



# **Plan Addendum for Local Educational Agencies in Program Improvement Year 1**

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**Requirements and Resources  
February 13, 2014**



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State Superintendent  
of Public Instruction

# Presenters

California Department of Education (CDE)  
District Innovation and Improvement Office (DIIO)

- Keith Coppage, Administrator
- Alejandro Hernández, Education Programs Consultant
- Jacqueline Matranga, Education Programs Consultant
- Chris Aban, Analyst



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# Agenda

1. Program Improvement (PI) Defined
2. PI Year 1 Requirements
3. Local Educational Agency (LEA) Plan Addendum
4. Submitting the Addendum in the California Accountability Information System (CAIS)  
Technical Assistance Resources



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# Housekeeping

- How to use Chat Feature
- PowerPoint is located on the CDE Resources for LEAs in PI Years 1-3 Web page at <http://www.cde.ca.gov/ta/ac/ti/pilearesources.asp>
- Call-in toll-free number (US/Canada): 1-650-479-3207
- Access code: 663 198 466



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# LEA Plan Addendum for LEAs in Program Improvement Year 1

- LEAs are either a District or County Office of Education
- Direct-funded Charter Schools are to follow the requirements for schools in PI. See CDE Charter School ESEA Guidance Web page at <http://www.cde.ca.gov/nclb/sr/cs/>



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# Local Control Funding Formula (LCFF) Frequently Asked Questions

Does the Local Control Accountability Plan (LCAP) replace LEA Plans required under the federal Elementary and Secondary Education Act (ESEA)? See CDE LCFF Frequently Asked Questions Web page at

<http://www.cde.ca.gov/fg/aa/lc/lcffffaq.asp#LCAP>



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# PI at the LEA Level

A Title I-funded LEA goes into PI when the LEA does not make Adequate Yearly Progress (AYP) for two consecutive years for:

- The same indicator
- The same content area, or
- One or more numerically significant student groups



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# Title I and Title III Alignment Letter

Superintendents received a letter identifying the LEA's current PI status under Title I and Title III on January 2, 2014.



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# LEA PI Specifics

See CDE Requirements for LEAs in PI Years 1, 2, 3, and 3+ Web page at  
<http://www.cde.ca.gov/ta/ac/ti/leapiyrs.asp>



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# Parental Notification

- Notify parents of LEA's PI status promptly after PI identification
- Voluntary Letter templates are available on the CDE Parental Notification Templates Web page at <http://www.cde.ca.gov/ta/ac/ti/parnotpi.asp>



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# Set Aside Funds for Professional Development

- Set aside 10 percent of the LEA's Title I allocation for Professional Development (PD).
- If there are PI schools, the school's 10 percent Title I set-aside for PD can be counted towards the LEA's 10 percent set-aside.



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# Recommend Convening a District-Level Leadership Team (DLT)

- Teachers, parents, and school and district administrators should participate.
- The DLT should analyze achievement and program data for all students.
- The DLT should focus on English learners, students with disabilities, and any high priority students not meeting proficiency.
- Recommend revisions to the LEA Plan or LEA Plan Addendum.



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# Seven Components Comprise the LEA Plan Addendum

- The LEA Plan or Plan Addendum is due April 4, 2014.
- The LEA Plan Addendum Template is available on the CAIS Help menu on the CAIS Web page at <http://cais.ca.gov>.  
Note: Log On and password is required.



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# LEA Plan Addendum

Component 1 - Conduct a needs assessment to identify fundamental teaching and learning needs.

- Identify why the prior LEA Plan did not bring about increased achievement for all student groups.
- Identify the specific academic problems of low-achieving students.



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# Analyze School and District Program Data

Conduct a self-assessment, including use of state tools, as appropriate:

- Academic Program Survey (APS)
- English Learner Subgroup Self-Assessment (ELSSA)
- Inventory of Services and Support (ISS) for Students with Disabilities
- District Assistance Survey (DAS)



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# Identify Areas Where the Prior LEA Plan Was Not Successful

The DLT should analyze why the district advanced into PI and why the former LEA Plan was not fully successful. Give emphasis to the analysis of:

- Progress of schools in PI
- Data for student subgroups



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# LEA Plan Addendum

Component 2 - Include specific measurable achievement goals

- Identify specific, measurable, achievable goals and targets for those student groups identified as not making AYP



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# LEA Plan Addendum

## Component 3 - Incorporate Strategies to Strengthen the Core Academic Program

- Incorporate research-based strategies to strengthen the core academic program for identified student groups
- Give special attention to academic programs in PI Schools



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# LEA Plan Addendum

## Component 4 - Specify actions

- Specify actions to implement the identified strategies for improving achievement of students not meeting state standards
- Specify timelines, persons responsible, estimated costs, and funding source(s)



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# LEA Plan Addendum

## Component 5 - Provide High-Quality Professional Development

- Address professional development needs of instructional staff to support the proposed strategies and actions
- Dedicate not less than 10 percent of the LEA's Title I allocation for professional development



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# LEA Plan Addendum

## Component 6 - Increase learning time

- Incorporate, as appropriate, activities before school, after school, during the summer, and/or an extension of the school year.
- The LEA might want to describe partnerships with community organizations that contribute to increased learning time.



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# LEA Plan Addendum

## Component 7 - Promote Parental involvement

- Include strategies to promote effective parental involvement in the schools



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# Align Title I and Title III Activities Where Possible

- LEAs also writing a Title III Year 2 or Year 4 improvement plan are encouraged to integrate activities where possible.
- These LEAs may reference the Title III plan in CAIS as part of their LEA Plan Addendum if English learners are one of the low-performing student groups.



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# Align Budgets with Addendum Priorities

- The LEA Plan Addendum budget should reflect the Addendum's focus and priorities.
- The Single Plan for Student Achievement (SPSA) for PI schools should align with the LEA Plan Addendum and budget.



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# Submitting the LEA Plan Addendum

Upload a PDF copy of the LEA Plan Addendum to the PI Year 1 monitoring instrument in CAIS.



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# Requirements and Resources for LEAs in PI

See the CDE PI LEA Requirements Web page at  
<http://www.cde.ca.gov/ta/ac/ti/leapireq.asp>



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# Questions?