



CALIFORNIA DEPARTMENT OF EDUCATION  
OFFICE OF SCHOOL TRANSPORTATION

825 Riverside Pkwy., Ste. 110  
West Sacramento, CA 95605  
Ph: 916-375-7100 Fax: 916-375-7110  
Website: <http://www.cde.ca.gov/ls/tn>

**INSTRUCTOR RECERTIFICATION APPLICATION**

**Instructions:**

Please print or type all requested information. Upon completion, refer to the checklist on page 2 of required documents. Completed application, documents, and application fee must be mailed to the above address. Faxed applications/documents will not be accepted.

**Section 1 – Applicant Information:**

Name (Mr. /Mrs. /Ms.): \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City  
\_\_\_\_\_ County: \_\_\_\_\_  
State/Zip

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Driver License Number: \_\_\_\_\_ Class:  A  B Endorsement(s): \_\_\_\_\_

California Special Driver Certificate: *Check one*

School Bus  SPAB  Transit  Farm Labor

**Section 2 – Employer Information:**

Independent Instructor: **Check box if you were an Independent Instructor**

Primary Employer: \_\_\_\_\_

Primary Employer Address: \_\_\_\_\_  
Street City  
\_\_\_\_\_ County: \_\_\_\_\_ Email: \_\_\_\_\_  
State/Zip

Primary Employer Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

**Section 3 – Instructor Limitations:**

Instructor ID: \_\_\_\_\_

Please select the areas in which you intend to recertify:

Check One:  School Bus     SPAB     Transit     Farm Labor

Check One:  No Instructional Limitations     Classroom Only     Behind-the-Wheel Only

Documentation

**Section 4 – Certification:**

Applicant Signature:	Print:	Date:
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**NOTE:** Signature certifies that the information provided in this application by the applicant is true and that the applicant has knowingly not made a false statement or concealed any material fact.

**Required Application Documents Checklist**

Please use the checklist below to make certain you have included all the required documents to send with your completed application and application fee.

**Note: Provide legible copies (front and back when appropriate) of the following items:**

- \$35.00 Application fee (Check/Money order made out to California Department of Education (**No CASH/No PURCHASE ORDERS**).
- Commercial Driver License (CDL)
- California Special Driver Certificate
- Medical Certificate DL 51A (Must be completed by MD, DO, or PA)
- First Aid card (If applicable)
- Current Driver CDE Training Certificate Form TO-1
- Original Department of Motor Vehicles (DMV) H-6 (Driver record printout: copy not accepted, must be no more than 30 days old at the time of application, and must reflect "END" at the end of the document.