15th Annual California Partnership Academies Conference

CALL FOR PRESENTATIONS

March 2-4, 2003 (Sunday-Tuesday)

The Hyatt Regency San Francisco Airport

Please complete the following proposal form to be considered as a presenter for the 15th Annual California Partnership Academies Conference. To be guaranteed inclusion in the selection process, presentation proposals MUST BE RECEIVED NO LATER than DECEMBER 6, 2002. Please Note: Presenter names will be submitted as written; Ph.D. and other distinctions need to be specified. Please type or print legibly.

PRESENTATION TITLE (10 WORDS MAXIMUM): If accepted as a presenter, this title will be used in the program

_____

PRESENTATION DESCRIPTION (50 WORDS MAXIMUM): If accepted as a presenter, this description will be used in the program.

_____

_____

_____

PRIMARY PRESENTER NAME: _____ **Title:** _____

Organization:

_____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-mail: _____

CO-PRESENTER: _____ **Title:** _____

Organization:

_____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-mail: _____

PLEASE ADD ADDITIONAL PRESENTERS, TEAM AND/OR PANEL MEMBERS' INFORMATION ON A SEPARATE SHEET OF PAPER.

If you are representing a business/organization, what is your profit status?

❑ Not for Profit Organization ❑ For Profit Organization

FOCUS AREA OF PRESENTATION (SELECT ONE THAT BEST DESCRIBES THE SESSION):

❑ Assessment & Accountability (student and/or program)
❑ Curriculum & Instruction (core academic and/or career-technical)
❑ Student Support and Success Strategies
❑ Implementing, Managing, and Sustaining an Academy
❑ Student Recruitment and Retention
❑ Building Effective Partnerships (Business, Parents, Community, Post-Secondary)
❑ Utilization of Technology for Student Learning and/or Academy operation.
❑ Implementing Effective Work-Based Learning Programs (Internships, Mentors, etc.)
❑ Scheduling Strategies for classes limited to Academy students only.
❑ Other (describe): _____

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CAREER FOCUS (SELECT ONE THAT BEST DESCRIBES THE SESSION):

- ❑ Presentation is applicable to all career focus areas
- ❑ Presentation is specific to the following career focus area: _____

INTENDED AUDIENCE (CHECK ALL THAT APPLY):

- ❑ New Academy Team
- ❑ Veteran Academy Team
- ❑ Administrators
- ❑ Counselors
- ❑ Business Partners
- ❑ Lead Teacher/Program Coordinator

PRESENTATION LENGTH

Sessions will be 75 minutes in length.

MATERIALS

To minimize the cost of duplication as well as make presentation materials available to all attendees, presenters are asked to E-mail their session handouts as an attachment to: mamartin@cde.ca.gov. Please E-mail handouts by JANUARY 31, 2003. All presentation materials via E-mail will be included on the CD to be given to attendees at registration. If you choose to bring copies of your handouts, each presenter should be prepared with a minimum of 50 copies per session of handout materials. Some sessions will be repeated.

ROOM SET-UP

Rooms will be set to a maximum capacity in theater style. Requests for a special room set-up, such as round table style, MUST be noted below.

SPECIAL ROOM SET-UP REQUEST (If any, please indicate here):

_____

EQUIPMENT

All rooms will be furnished with an overhead projector, screen, and a podium. **WE'RE SORRY, BUT WE ARE UNABLE TO PROVIDE ANY ADDITIONAL AUDIO-VISUAL EQUIPMENT.**

EXPENSES & CONFERENCE FEES

No honoraria or expense claims will be paid to program presenters. All Conference presenters must complete a conference registration form. Presenters who want to attend any sessions and/or meals must pay the registration fee. Individuals registering as a "Presenter Only," and who will not be attending sessions and/or meals, are not required to pay registration fees.

SELECTION

Individuals selected for workshop presentations will be notified by **JANUARY 2, 2003.**

PROPOSAL CHANGES

Proposal changes must be submitted in writing to Machelle Martin, Analyst, using the following methods:

Electronic E-mail:
mamartin@cde.ca.gov

Facsimile:
FAX: (916) 319-0163

US Mail
California Department of Education
High School Initiatives Office
1430 N Street, Suite 4503
Sacramento, CA 95814

To be included in the program, any and all changes MUST be submitted no later that **JANUARY 10, 2003.**

AVAILABILITY

By submitting this presentation proposal, you are agreeing to your availability for the duration of the conference, Monday and Tuesday, March 3rd and March 4th. Every attempt will be made to honor your special requests and each presenter will be notified of any changes prior to the presentation date.

CONFERENCE REGISTRATION (CHECK ONE):

- ❑ **YES** – I/my team is able to attend the conference (meals and sessions) and will register as an attendee and pay registration fees.
- ❑ **NO** – I/my team is not able to attend the conference (meals and sessions) and will be registering as a "Presenter Only". **Please Note: Presenters wanting to attend any meals and/or sessions must pay the registration fee.**

Signature _____ Date _____

QUESTIONS? CALL HIGH SCHOOL INITIATIVES OFFICE AT (916) 319-0893

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