| Enter the PTR for the district above. | [No Response] to 1 |

### Section 4. Funding Determination Calculations

Calculated Percentages

| **Criteria** | **Funding Determination Calculations** |
| --- | --- |
| Percentage Spent on Instructional Certificated Salaries and Benefits to Total Public Revenues | 44.99% |
| Percentage Spent on Instruction and Related Services and Allowable Facility Costs | 72.47% |
| 2022–23 Pupil-Teacher Ratio | 20.50 to 1 |
| Pupil-Teacher Ratio of Largest Unified School District in the County or Counties in which the Charter School Operates | [No Response] to 1 |

### Section 5. Supplemental Information

#### A. Virtual Charter Schools

Virtual Charter Schools

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Is this charter school a virtual or on-line charter school as defined in 5 *CCR* Section 11963.5? | No |
| If yes, can the charter school demonstrate compliance with 5 *CCR* sections 11963.5(b)(2) to (8)? | [No Response] |

#### B. Entity and Contract Information

Entity and Contract Information

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| Did any entity receive or will receive $50,000 or more or 10% or more of total expenditures from the school in FY 2022–23 or FY 2023–24? | No |
| Number of reportable entities | [No Response] |

#### C. Current Governing Board Information

##### List of Board Members

Board Member 1

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| First Name of Board Member | Kathi |
| Last Name of Board Member | Cohen |
| Title of Board Member | Chair |
| Board Member Type | Community Representative |
| How was this member selected? | Nominated and Appointed |
| Is this board member affiliated in any way with any of the reportable entities listed in the Entity and Contract Information section? | [No Response] |
| If so, explain the nature of the affiliation. | [No Response] |
| Board Member Term (MM/YYYY to MM/YYYY) | 05/2023 to 05/2024 |

Board Member 2

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| First Name of Board Member | Jon |
| Last Name of Board Member | Walters |
| Title of Board Member | Vice Chair |
| Board Member Type | Community Respresentative |
| How was this member selected? | Nominated and Appointed |
| Is this board member affiliated in any way with any of the reportable entities listed in the Entity and Contract Information section? | [No Response] |
| If so, explain the nature of the affiliation. | [No Response] |
| Board Member Term (MM/YYYY to MM/YYYY) | 07/2023 to 07/2024 |

Board Member 3

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| First Name of Board Member | Julie |
| Last Name of Board Member | Walley |
| Title of Board Member | Member |
| Board Member Type | Parent |
| How was this member selected? | Nominated and Appointed |
| Is this board member affiliated in any way with any of the reportable entities listed in the Entity and Contract Information section? | [No Response] |
| If so, explain the nature of the affiliation. | [No Response] |
| Board Member Term (MM/YYYY to MM/YYYY) | 02/2023 to 02/2024 |

Board Member 4

| **Prompt** | **Charter School’s Response** |
| --- | --- |
| First Name of Board Member | Richardo |
| Last Name of Board Member | Sanchez |
| Title of Board Member | Member |
| Board Member Type | Community Representative |
| How was this member selected? | Nominated and Appointed |
| Is this board member affiliated in any way with any of the reportable entities listed in the Entity and Contract Information section? | [No Response] |
| If so, explain the nature of the affiliation. | [No Response] |
| Board Member Term (MM/YYYY to MM/YYYY) | 01/2023 to 01/2024 |

### Section 6. Mitigating Circumstances

**Explain why the charter school did not meet the criteria for the funding level requested. Include specific measures or actions taken by the charter school to comply. List and explain the mitigating circumstances to be considered by the CDE and ACCS.**

Due to the lingering effects of the Covid 19 pandemic and significant staffing challenges, Pacific View Charter (PVC) missed the target ratio for Instruction Related Service expenditures.

PVC experienced hiring challenges and unfilled budgeted positions as a result of the ongoing teacher shortage. This amounted to $445,622, for 3 credentialed FTEs and 2.05 non-credentialed FTEs. Additionally, $59,692 was intended for technology and $25,286 for other materials that were unable to be procured due to availability and supply chain issues. $48,000 was planned for textbook adoption that was put on hold until this year to align with the sponsoring district's new math adoptions. And $57,259 was budgeted for professional development that remained unused due to lingering staffing shortages. If these $635,859 in expenses had been realized, we would have met the 80% threshold for 100% funding.

Pacific View Charter also experienced significant instability in the business office during the school year. Our long-standing Director of Business and Operations (CBO) retired at the end of the 2021-22 school year and was replaced by an individual with school business, but no charter school experience. The new CBO resigned in February and rushed to complete the 2nd interim report without advising leadership of the increased revenue or the need to adjust expenditures. During that period of time, Pacific View Charter experienced both an increase in High School enrollment and an underestimated revenue which resulted in depressed expenditures. The failure of the CBO to inform leadership of these changes resulted in the school's inability to reallocate funds for use during the school year. In all, the difference between budgeted and recognized actual revenue was $1.74 million.

Pacific View Charter’s business office staffing issue was rectified by hiring an individual with several years of charter experience and a CASBO CBO certification as well as adding a CPA financial consultant with significant experience with charter schools, both classroom and non-classroom based. This two-pronged approach will ensure there is always stability and expertise in the business department with a comprehensive understanding of the specific needs of a non-classroom based charter school.

### Section 7. Additional Information

**Provide any other pertinent information that may assist the CDE and ACCS in conducting a detailed review or develop a reasonable basis for a recommendation.**

Pacific View Charter School (PVC) opened its doors to the community in August 1999 serving grades TK-12 and is authorized through Oceanside Unified School District (OUSD).

The students who come to Pacific View are those seeking an alternative to the traditional school setting. High School students choose PVC predominantly in their 11th or 12th grade year and are credit deficient in need of a more personalized approach and attention to their specific learning needs. PVC serves the community by giving at-promise students an educational program that meets their social, emotional and academic needs and allows them to remain in school until graduation, which may go beyond four years. Pacific View is recognized by the California Department of Education as having Dashboard Alternative School Status, due to the unique population of high needs students it serves.

Families in the TK8 program choose PVC for the smaller school environment, blended personalized learning model, or homeschool format, and the flexibility provided by the program. PVC supports its TK-8 students by providing a robust educational program through a variety of approaches including extra intervention periods during the school day as well as the introduction of character building and growth mindset programs to build school connectedness and willingness to persevere through both social and academic difficulties. PVC provides students with a small, safe environment in which all students are nurtured and encouraged to thrive and prepare for life beyond high school.

### Section 8. Certification

**1) The information provided is true and correct to the best of my ability and knowledge.**

**2) This charter school's nonclassoom-based instruction is conducted for and substantially dedicated to the instructional benefit of the school's students.**

**3) This charter school's governing board has adopted and implemented conflict of interest policies.**

**4) All of the charter school's transactions, contracts, and agreements are in the best interest of the school and reflect a reasonable market rate for all goods, services, and considerations rendered for or supplied to the school.**

**Enter your name below which will serve as a signature and certify agreement with all of the above terms.**

Erin Gorence

**Indicate whether the certification is from the charter school's director, principal, or governing chairperson:**

Director

1. Includes Public Charter Schools Grant Program funds, if applicable [↑](#footnote-ref-1)
2. Includes In-Lieu of Property Taxes, if applicable [↑](#footnote-ref-2)