TRAINING RECORD T-02

Original ☐ Renewal ☐ Instructor ☐ Employer: _____

Name: _____ Birth Date:___/___/___ Medical Certificate Expiration Dates: ___/___/___ ___/___/___ ___/___/___

Driver License #: _____ Class: _____ Expiration Date:___/___/___ Restrictions: _____

Special Certificate Type:_____ Issue Date:___/___/___ Expiration Date:___/___/___

Special Certificate Restrictions/Endorsements: _____ First Aid Card Expiration Dates:___/___/___ ___/___/___ ___/___/___

INSTRUCTIONAL CATEGORIES

CLASSROOM				IN-SERVICE				BEHIND-THE-WHEEL (BTW)						
DATE	INSTRUCTOR	UNITS	TIME	DATE	INSTRUCTOR	IN-SERVICE CODE (S)	TIME	BUS #	TERRAIN / CONDITION	BTW CODE (S)	BRAKE CODE (S)	EQUIP. CODE (S)	(P) (C)	TIME

IN-SERVICE CODES

- * A Safety Meetings
- * B Workshops
- C First Aid
- D Fire Equipment
- E Evacuation Training
- F Roadeo Training
- G Special Education
- H Driver Evaluation
- I Films/Videos
- J Retraining
- K Pre/Post Trip Inspection
- L Commercial Driver License Training
- GI General Information (BTW Guide)
- SL7 Final Appraisal (BTW Guide)

* Topic Identification (Use the appropriate unit number from the instructor's manual. (e.g. U-2)

BTW GUIDE CODES

- SL1 Basic Vehicle Familiarization & Movement
- SL2 Precision Training in Vehicle Movement & Driving Fundamentals
- SL3 Transmission Control and Shifting Procedures
- SL4 Defensive Driving
- SL5 Passenger Loading and Unloading Procedures
- SL6 Emergency Procedures

PROFICIENCY / COMPETENCY

- (P) Proficiency Demonstrated in a Vehicle
- (C) Competency Demonstrated in a Skill Level

TERRAIN/CONDITIONS CODES (T/CC)

- 1 Parking Lot / Bus Terminal
- 2 Country
- 3 City
- 4 Freeway
- 5 Night Driving
- 6 Rain
- 7 Hills
- 8 Mountain 6%+ Grade over 1 mile
- 9 Snow and Ice
- 10 Fog
- 11 Other _____
- 12 Other _____

BRAKE CODES

- AH Air Over Hydraulic
- AA Air Applied Emergency
- SBA Spring Brakes Auto
- SBM Spring Brakes Modulated
- DAS Dual Air Systems
- AS Anti Skid
- H Hydraulic
- HVP Hydraulic-Vacuum Power
- HVD Hydraulic-Vacuum Dual System
- HPS Hydraulic-Power Steering System
- RET__ Retarder (engine, trans., electric, exhaust)

EQUIPMENT CODES

- V Van to 16 Passengers
- HV Van Over 16 Passengers
- SC Conventional to 42 Passengers
- C Conventional Over 42 Passengers
- TF Transit Forward Control
- TP Transit Pusher
- TC Transit Center Mount
- 3AX Tandem Axle
- WCB Wheelchair Bus
- ST___ Standard Transmission
- AT Automatic Transmission
- 2SAX Two Speed Axle
- TCH Tire Chains
- 8-L 8-Light System
- METH Methanol
- ELEC Electric
- CNG Compressed Natural Gas

INSTRUCTIONAL CATEGORIES

CLASSROOM				IN-SERVICE				BEHIND-THE-WHEEL						
DATE	INSTRUCTOR	UNITS	TIME	DATE	INSTRUCTOR	IN-SERVICE CODE (S)	TIME	BUS #	TERRAIN / CONDITION	BTW CODE (S)	BRAKE CODE (S)	EQUIP. CODE (S)	(P) (C)	TIME