



# 2016–17 Federal Program Monitoring

## **CDE Monitoring Tool (CMT) Introduction for Agencies**

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June-August, 2016



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of Public Instruction

# Presentation Overview

- Access and Roles
- User Management
- Document Management
- Responding to Evidence Requests
- Comments and Resources
- Recent Activity
- Resolution of Findings



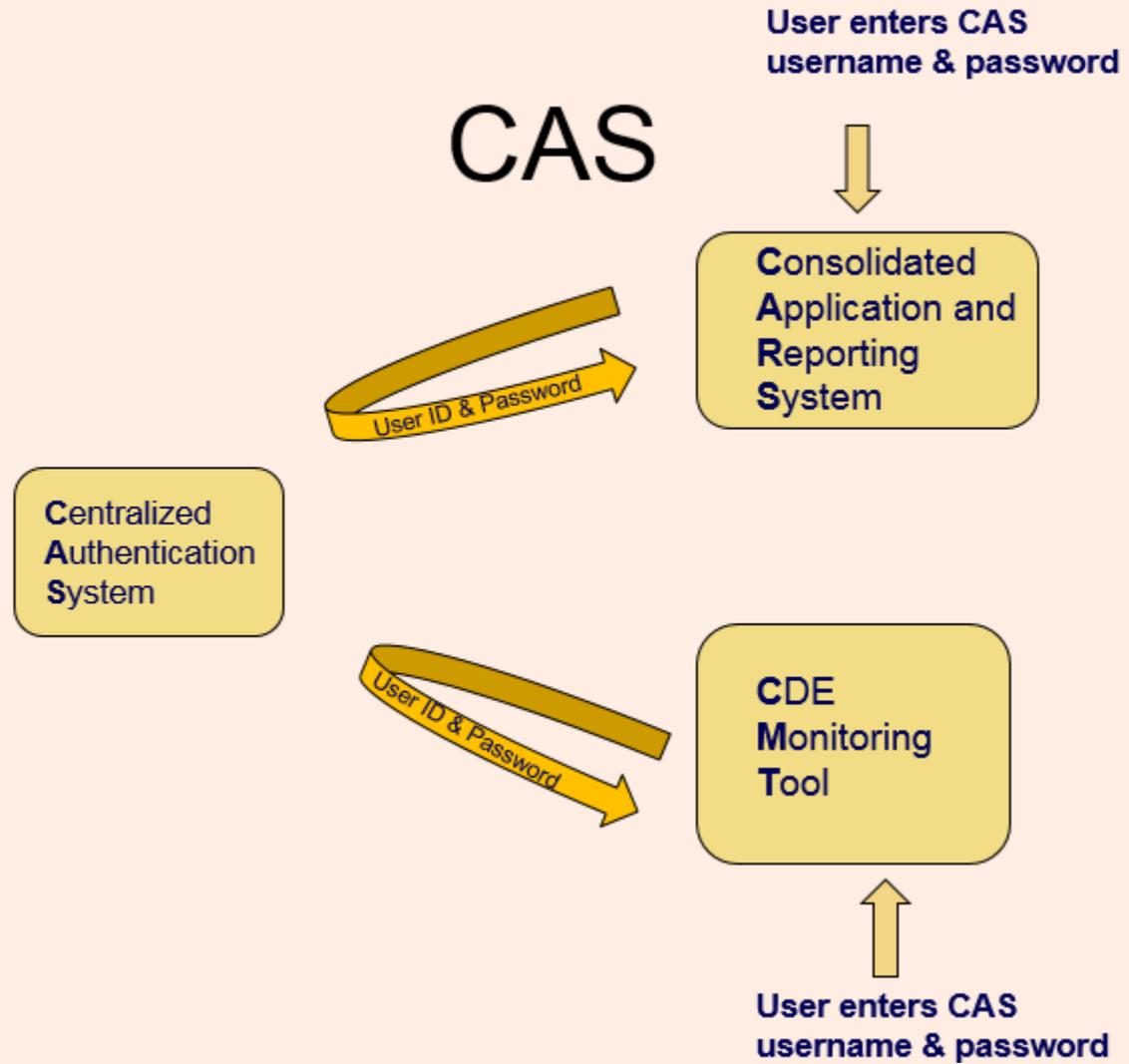
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# Centralized Authentication System (CAS)

- CAS is a stand alone system that manages user accounts.
- Once users set up an account, they can access multiple CDE systems with the same user ID and password.
  - Currently CARS and CMT use CAS



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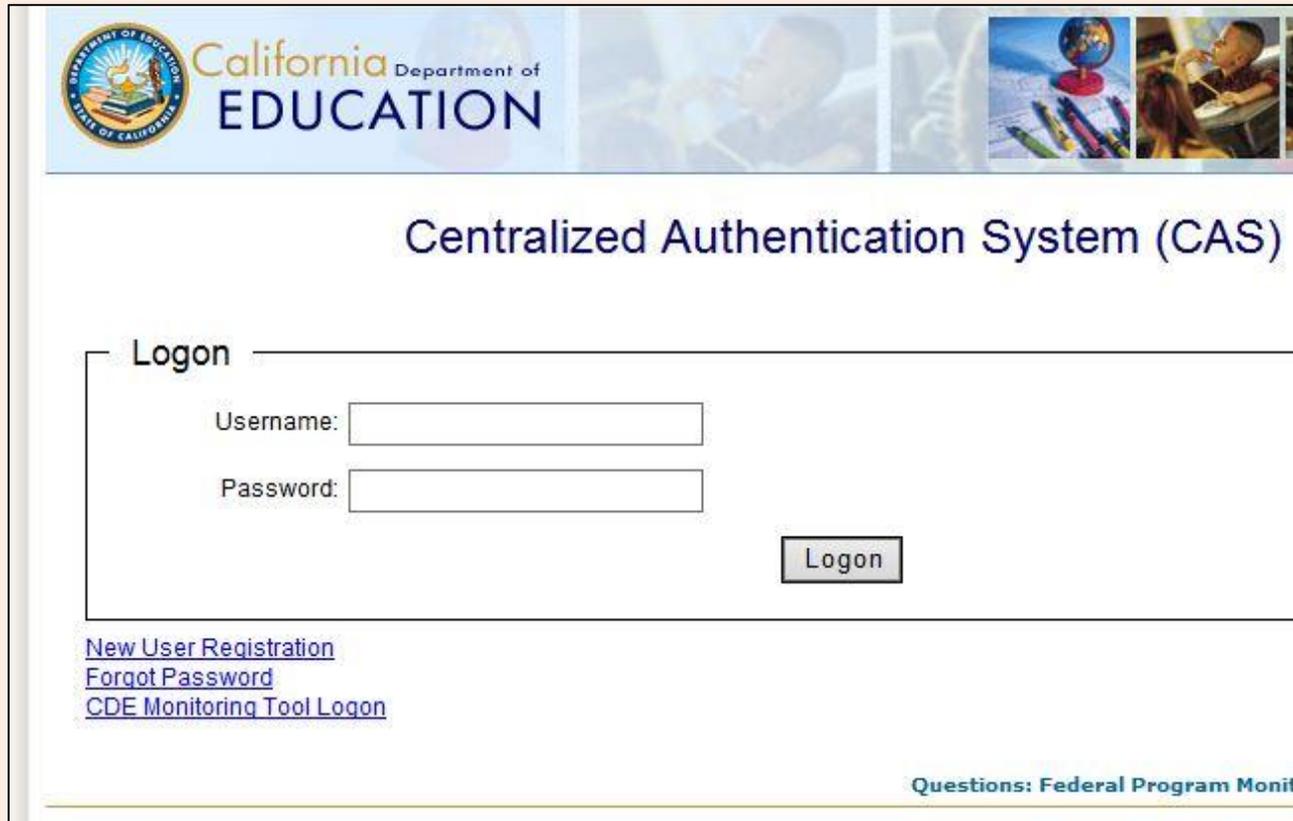


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# CAS

## New User Registration

<https://www3.cde.ca.gov/cdeauthentication/logon.aspx?programabbr=CMT>



The screenshot shows the login interface for the Centralized Authentication System (CAS). At the top left is the California Department of Education logo. The main heading is "Centralized Authentication System (CAS)". Below this is a "Logon" section with two input fields: "Username:" and "Password:". A "Logon" button is positioned to the right of the password field. At the bottom left of the form area, there are three links: "New User Registration", "Forgot Password", and "CDE Monitoring Tool Logon". At the bottom right, there is a link for "Questions: Federal Program Monit".



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# Agency Level Roles

Role	Description
Agency Administrator	Primary agency administrator. This user role has access to all features including user management including, uploading and linking documents, and certifying evidence requests for the Agency and all Reviews.
User Administrator	This user who is responsible for managing user access and assigning roles at the Agency level. This role cannot upload, link, or certify evidence unless assigned at the Review level.



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# Review Level Roles

<b>Role</b>	<b>Description</b>
Agency Review Coordinator	Primary agency contact and coordinator for a particular review. Facilitates communication with the Regional Team Leader. This user role is assigned as an Agency Administrator and has access to all features including, uploading and linking documents, certifying evidence requests, and posting comments.
Agency Review Program Staff	A user who manages review documents directly. This user role has access to all features except user management including, uploading and linking documents, certifying evidence requests, and posting comments.
Agency Review Staff	A user involved in managing review documents including uploading and linking documents to evidence requests, and may post comments.



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# FPM Process Key Roles

- **COE Monitoring Lead**
  - Supports agency staff with CMT
  - In partnership with the CDE to provide support to agencies in the monitoring process
- **Agency Review Coordinator**
  - Primary contact between the Agency and CDE
  - Uses CMT to monitor the progress of the review



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# FPM Process Key Roles

- **Regional Team Leader (RTL)**
  - Plans, schedules, coordinates and monitors the progress of the review.
- **Program Reviewers**
  - Program experts responsible for verifying that agencies meet legal requirements for their funding source.



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# CMT Logon

<https://cmt.cde.ca.gov/cmt>

Change Text Size: [A](#) [A](#) [A](#)

 California Department of  
**EDUCATION**

**CDE MONITORING TOOL (CMT)**

**Logon**

Username:

Password:

Centralized Authentication System (CAS) User Links [Update](#) | [New Registration](#) | [Forgot Password](#)

**NOTICE:** You must be a registered user in the State of California Department of Education (CDE)'s Centralized Authentication System (CAS) to logon. Use the links above to create a new registration or update your existing registration to proceed.

**NOTICE** You are about to access the California Department of Education Monitoring Tool (CMT) of the State of California Department of Education ("the Department"). This system is intended for authorized users only. Unauthorized access to or use of this system, or any information therein, is strictly prohibited by Department policy. By using this system, you are acknowledging and agreeing that all information concerning your access to this system, including but not limited to any information entered, stored or retrieved by you, may be monitored, retrieved, and/or disclosed by authorized personnel, including authorized network administrators and CDE personnel. For the complete Department policy, refer to the Web Policy link at the bottom of this page.



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# Agency Home Tab

CDE MONITORING TOOL (CMT)
Logged on as FPMAgency2

ABC Unified (19642120000000)
Logout

Home
Reviews
Documents
Evidence Requests
Certify Evidence

All reviews currently open and assigned to the selected agency. Use the Reviews tab to search all reviews, including closed reviews.

2015-16 FPM Review
Pre-Review
On-site 12/7/2015 - 12/11/2015
[View Summary](#)

Instrument	Incomplete Evidence Requests	Evidence Deadline	Reviewer(s)
<a href="#">AE: Adult Education</a>	1	11/7/2015	
<a href="#">CE: Compensatory Education</a>	5	11/7/2015	
<a href="#">CTE: Career Technical Education</a>	2	11/7/2015	
<a href="#">EE: Education Equity</a>	0	11/7/2015	
<a href="#">EES: Early Education and Support</a>	0	11/7/2015	
<a href="#">HE: Homeless Education</a>	0	11/7/2015	
<a href="#">ITQ: Improving Teacher Quality</a>	4	11/7/2015	
<a href="#">NorD: Neglected or Delinquent</a>	2	11/7/2015	
<a href="#">PE: Physical Education</a>	0	11/7/2015	
<a href="#">UCP: Uniform Complaint Procedures</a>	0	11/7/2015	

**Report an issue with CMT**  
Need Web address for Footprints.

**What's New**  
CMT Training (Link to CMT Agency Webinar on CMT Webpage)  
[See FPM Web page](#) for 2015-16 Program Instruments.

**Stay Informed**  
[View the CDE Compliance Monitoring Web page](#), for the most up-to-date information related to FPM Monitoring.

**Who to Contact**  
[Regional Team Leader Assignments](#)  
The CDE staff person responsible for planning, scheduling, coordinating and monitoring the progress of the FPM review.

[FPM Participating Program Contacts](#)  
Trained CDE staff who are experts in a particular program and have been assigned to a program instrument to be completed during a review.

[County Office of Education Monitoring Leads](#)  
In partnership with the CDE, the COE Leads provide support to agencies in the monitoring process.

**Site Maintenance**  
CMT standing system maintenance  
Fridays from 3:00 p.m. to 5:00 p.m.  
System may not be available.



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# Agency Selection



California Department of  
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Change Text Size: [A](#) [A](#) [A](#)

**CDE MONITORING TOOL (CMT)** Logged on as FPMAgency

[Logoff](#)

## Select Agency

You have been assigned to more than one Agency.

Agency:

- Yuba County Office of Education
- Wheatland
- San Mateo County Office of Education
- Redwood City Elementary
- Santa Rita Union Elementary
- Riverbank Unified
- Waterford Unified
- Modesto City High
- Fresno County Office of Education
- Kerman Unified
- Mendota Unified
- Buttonwillow Union Elementary
- Di Giorgio Elementary
- Greenfield Union
- Perris Union High
- Riverside Unified
- Romoland Elementary
- Bellflower Unified
- Norwalk-La Mirada Unified
- Rowland Unified

California Department of Education  
1430 N Street  
Sacramento, CA 95814

General CMT Questions: [FPM Office](#) | [CMT@cde.ca.gov](mailto:CMT@cde.ca.gov) | 916-319-0935





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# Review Details

**CDE MONITORING TOOL (CMT)**
Logged on as **FPMAgency**

ABC Unified (19642120000000)
[Switch Agency](#) | [Logoff](#)

Home
Reviews
Documents
Evidence Requests
Certify Evidence

## 2015-16 FPM Review Pre-Review

This is an on-site review. For information about Federal Program Monitoring go to [Compliance Monitoring](#) on the CDE website.

**On-site Details:** EE late entrance

Review Dates: 12/7/2015 - 12/11/2015

Evidence Deadline: 11/7/2015

[View Comments](#)
[View Resources](#)

**RTL(s):**

Ramiro Nava, 916-319-0375  
Jessica Gray, 916-319-0585

**Agency Coordinator(s):**

FPM Agency, 916-319-0935  
Peggy Bundy, 916-555-5555  
Joe Consultant, 916-555-5555

**Review Sites**

Cerritos High  
(19642121930056)  
[CTE](#)

ABC Adult  
(19642121930346)  
[CTE](#)

Gahr (Richard) High  
(19642121933159)  
[CTE](#)

Melbourne (Ella P.) Elementary  
(19642126010912)  
[EL](#), [BASP](#)

Tracy HS Infant Center  
(6421)  
[EES](#)

Instrument	Incomplete Evidence Requests	Reviewer(s)	Agency Program Staff
<a href="#">AE: Adult Education</a>	1	Arik Rub 916-319-0934	Maria Machado 562-926-5566 Ext. 21162
<a href="#">CE: Compensatory Education</a>	5	FPM Reviewer 916-316-0502	Lisa Davis 562-926-5566 Ext. 21136
<a href="#">CTE: Career Technical Education</a>	2	Arik Rub 916-319-0934	Lynette Miller 562-926-5566 Ext. 21136
<a href="#">EE: Education Equity</a>	0	Consult RTL	Toan Nguyen 562-926-5566 Ext. 21257
<a href="#">EES: Early Education and Support</a>	0	Consult RTL	FPM Agency 916-319-0935 Peggy Bundy 916-555-5555 Joe Consultant 916-555-5555
<a href="#">UCP: Uniform Complain Procedures</a>	0	Arik Rub 916-319-0934 Jessica Gray 916-319-0585	Lisa Davis 562-926-5566 Ext. 21136

General CMT Questions: FPM Office | [CMT@cde.ca.gov](mailto:CMT@cde.ca.gov) | 916-319-0935



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# FPM Web Page

<http://www.cde.ca.gov/ta/cr/>

The screenshot shows a web browser window with the URL [www.cde.ca.gov/ta/cr/](http://www.cde.ca.gov/ta/cr/). The page header includes the California Department of Education logo and a search bar. The navigation menu is expanded to show 'Testing & Accountability' with a dropdown arrow. Below the navigation, the breadcrumb trail reads 'Home / Testing & Accountability / Compliance Monitoring'. The main heading is 'Compliance Monitoring'. The text explains that schools, districts, and county offices receiving funding for certain programs may be chosen for a review by the state. It states that the purpose of the review is to ensure that they are spending the funding as required by law. Reviews may take place in person and/or through an online process. It further states that at the end of each review, the state will complete a report of findings that informs the school, district, or county office how to correct the findings. The California Department of Education works to provide a simplified and streamlined monitoring through this process. A list of links is provided: 'For more information about parental involvement in categorical programs, you may visit the [Title I, Part A Parent/Family Involvement Web page](#).' and 'The information below was developed for educators and others who work with the monitoring process in California.' At the bottom, there is a footer with links: 'Compliance Monitoring Home | [General Information](#) | [Reviews](#) | [Program Instruments](#) | [CAIS](#) | [CMT Correspondence](#) | [Contact Information](#) | [Additional Federal and State Monitoring](#)'.



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# 2016–17 Program Instruments

<http://www.cde.ca.gov/ta/cr/#Instruments>

## Current Year Program Instruments

### [2016–17 Program Instruments](#)

This page provides links to the 2016–17 Program Instruments for the programs participating in FPM reviews.

### [2015–16 Program Instruments](#)

This page provides links to the 2015–16 Program Instruments for the programs participating in FPM reviews.

## 2016-17 Cycle A and C Program Instruments

Program instruments contain program-specific federal and state legal requirements that will be tested during the monitoring process. They provide examples of evidence that may be used to demonstrate compliance.

The following program instruments will be used for reviews during the 2016-17 school year. Please note that selected programs have separate program instruments for on-site (Cycle C) and online (Cycle A) reviews.

- [Adult Education \(AE\)](#) (PDF; Posted 11-Jul-2016)
- [Before and After School Program \(BASP\)](#) (PDF; Posted 11-Jul-2016)
- [Compensatory Education \(CE\)](#) (PDF; Posted 11-Jul-2016)
- [Career Technical Education \(CTE\)](#) (PDF; Posted 11-Jul-2016)
- [Early Education and Support \(EES\) On-site](#) (PDF; Posted 11-Jul-2016)



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# FPM Master Evidence Request List

Home Recent Activity **Reviews** Documents Evidence Requests Certify Evidence Users

Calaveras Unified (05615640000000) [Review Summary](#) [View Comments](#)  
[View Resources](#)

2016-17 FPM **Pre-Review**

[Review](#) » Resources

Filter by Instrument:  ▾

1 Resource(s) found.

<a href="#">Resource Document</a>	<a href="#">Posted</a>
<b>2016-17 FPM Program Instrument Evidence Requests</b> FPM Program Instrument Evidence Requests includes all evidence requests for all program instruments that participate in the FPM monitoring process. Th... <a href="#">[+]</a> <a href="#">CMT_EvidenceRequestsbySchoolYear 2016-17.xlsx</a>	8/8/2016 9:41 AM



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# FPM Master Evidence Request List Cont.

School Year	Evidence Request	Name Abbreviated	Description	Item Instructions	Related Items	Agency Level	Site Level
2016-17	Academic achievement results	AcdmAchvmntRslts	Examples of local program Academic Enrichment assessments.		BASP 23	Y	Y
2016-17	Activity plans	ActvtyPlns	Copy of the process used to develop program activity plans and		EES 08	Y	Y
2016-17	Administrative and Staff Assignments	AsgmtAdmnStaff	Current and prior year.		AE 05	Y	Y
2016-17	Adult Education and Family Literacy Act Program Demographic Reports, Federal Tables 1, 2, and 3	FdrlTbl1,2,&3	Current and prior three years.		AE 07	Y	Y
2016-17	Advisory Committee Roster	AdvstryCmtRstr	Advisory Committee Roster including name, position, business, and CTE industry sector represented with student names redacted.	CTE 01: CTE Advisory Board members	CTE 01	Y	Y
2016-17	Agency athletic web page	AgncyAthlctWbPg	Legible screen shot of the agency's athletic web page displaying the nondiscrimination statement which includes all protected groups stated in EE 1.0 and required athletic data pursuant to EC 221.9.		EE 07	Y	Y
2016-17	Agency Board Policies prohibiting discrimination, harassment, intimidation, and bullying	AgncyBdPlcyNdscrmntn	Recent board policy, with approval date, prohibiting discrimination, harassment, intimidation, and bullying. The board policy must include all protected groups and language listed in EE 1.0.		EE 01	Y	Y
2016-17	Agency Board Policies relating to sexual harassment	AgncyBdPlcySxlHrsmnt	Recent board policy with adoption date, for students and employees. Must include the agency's policy: 1) prohibiting sexual harassment and 2) complaint process for such allegations.		EE 04	Y	Y
2016-17	Agency Board Policy on complaint process	AgncyBdPlcyCmplntPrs	Recent board policy and/or administrative regulation, with approval dates, demonstrating the agency's complaint processes -both formal and informal - relating to discrimination, harassment, intimidation,		EE 01	Y	Y
2016-17	Agency or school policy for adding new classes of instruction	PlcyAdngNwClsInstrctn	Agency or school policy for adding new classes of instructionshowing that students are not barred from courses based on protected group status as identified under EE 1.0.		EE 06	Y	Y
2016-17	Agency or school policy related to competitive athletics	AgncyPlcyAthlctcs	An agency policy for competitive athletics which addresses discrimination and access to the athletics program.		EE 07	Y	Y



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# Documents Tab

Yuba County Office of Education (58105870000000) [Switch Agency](#) | [Logout](#)

[Home](#) [Reviews](#) **[Documents](#)** [Evidence Requests](#) [Certify Evidence](#)

## Agency Documents

Filter by Type:  By Title/Name:

3 Document(s) found.

Document	Updated	Edit/Delete
Student File Training	10/16/15 3:58PM, FPM Agency (FPMAgency)	<a href="#">Edit</a> <a href="#">Delete</a>
CMT Training <a href="http://www.cde.ca.gov/ta/cric/cmt.asp">http://www.cde.ca.gov/ta/cric/cmt.asp</a>	10/16/15 3:58PM, FPM Agency (FPMAgency)	<a href="#">Edit</a> <a href="#">Delete</a>
SARC Training <a href="#">_2014_School_Accountabili...tarv_School_20150129.docx</a>	10/16/15 3:51PM, FPM Agency (FPMAgency)	

### Add a Document

Document Title:

Description:

Enter a general description

Document Type:

No file selected.

[General CMT Questions: FPM Office](#) | [CMT@cde.ca.gov](mailto:CMT@cde.ca.gov) | 916-319-0935



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# Evidence Request List

Home
Reviews
Documents
Evidence Requests
Certify Evidence

## Evidence Requests

Select an Evidence Request below to link appropriate documents. Document links to a particular Evidence Request make up a Response which must be certified in order for CDE staff to see the documents.

Select a Review:

By Instrument:  By Name:

*12 Evidence Request(s) found.*

Instrument	Evidence Request	Doc Links	Request Status	Response Status
AE	<a href="#">General Ledger</a>	4	Incomplete	Draft 10/23/2015 2:02PM, FPM Agency (FPMAgency)
CE	<a href="#">Consolidated Application and Reporting System (CARS)</a>	1	Incomplete	Certified 10/02/2015 9:25AM, Joy Paull (JPaull)
CE	<a href="#">Personnel Activity Reports</a>	1	Incomplete	Certified 07/16/2015 9:44AM, Joe Consultant (joeConsultan)
CE	<a href="#">School Accountability Report Card (SARC) hard copy</a>	2	Currently sufficient	Draft 10/14/2015 11:22AM, Joe Consultant (joeConsultan)
CE	<a href="#">School Accountability Report Card (SARC) Web page URL</a>	1	Currently sufficient	Certified 07/16/2015 9:44AM, Joe Consultant (joeConsultan)

# Linking Documents To Evidence Requests



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Home
Reviews
Documents
Evidence Requests
Certify Evidence

## Evidence Request

### 2015-16 FPM Review Pre-Review

#### AE: General Ledger

Description: Upload a detailed general ledger, accounting for the specific resource code(s) being reviewed. The general ledger should include the date, description, vendor name, and total amount for each expenditure line item.

Related Items: [AE 03](#)

**Document Links** [Add a Link](#)

Agency/Site	Document	Link Status	Remove
Agency	Larger doc file 16 mb testing over 10mb file testing over 10mb file <a href="#">Singer 15-88 Instructions.pdf</a>	Previously Certified	<a href="#">Remove</a>
Agency	CMT PPT This is the CMT training PowerPoint This is the CMT training PowerPoint <a href="#">CMT Overview.pptx</a>	New Link	<a href="#">Remove</a>
Agency	Book of Etiquette Proper behavior during a site review Proper behavior during a site review	Previously Certified	<a href="#">Remove</a>
Agency	Joyful Quilter Blog Site testing a web address document add testing a web address document add <a href="http://joyfulquilter2.blogspot.com/">http://joyfulquilter2.blogspot.com/</a>	New Link	<a href="#">Remove</a>

Last Saved: 10/23/2015 2:02PM, FPM Agency (FPMAgency), Draft

**Other Instruments with the same evidence request**

Evidence Request	Related Items
<a href="#">CE: Gnl.dgr</a>	<a href="#">CE 19</a>
<a href="#">CTE: Gnl.dgr</a>	<a href="#">CTE 05</a>

[View Comments](#) [View Resources](#)

**Add a Comment**

Regarding: This AE Request

---

**Comments**

Currently no comments.



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# Linking Documents To Evidence Requests Cont.

## Evidence Request

### 2015-16 FPM Training In Review

**Evidence Request Detail Screen**

#### AE: General Ledger

Description: Upload a detailed general ledger for the specific resource code(s) being reviewed. The general ledger should include the date, description, vendor name, and total amount for each expenditure line item.

Item Instructions: **AE 03:** Link documents from the current and prior three years.

Related Items: [AE 03](#)

#### Document Links » Add a Link

Select a Site:

Filter by Type:  By Title/Name:

2 Document(s) found.

Document	Updated	Select
CTE Instrument see p. 20 for pi policy <a href="#">cte1516.pdf</a>	10/29/2015 10:38:45 AM	<a href="#">Select</a>
FM program instrument SARC see page 45 <a href="#">fm1516.pdf</a>	10/28/2015 2:36:25 PM	<a href="#">Select</a>

[Review Summary](#) [View Comments](#)  
[View Resources](#)

#### Add a Comment

Regarding:

#### AE Comments

**AE GnLdgr:** Please advise if the General Ledger for the current and previous year is required.

—FPM Agency, 08/16/2016 6:50PM



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# Linking Documents To Evidence Requests Cont.

## Evidence Request

### 2015-16 FPM Training In Review

**Evidence Request Detail Screen**

**AE: General Ledger**

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Item Instructions: **AE 03:** Link documents from the current and prior three years.

Related Items: [AE 03](#)

### Document Links » Add a Link

Select a Site:

Filter by Type:  By Title/Name:

2 Document(s) found.

Document	Updated	Select
<b>CTE Instrument</b> see p. 20 for pi policy  Link Description: <span style="float: right;">(Max 500 characters)</span> <input type="text" value="Enter a item specific description here, i.e., CE 12, See parent involvement policy on page 58."/>	10/29/2015 10:38:45 AM	<a href="#">Add Link</a> <a href="#">Cancel</a>
<b>FM program instrument</b> SARC see page 45 <a href="#">fm1516.pdf</a>	10/28/2015 2:36:25 PM	

[View Resources](#)

### Add a Comment

Regarding:

### AE Comments

**AE GnLdgr:** Please advise if the General Ledger for the current and previous year is required.  
—FPM Agency, 08/16/2016 6:50PM



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# Certify Evidence Requests

ABC Unified (19642120000000)

Home | Reviews | Documents | Evidence Requests | **Certify Evidence**

## Certify Evidence Requests

Click "Certify" below next to each evidence request, where you have completed the process of generating document links.

Select a Review:

By Instrument:  By Name:

3 Evidence Submission(s) found.

<u>Instrument</u>	<u>Evidence Request</u>	<u>Doc Links</u>	<u>Request Status</u>	<u>Response Status</u>	<u>Certify</u>
AE	<a href="#">General Ledger</a>	5	Incomplete	Certified 10/26/15 5:55PM, FPM Agency (FPMAgency)	<b>Success</b>
CE	<a href="#">General Ledger</a>	2	Incomplete	Draft 10/13/2015 7:54PM, FPM Agency (FPMAgency)	<a href="#">Certify</a> 
CTE	<a href="#">General Ledger</a>	1	Incomplete	Draft 10/13/2015 1:40PM, Joe Consultant (joeConsultan)	<a href="#">Certify</a>



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# Linking Documents To Certified Evidence Requests

## Evidence Request

2015-16 FPM Review **Pre-Review**



CE: School Accountability Report Card (SARC) hard copy

**This evidence request has been previously certified and all document links are currently visible to CDE Program Reviewers. Please be aware that changes made to this evidence request are not visible to CDE Program Reviewers until the evidence request has been certified.**

Description: Provide some form of notification to parents that a hard copy will be made available upon request at the school site. This notification is generally in your Parent Handbook.

Related Items: [CE 25](#)

### Document Links [Add a Link](#)

Agency/Site	Document	Link Status	Remove
Melbourne (Ella P.) Elementary (19642126010912)	<b>Book of Etiquette</b> Proper behavior during a site review Proper behavior during a site review	Previously Certified	<a href="#">Locked</a>
Agency	<b>Delete Document Requirements</b> Complete description of what actions the system should take when a document is deleted by an agency More info Complete description of what actions the system should take when a document is deleted by an agency <a href="#">CMT Document Management Removal.docx</a>	Previously Certified	<a href="#">Remove</a>

Last Saved: 10/26/2015 4:44PM, FPM Agency (FPMAgency), Certified



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# Entering Comments

## Evidence Request

### 2015-16 FPM Training In Review

#### AE: General Ledger

**Evidence Request  
Detail Screen**

**Description:** Upload a detailed general ledger for the specific resource code(s) being reviewed. The general ledger should include the date, description, vendor name, and total amount for each expenditure line item.

**Item Instructions:** AE 03: Link documents from the current and prior three years.

**Related Items:** [AE 03](#)

**Document Links » Add a Link**

Select a Site:

Filter by Type:  By Title/Name:

2 Document(s) found.

Document	Updated	Select
CTE Instrument see p. 20 for pi policy <a href="#">cte1516.pdf</a>	10/29/2015 10:38:45 AM	<a href="#">Select</a>
FM program instrument SARC see page 45 <a href="#">fm1516.pdf</a>	10/28/2015 2:36:25 PM	<a href="#">Select</a>

**Add a Comment**

Regarding:

---

**AE Comments**

**AE GnLdgr:** Please advise if the General Ledger for the current and previous year is required.

—FPM Agency, 08/16/2016 6:50PM





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# Entering Comments

[Review Summary](#) [View Comments](#) [View Resources](#) **4**

### Add a Comment

Regarding:

---

### AE Comments

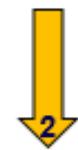
**AE GnLdgr:** Please advise if the General Ledger for the current and previous year is required.

—FPM Agency, 08/16/2016 6:50PM



### Add a Comment

Regarding:





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# View Comments

[Review](#) » Review Comments

Filter by Instrument:   Sort by:

8 Comment(s) found.

CDE Comments:	Agency Comments:
<p>CE: Do Personnel Activity Reports need to be uploaded for all staff or just staff paid with categorical funds? — FPM Agency (FPMAgency), 10/26/2015 6:02 PM *</p>	
<p>CE: Do Personnel Activity Reports need to be uploaded for all staff or just staff paid with categorical funds? — FPM Agency (FPMAgency), 10/26/2015 6:02 PM *</p>	
<p>CE 01: Evidence Request: LEA Parent Involvement Policy. I've reviewed the LEA Parent Involvement Policy. This version does not appear to be approved by the local board. Please submit a revised version that is board approved. — Stacy Savoca (ssavoca), 10/20/2015 8:02 AM</p>	
<p>CE 01: This is a comment posted for CE 01. — Stacy Savoca (ssavoca), 10/9/2015 3:02 PM</p>	
	<p>CE: This is comment — Stacy Savoca (ssavoca), 10/9/2015 2:33 PM</p>
<p>CE 02: blah blah balh — Joy Paull (JPaull), 8/24/2015 10:55 AM</p>	
<p>CE 02: adding legal justification — Joy Paull (JPaull), 8/24/2015 9:22 AM</p>	
	<p>CE: hello world — Lisa Davis (4lldavis), 7/31/2015 11:53 AM</p>



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# Recent Activity

Home **Recent Activity** Reviews Documents Evidence Requests Certify Evidence

## Recent Activity

Filter by: All Reviews

Timeframe: Last 7 Days  Hide My Activity

20 Activity item(s) found. 25 per page

Review	Activity	Submitted
2015-16 FPM Training-DO NOT USE	<a href="#">BASP HrsDysOprtg</a> : Comment I'm not sure why I need a comment here. The Description seems to say it all.	fpm reviewerFour, 07/12/2016 2:32PM
2015-16 FPM Training-DO NOT USE	<a href="#">BASP</a> : Comment Re: BASP15. Please provide an up-to-date equipment inventory.	fpm reviewerFour, 07/12/2016 2:31PM
2015-16 FPM Training-DO NOT USE	<a href="#">BASP PvtSchIAfmts</a> : Comment RE: Basp.please provide duty statement for the	fpm reviewerFour, 07/12/2016 2:31PM
2015-16 FPM Training-DO NOT USE	<a href="#">Review</a> : Comment RE: BASP 12: Please upload documents.	fpm reviewerFour, 07/12/2016 2:31PM
2015-16 FPM Training-DO NOT USE	<a href="#">BASP PrtnrsMtgAgendaMnts</a> : Comment Test-need copy of agenda for dd,date	fpm reviewerFour, 07/12/2016 2:31PM
2015-16 FPM Training-DO NOT USE	<a href="#">BASP Dty Stmt</a> : Comment Re: BASP 12. Please provide a current duty statement for the After School Director.	fpm reviewerFour, 07/12/2016 2:31PM



Timeframe: Last Hour  
Last 24 Hours  
Last 7 Days



25 per page  
50 per page  
100 per page



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# Resolution

Home Recent Activity Reviews Documents Evidence Requests Certify Evidence

Hi FPM! Reviews listed below are currently open and assigned to the selected agency. Use the Reviews tab to search all reviews, including closed reviews.

**2015-16 FPM Training** In Resolution On-site 02/02/16 - 02/10/16 [View Summary](#)

Instrument	Unresolved Findings	Incomplete Evidence Requests	Resolution Deadline	Reviewer(s)
<a href="#">CE: Compensatory Education</a>	2 of 2	<a href="#">9</a>	3/26/2016	Nancy Zarenda jamie contreras Guadalupe Romo-Zendejas Susie Morikawa





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# Resolution Cont.

## 2015-16 FPM Training *In Resolution* Review » CE: Compensatory Education

<u>Item</u>	<u>Finding</u>	<u>Needs More Docs</u>
<a href="#">CE 01: LEA Parent Involvement Policy</a>	<b>Unresolved</b> Resolution Deadline: 3/26/2016	Y
<a href="#">CE 03: Private School Consultation and Participation</a>	<b>Unresolved</b> Resolution Deadline: 3/26/2016	Y





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# Resolution Cont.

## CE 05: LEA in PI, Revise LEA Plan

### Finding

Status: **Unresolved**

Resolution Deadline: 9/7/2015

#### Finding:

This is the requirement. This is the information reviewed. This is how the Agency must resolve the finding.

### Requirement

No later than three months after being identified as Program Improvement (PI), the LEA shall revise its LEA Plan in consultation with parents, school staff, and others. (20 U.S.C. § 6316 (c)(7)(A); 34 CFR § 200.52 (a)(1) and (2).)

5.1 The LEA shall implement the LEA improvement plan—including any revised plan—expeditiously but not later than the beginning of the school year following the year in which the LEA administered the assessments that resulted in the LEA's identification for improvement. (20 U.S.C. § 6316 (c)(7)(B); 34 CFR § 200.52 (a)(4); EC § 52055.57(b)(1)(C).)



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# Resolution Cont.

## Evidence Requests

Select an Evidence Request below to link appropriate documents. Document links to a particular Evidence Request make up a Response which must be certified in order for CDE staff to see the documents.

Select a Review: 2015-16 FPM Online Review ▾

By Instrument: CE ▾ By Name:

1 Evidence Request(s) found.

<u>Instrument</u>	<u>Evidence Request</u>	<u>Doc Links</u>	<u>Request Status</u>	<u>Response Status</u>
CE	<a href="#">LEA Plan</a>	1	Incomplete	Draft 10/22/2015 3:33PM, Stacy Savoca (ssavoca)





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# CMT Parking Lot

- CMT was deployed in January 2016.
- Initial development is complete.
- User manuals will be available soon.
- Future enhancements will be implemented in phases based on priority.



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# CMT Notifications

The following external notifications are sent from CMT to the CDE and Agency staff assigned to the review:

- FPM Review Evidence Requests  
100% Certified – Sent when Agency has Certified all Evidence Requests.
- FPM Review Evidence Due – Sent 10 days prior to the evidence deadline.



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# CMT Notifications Cont.

- FPM Review Resolution Deadline – Sent 10 days prior to the resolution deadline.
- Review Finding Resolved – Sent when a finding is resolved.
- Review Complete – Sent when a review with findings is complete (all findings resolved).



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# FPM Resources

## **COE Leads**

<http://www.cde.ca.gov/ta/cr/caisleads.asp>

## **Regional Team Leaders**

<http://www.cde.ca.gov/ta/cr/rtlassignments.asp>

## **CDE Compliance Monitoring Web page**

<http://www.cde.ca.gov/ta/cr/>

## **CDE CMT Web page**

<http://www.cde.ca.gov/ta/cr/cmt.asp>

## **CMT E-mail Address-Technical assistance and user feedback**

[cmt@cde.ca.gov](mailto:cmt@cde.ca.gov)

## **FPM Telephone Number**

916-319-0935