SIG Form 1–Application Cover Sheet

School Improvement Grant (SIG)
Application for Funding

APPLICATION RECEIPT DEADLINE

July 2, 2010, 4 p.m.

Submit to:
California Department of Education
District and School Improvement Division
Regional Coordination and Support Office
1430 N Street, Suite 6208
Sacramento, CA 95814

NOTE: Please print or type all information.

County Name: Tulare		**County/District Code:** **5472272**
Local Educational Agency (LEA) Name Woodlake Union School District		**LEA NCES Number:** 6054761 (Woodlake Valley MS) 6108286 (Castle Rock)
LEA Address 300 W. Whitney Ave.		**Total Grant Amount Requested** **$524,124**
City Woodlake	**Zip Code** 93286	
Name of Primary Grant Coordinator Brent Cushenbery	**Grant Coordinator Title** Assistant Superintendent	
Telephone Number 559-564-8081x13	**Fax Number** 559-564-0724	**E-mail Address** bcushenbery@woodlake.k12.ca.us
CERTIFICATION/ASSURANCE SECTION: As the duly authorized representative of the applicant, I have read all assurances, certifications, terms, and conditions associated with the federal SIG program; and I agree to comply with all requirements as a condition of funding. I certify that all applicable state and federal rules and regulations will be observed and that to the best of my knowledge, the information contained in this application is correct and complete.		
Printed Name of Superintendent or Designee Brent Cushenbery		**Telephone Number** **559-564-8081x13**
Superintendent or Designee Signature		**Date** **June 28, 2010**

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SIG Form 2–Collaborative Signatures (page 1 of 2)

Collaborative Signatures: The SIG program is to be designed, implemented, and sustained through a collaborative organizational structure that may include students, parents, representatives of participating LEAs and school sites, the local governing board, and private and/or public external technical assistance and support providers. Each member should indicate whether they support the intent of this application.

The appropriate administrator and representatives for the District and School Advisory Committees, School Site Council, the district or school English Learner Advisory Council, collective bargaining unit, parent group, and any other appropriate stakeholder group of each school to be funded are to indicate here whether they support this sub-grant application. Only schools meeting eligibility requirements described in this RFA may be funded. (Attach as many sheets as necessary.)

Name and Signature	Title	Organization/ School	Support Yes/No

SIG Form 2, Collaborative Signatures, has been removed due to privacy concerns. Each school's SIG Form 2 is on file with the CDE. See the CDE's Public Access Web page at http://www.cde.ca.gov/re/lr/cl/pa.asp for information about obtaining access to these forms.

SIG Form 2–Collaborative Signatures (page 2 of 2)

School District Approval: The LEA Superintendent must be in agreement with the intent of this application.

CDS Code	School District Name	Printed Name of Superintendent	Signature of Superintendent
5472272	Woodlake Union School District	Tim Hire	
CERTIFICATION AND DESIGNATION OF APPLICANT AGENCY			

Applicant must agree to follow all fiscal reporting and auditing standards required by the SIG application, federal and state funding, legal, and legislative mandates.

LEA Name:	Woodlake Union School District
Authorized Executive:	Sandra Flores, Chief Financial Officer
Signature of Authorized Executive	

SIG Form 3–Narrative Response

i.	**Needs Analysis**
	While the data relative to the percentage of students meeting a proficient or advanced level on grade level standards as determined by the CSTs has increased over the last ten years, and significantly the last year, we still lag behind the target levels of proficiency as outlined by NCLB. Our demographic is predominantly Hispanic, impoverished and a high percentage of English Learners.
ii.	**Selection of Intervention Models**
	We used a "Literacy Teacher" model last year in grades K-3 and the results were overwhelmingly good. We created a "Literacy Teacher" position at the 4-5th grade which will begin in the Fall of 2010. This school wide Response to Intervention model with its three tiers (what we do for all students, what we do for some students, and what we do for a few students) has not only proven to be very successful, but we have reduced our referrals to Special Education significantly with this intervention. It is immediate, and it is customized to fit the individual student's need in English Language Development, ELA and Mathematics.
iii.	**Demonstration of Capacity to Implement Selected Intervention Models**
	Last school year, the 09-10 school year, was the first year we implemented a "Literacy Teacher" model. This was one certificated teacher for each grade level that specifically worked with students meeting each individual students need in small group utilizing a myriad of strategies and programs with data driving the instruction. We trialed this last year, as a pilot, funded by increasing class sizes in all of the classrooms (due to the fact that we pulled a "Literacy Teacher" from each grade level). The results or growth shown by our students was overwhelmingly favorable. Again so much so that we are creating a Literacy Teacher to serve 4th-5th. This grant would allow us to put a Literacy Teacher at 5th and 6th grades (one each at Castle Rock and Woodlake Valley Middle School). This would also allow us to take our projected Literacy Teacher at 4-5 and split that position so the focus could be with 4th grade. Then we would have Literacy Teachers at each grade level K-6 addressing the specific needs to individual students.
iv.	**Recruitment, Screening, and Selection of External Providers**
	We have a history using Pivot Partners (formerly Springboard Schools). Each year our school Board reviews progress made, and determines whether or not to renew our contract with Pivot or to seek another external provider.
v.	**Alignment of Other Resources with the Selected Intervention Models**
	Currently our primary focus and alignment of funds is to support our Literacy Teacher models. This past year it was a pilot, but because of the tremendous success we observed we are continuing it.
vi.	**Alignment of Proposed SIG Activities with Current DAIT Process (if applicable)**
	Not applicable

vii.	**Modification of LEA Practices or Policies**
	The only modification of LEA practice was to increase class sizes to fund "Literacy Teachers" as our "proven to be effective" response to intervention. To date this model has received support from both bargaining groups, administration, district committees (District Instructional Leadership Team), Alternative Governance Review Team, school Board, teachers and community members. We have not heard one opposing voice amongst our stakeholders. The results in our first year of implementation speak for themselves.
viii.	**Sustainment of the Reforms after the Funding Period Ends**
	Since we have one year of pilot under our belt utilizing Title 1 ARRA, and since it has proven to improve student dramatically, we have built it so that we can continue to fund it well after the ARRA funds are all used by using the regular Title 1 funds. We have made the Literacy Teacher model a focus and because it is producing results we want to expand the model.
ix.	**Establishment of Challenging LEA Annual School Goals for Student Achievement**
	This last year we improved on average 8% in terms of students reaching proficient or advanced levels on the CSTs in both ELA and Mathematics. Based upon our formative data collected this year we expect another year of unprecedented academic growth. We believe this is because we are immediately meeting each students need, using the formative data we collect, and providing daily focused re-teaching in the area identified as a need, by a certificated, highly trained, highly equipped teacher.
x.	**Inclusion of Tier III Schools (if applicable)**
	Both Castle Rock Elementary and Woodlake Valley Middle School are Tier III schools.
xi.	**Consultation with Relevant Stakeholders**
	All stakeholders have been apprised of our Literacy Teacher model. Site Councils, the Board, the District Instructional Leadership Team, the Alternative Governance Review Team have been the major stakeholders involved. Because union representation is on the Alternative Governance Review Team, they have knowledge of our Literacy Teacher model and fully endorse it.

SIG Form 4a–LEA Projected Budget

LEA Projected Budget

Fiscal Year 2010–11

Name of LEA: Woodlake Union Elementary School District

County/District (CD) Code: 5472272	
County: Tulare	
LEA Contact: Brent Cushenbery	Telephone Number: 559-564-8081x13
E-Mail: bcushenbery@woodlake.k12.ca.us	Fax Number: 559-564-0724
SACS Resource Code: 3180 Revenue Object: 8920	

Object Code	Description of Line Item	SIG Funds Budgeted		
		FY 2010–11	FY 2011–12	FY 2012–13
1000–	Certificated Personnel Salaries	$130,000	$130,000	$130,000
1999				
2000–	Classified Personnel Salaries			
2999				
3000–	Employee Benefits	$18,882	$18,882	$18,882
3999				
4000–	Books and Supplies	$20,000	$20,000	$20,000
4999				
5000–5999	Services and Other Operating Expenditures			
6000–	Capital Outlay			
6999				
7310 &	Indirect Costs 3.45%	$5826	$5826	$5826
7350				
Total Amount Budgeted		$174,708	$174,708	$174,708

SIG Form 4b–School Projected Budget

School Projected Budget

Fiscal Year 2010–11

Name of School: Woodlake Valley Middle School
County/District/School (CDS) Code: 5472272-6054761

LEA: Woodlake Union Elementary	
LEA Contact: Brent Cushenbery	Telephone Number: 559-564-8081x13
E-Mail: bcushenbery@woodlake.k12.ca.us	Fax Number: 559-564-0724
SACS Resource Code: 3180 Revenue Object: 8920	

Object Code	Description of Line Item	SIG Funds Budgeted		
		FY 2010–11	FY 2011–12	FY 2012–13
1000–	Certificated Personnel Salaries	$65,000	$65,000	$65,000
1999				
2000–	Classified Personnel Salaries			
2999				
3000–	Employee Benefits	$9,441	$9,441	$9,441
3999				
4000–	Books and Supplies	$10,000	$10,000	$10,000
4999				
5000–5999	Services and Other Operating Expenditures			
6000–	Capital Outlay			
6999				
7370 &	Transfers of Direct Support Costs			
7380				
Total Amount Budgeted		$84,441	$84,441	$84,441

Fiscal Year 2010–11

Name of School: Castle Rock Elementary	
County/District/School (CDS) Code: 5472272-6108286	
LEA: Woodlake Union Elementary	
LEA Contact: Brent Cushenbery	Telephone Number: 559-564-8081x13

E-Mail: bcushenbery@woodlake.k12.ca.us	Fax Number: 559-564-0724
SACS Resource Code: 3180 Revenue Object: 8920	

Object Code	Description of Line Item	SIG Funds Budgeted		
		FY 2010–11	FY 2011–12	FY 2012–13
1000–	Certificated Personnel Salaries	$65,000	$65,000	$65,000
1999				
2000–	Classified Personnel Salaries			
2999				
3000–	Employee Benefits	$9,441	$9,441	$9,441
3999				
4000–	Books and Supplies	$10,000	$10,000	$10,000
4999				
5000– 5999	Services and Other Operating Expenditures			
6000–	Capital Outlay			
6999				
7370 &	Transfers of Direct Support Costs			
7380				
Total Amount Budgeted		$84,441	$84,441	$84,441

SIG Form 5a–LEA Budget Narrative

LEA Budget Narrative

The LEA budget summarized above is simply the budget of both Castle Rock and Woodlake Valley Middle School's implementation of "Literacy Teachers" as our response to intervention model. The LEA budget is directed in equal portions to each of these two sites, both Tier III program improvement sites. There is no district level expenditures.

Activity Description (See instructions)	Subtotal (For each activity)	Object Code
Both Castle Rock Elementary and Woodlake Valley Middle School would be funded one FTE certificated teacher salary at $65,000 per year for three years.	$390,000	1100
Benefits for the above FTE.		
8.25%	$32,175	3101
1.45%	$5,655	3301
0.72%	$2,808	3501
2.393%	$9,332	3601
1.6653%	$6,495	3701
Materials and supplies at $15,000 per year for each site.	$90,000	43000

SIG Form 5b–School Budget Narrative

School Budget Narrative

School Name: Castle Rock

A credentialed "Literacy teacher" will be added to go along with the one that was piloted in 09-10 and proved to be very successful. Benefits are budgeted as well as "indirect costs" of 3.45% were used in upcoming and outlying years.

An annual materials and supplies budget is included to purchase leveled readers, phonics readers, DRA (Diagnostic Reading Assessment) materials and other instructional materials related to meeting individual student needs.

SIG Form 5b–School Budget Narrative

School Budget Narrative

School Name: Woodlake Valley Middle School

A credentialed "Literacy teacher" will be added in 09-10. We implemented this model at K-3 and it proved to be very successful. Benefits are budgeted as well as "indirect costs" of 3.45% were used in upcoming and outlying years.

An annual materials and supplies budget is included to purchase leveled readers, phonics readers, DRA (Diagnostic Reading Assessment) materials and other instructional materials related to meeting individual student needs.

Object of Expenditure Codes

School districts and county superintendents of schools are required to report expenditures in accordance with the object classification plan in the California School Accounting Manual. The use of these object codes will facilitate the preparation of budgets and the various financial reports requested by federal, state, county, and local agencies. The California School Accounting Manual is available from the CDE Publication Sales (call 1-800-995-4099).

1000–1999 Certificated Personnel Salaries

1100 Certificated Teachers' Salaries
1200 Certificated Pupil Support Salaries
1300 Certificated Supervisors' and Administrators' Salaries

Activity Description (See instructions)	Subtotal (For each activity)	Object Code
This represents the cost of 1 FTE of certificated Literacy Teacher time at each school site for three full years.	$390,000	1100
Benefits	$56,465	3101 3301 3501 3601 3701

SIG Form 7–Sub-grant Conditions and Assurances (page 1 of 3)

Sub-grant Conditions and Assurances

As a condition of the receipt of funds under this sub-grant program, the applicant agrees to comply with the following Sub-grant Conditions and Assurances:

1. Use its SIG to implement fully and effectively an intervention in each Tier I and Tier II school that the LEA commits to serve consistent with the final requirements of SIG;

2. Establish challenging annual goals for student achievement on the state's assessments in both reading/language arts and mathematics and measure progress on the leading indicators in Section III of the final requirements in order to monitor each Tier I and Tier II school that it serves with school improvement funds;

3. If it implements a restart model in a Tier I or Tier II school, include in its contract or agreement terms and provisions to hold the charter operator, charter management organization, or education management organization accountable for complying with the final requirements; and

4. Report to the CDE the school-level data as described in this RFA.

5. The applicant will ensure that the identified strategies and related activities are incorporated in the revised LEA Plan and Single Plan for Student Achievement.

6. The applicant will follow all fiscal reporting and auditing standards required by the CDE.

7. The applicant will participate in a statewide evaluation process as determined by the SEA and provide all required information on a timely basis.

8. The applicant will respond to any additional surveys or other methods of data collection that may be required for the full sub-grant period.

9. The applicant will use funds only for allowable costs during the sub-grant period.

10. The application will include all required forms signed by the LEA Superintendent or designee.

11. The applicant will use fiscal control and fund accountability procedures to ensure proper disbursement of, and accounting for, federal funds paid under the sub-grant, including the use of the federal funds to supplement, and not supplant, state and local funds, and maintenance of effort (20 USC § 8891).

12. The applicant hereby expresses its full understanding that not meeting all SIG requirements will result in the termination of SIG funding.

13. The applicant will ensure that funds are spent as indicated in the sub-grant proposal and agree that funds will be used **only** in the school(s) identified in the LEA's AO-400 sub-grant award letter.

14. All audits of financial statements will be conducted in accordance with Government Auditing Standards (GAS) and with policies, procedures, and guidelines established by the Education Department General Administrative Regulations (EDGAR), Single Audit Act Amendments, and OMB Circular A-133.

15. The applicant will ensure that expenditures are consistent with the federal Education Department Guidelines Administrative Regulations (EDGAR) under Title 34 Education. http://www.ed.gov/policy/fund/reg/edgarReg/edgar.html (Outside Source)

16. The applicant agrees that the SEA has the right to intervene, renegotiate the sub-grant, and/or cancel the sub-grant if the sub-grant recipient fails to comply with sub-grant requirements.

17. The applicant will cooperate with any site visitations conducted by representatives of the state or regional consortia for the purpose of monitoring sub-grant implementation and expenditures, and will provide all requested documentation to the SEA personnel in a timely manner.

18. The applicant will repay any funds which have been determined through a federal or state audit resolution process to have been misspent, misapplied, or otherwise not properly accounted for, and further agrees to pay any collection fees that may subsequently be imposed by the federal and/or state government.

19. The applicant will administer the activities funded by this sub-grant in such a manner so as to be consistent with California's adopted academic content standards.

20. The applicant will obligate all sub-grant funds by the end date of the sub-grant award period or re-pay any funding received, but not obligated, as well as any interest earned over one-hundred dollars on the funds.

21. The applicant will maintain fiscal procedures to minimize the time elapsing between the transfer of the funds from the CDE and disbursement.

22. The applicant will comply with the reporting requirements and submit any required report forms by the due dates specified.

I hereby certify that the agency identified below will comply with all sub-grant conditions and assurances described in items 1 through 22 above.

Agency Name:	Woodlake Union School District
Authorized Executive:	Brent Cushenbery, Assistant Superintendent
Signature of Authorized Executive	Brent C

SIG Form 8–Waivers Requested

Waivers Requested

The LEA must check each waiver that the LEA will implement (see page 28 for additional information). If the LEA does not intend to implement a waiver with respect to each applicable school, the LEA must indicate for which school(s) it will implement the waiver on:

- ❑ Extending the period of availability of school improvement funds.

  Waive section 421(b) of the General Education Provisions Act (20 U.S.C. § 1225(b)) to extend the period of availability of school improvement funds for the LEA to September 30, 2013.

  > **Note**: If the SEA has requested and received a waiver of the period of availability of school improvement funds, that waiver automatically applies to all LEAs receiving SIG funds.

N/A

- ❑ "Starting over" in the school improvement timeline for Tier I and Tier II schools implementing a turnaround or restart model.

  Waive section 1116(b)(12) of the ESEA to permit the LEA to allow its Tier I and Tier II schools that will implement a turnaround or restart model to "start over" in the school improvement timeline. (**Note**: This waiver applies to Tier I and Tier II schools only)

N/A

- ❑ Implementing a schoolwide program in a Tier I or Tier II school that does not meet the 40 percent poverty eligibility threshold.

  Waive the 40 percent poverty eligibility threshold in section 1114(a)(1) of the ESEA to permit the LEA to implement a schoolwide program in a Tier I or Tier II school that does not meet the poverty threshold. (**Note**: This waiver applies to Tier I and Tier II schools only)

SIG Form 9–Schools to Be Served

Schools to be Served

Indicate which schools the LEA commits to serve, their Tier, and the intervention model the LEA will use in each Tier I and Tier II school. For each school, indicate which waiver(s) will be implemented at each school. **Note**: An LEA that has nine or more Tier I and Tier II schools can only use the transformation model in 50 percent or less of those schools. (Attach as many sheets as necessary.)

SCHOOL NAME	CDS Code	NCES Code	TIER I	TIER II	TIER III	INTERVENTION (TIER I AND II ONLY)				WAIVE IMPLE
						Turnaround	Restart	Closure	Transformation	Start Over
Castle Rock Elementary	5472272	6108286			X					
Woodlake Valley Middle School	5472272	6054761			X					

SIG Form 11–Implementation Chart for a Tier III School, (if applicable)

Implementation Chart for a Tier III School

Complete this form for each Tier III school the LEA commits to serve. Identify the services the school will receive or the activities the school will implement. If the LEA is opting to implement one of the four intervention models, indicate which model will be selected. If the LEA has opted to implement other services or activities, provide a brief description at the top of the chart where indicated.

Complete this form for each Tier III school the LEA commits to serve. Identify the services the school will

School: Castle Rock Elementary & Woodlake Valley Middle School

Intervention Model: □ Turnaround □ Restart □ Closure xx Transformation

□ Other _____

Total FTE required: ___.25__LEA ___1__ School _____ Other

Services & Activities	Timeline	Projected Costs School	Projected Costs LEA	Other Resources
Contracted services: Pivot Partners will provide site and district level support for administration and principals	July 1, 2010 – June 30, 2011	$13,750		Title 1
Alternative Governance Board	July 1, 2010 until out of PI		None	Board approved

receive or the activities the school will implement. If the LEA is opting to implement one of the four intervention models, indicate which model will be selected. If the LEA has opted to implement other services or activities, provide a brief description at the top of the chart where indicated.