

Fiscal Year 2022–23 Continued Funding Application for California State Preschool Program Contractors

Presented by the Early Education Division (EED)

**Date: November 15, 2021
Time: 10:00 AM – 11:00 AM**



CALIFORNIA DEPARTMENT OF EDUCATION
Tony Thurmond, State Superintendent of Public Instruction

Welcome and Introductions



Agenda

- Management Bulletin (MB) 21-14
- Statutory Background
- Application Updates: New for Fiscal Year (FY) 2022–23
- 2022–23 Continued Funding Application (CFA) Submission
- Instructions
- Contact Information
- Questions
- Closing

Management Bulletin 21-14: Continued Funding Application Fiscal Year 2022–23

- The purpose of MB 21-14
- Due Date for the submission of the FY 2022-23 CFA
- The complete FY 2022–23 CFA packet is available on the CFA web page at <https://www.cde.ca.gov/sp/cd/ci/cfaforms2223.asp>.
- Each contractor is to review this information as soon as possible to ensure appropriate time and resources are reserved to complete and submit the FY 2022–23 CFA in a timely manner.

Statutory Background (1)

- *California Code of Regulations, Title 5 (5 CCR), Continued funding application requirements*
- Failure to respond within the timelines specified in the continued funding application request shall constitute notification of the contractor's intent to discontinue services at the end of the current contract period.

Application Updates: New for Fiscal Year 2022–23

- The CDE administers the California State Preschool Program (CSPP). All other programs are administered by the California Department of Social Services (CDSS) as of July 1, 2021.
- Any CSPP contractors who apply for and are approved for continued funding will not need to sign a CSPP contract to provide services for 2022–2023.
- Additional forms

Instructions Overview

- CSPP contractors must review the instructions prior to completing the CFA for FY 2022–23. The CFA may be submitted electronically by email or physically by mail.
- Download the CFA, including the required attachments, from the CFA web and save your own personal copy.
- Complete and sign your saved CFA, including the required attachments. If submitting a physical copy of the application, print all pages single-sided only.

Instructions: Submission of the 2022–23 CFA

- Due Date: December 17, 2021, on or before 5 p.m.
- Methods of submission
 - Electronically with Digital Signature
 - Electronically Scanned CFA
 - Hard Copy by Mail



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Instructions (1)

- **Section I: CSPP Contractor Information**
- **Section II: Contract Types**
- **Section III: CSPP Contractor's Officers and Board of Directors**

Instructions (2)

- **Section IV: Program Narrative**
 - Indicate if the contractor does or does not have programmatic or minimum days of operation (MDO) changes for FY 2022–23
 - For programmatic or MDO changes, complete and submit the program narrative change form
 - All contractor's must submit the FY 2022–23 Program Calendar for each type of CSPP operated

Instructions (3)

- **Section V: CSPP Personnel Certifications**
- **Section VI: Subcontract Certification**
- **Section VII: CSPP Contractor Certification**

Instructions (4)

- **Section VIII: Certification of Information in the Child Development Management Information System (CDMIS)**
 - CSPP contractors are required to review and update all information in the CDMIS and certify under penalty of perjury that the information in CDMIS is complete and accurate as of the date of the certification.

Instructions (5)

- **Section VIII: Certification of Information in the CDMIS (continued)**
 - The information in the CDMIS becomes part of the agency's contract.
 - Incomplete or inaccurate information in the CDMIS can result in an audit finding at the state level and a finding of noncompliance for your agency
 - Maintenance of complete and accurate information in the CDMIS is your responsibility.

Instructions (6)

- **Section IX: Required Attachments; all attachments must be completed and attached to the application, as applicable to the CSPP contractor**

Instructions (7)

- **Section X: CFA Checklist**

- The check list must be submitted with the CFA package. The items in bold require a signature. Check all of the boxes for documents submitted, and if submitting the completed CFA by mail, assemble the application in page number order as indicated

Contact Information

- Submit questions regarding the application process or the automatic renewal of approved funding requests, to the CFA team by email at CFA@cde.ca.gov.
- Submit programmatic questions regarding the CFA, to your assigned EED, Program Quality Implementation (PQI) office regional Consultant.
- Submit fiscal related questions regarding the CFA to your assigned EED Nutrition Fiscal Services apportionment analyst.

Questions

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Closing

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