

	California Department of Education 2013–14 Nonclassroom-Based Funding Determination Mitigating Circumstances Request Form
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A. Charter Information

Charter School:	Assurance Learning Academy	Charter #	1458
Charter Authorizer:	Acton Agua Dulce Unified School District	CDS Code:	19-75309-01271
Requested Funding Determination %:	100%	Years in Operation:	1
		P2 ADA:	275.97

B. Funding Determination Percentage (CDE Funding Determination Form must be completed and filed with this form)

Percent Funding Criteria per 5 CCR	Certificated Staff Ratio	Instruction and Related Services Ratio	Pupil toTeacher Ratio
100% Funding [5 CCR, Sec. 11963.4 (a)(3)]	= or > 40%	= or > 80%	< 25 : 1
85% Funding [5 CCR, Sec. 11963.4 (a)(2)]	= or > 40%	= or > 70%	Not Applicable
70% Funding [5 CCR, Sec. 11963.4 (a)(1)]	= or > 35%	= or > 60%	Not Applicable
0% Funding [5 CCR, Sec. 11963.4 (a)(4)]	< 35%	< 60%	Not Applicable

Enter charter school's calculated ratios from Form FDF

Enter charter school's calculated ratios from Form FDF	Certificated Staff Ratio	Instruction and Related Services Ratio	Pupil toTeacher Ratio
a. 100% Funding [5 CCR, Sec. 11963.4 (a)(3)]	42.86 %	75.48 %	23.4 : 1
b. 85% Funding [5 CCR, Sec. 11963.4 (a)(2)]	%	%	N/A
c. 70% Funding [5 CCR, Sec. 11963.4 (a)(1)]	%	%	N/A
d. 0% Funding [5 CCR, Sec. 11963.4 (a)(4)]	%	%	N/A

C. Charter School's Mitigating Circumstances

California Code of Regulations, Title 5 (5 CCR), Sec. 11963.4(e): A reasonable basis for the ACCS to make a recommendation other than one that results from the criteria specified in subdivision (a) may include, but not be limited to, the following: the information provided by the charter school (FDF form) pursuant to paragraphs (2) through (8), inclusive, of subdivision (b) of section 11963.3, documented data regarding individual circumstances of the charter school (e.g., one-time or unique or exceptional expenses for facilities, acquisition of a school bus, acquisition and installation of computer hardware not related to the instructional program, special education charges levied on the charter school by a local educational agency, restricted state, federal, or private grants of funds awarded to the charter school that cannot be expended for teacher salaries, or contracted instructional services other than those for special education), the size of the charter school, and how many years the charter school has been in operation.

1. **Explain why the charter school failed to meet the 5 CCR requirements for funding, include specific action taken to comply.**
Assurance Learning Academy was a new charter school in 2012/13. They were awarded a two year implementation grant of \$375,000 on 3/1/2013. The first year grant award was \$225,000. Since the grant was awarded in FY 2012/13, we had to accrue the first year portion of \$225,000, however we did not receive any funds until mid June. Because we received this grant late in the fiscal year, there was not sufficient time to spend the grant funds before the end of the fiscal year. The calculation for Instruction & Related Services percentage includes the grant amount and therefore, we were unable to meet our 80% target. If the grant award was excluded, our percentage would have been 83.29%. We had been monitoring our expenses and we were on track to meet our percentages, until we received the grant. Because of the timing, we were unable to spend the grant by fiscal year end.
Please see the attached documentation for reference.
2. **Explain why identified expenses are unique or exceptional and warrant consideration as mitigating circumstances.**
3. **Provide any other explanation that will assist the CDE and ACCS in making a decision on an appropriate funding determination.**

Assurance Learning Academy respectfully requests our mitigating circumstances be granted since the grant represents one time funds that were received late in the fiscal year and could not be spent by June 30th. The remaining \$150,000 grant has been included in our 2013/14 budget and we do anticipate meeting our percentages for 2013/14.

D. Certification

I certify that:	The information provided is true and correct to the best of my ability and knowledge.		
	_____ Signature of Charter School's Director, Principal, or Governing Board Chairperson		
	_____ Title of Authorized Individual		_____ Date