# Attachment 12: Public Charter Schools Grant Program Letter of Concern to Eagle Collegiate Academy Dated December 28, 2021

**The below letter was prepared on the official letterhead of the California Department of Education (CDE), bearing the CDE Seal, address, and contact information.**

December 28, 2021

Dr. Ogo Okoye-Johnson, Chief Executive Officer

Eagle Collegiate Academy

33301 Agua Dulce Road

Agua Dulce, CA 91390

Dear Dr. Okoye-Johnson:

The California Department of Education (CDE) Charter Schools Division (CSD) staff has completed a review of enrollment for Public Charter Schools Grant Program (PCSGP) sub-grantees. Based on the 2021–22 Charter 20 Day Report data, Eagle Collegiate Academy (ECA) has not met the minimum enrollment requirement for the first year of implementation to be eligible for PCSGP funding, and the school’s PCSGP Start-Up Sub-Grant has been placed on payment hold.

The PCSGP 2020–23 Request for Applications (RFA) Planning, Implementation, Replication, and Expansion Sub-Grants (Revised March 2021), PCSGP Form 7–Sub-grant Conditions and Assurances states:

* *The CDE will verify that the grant recipient’s school has an enrollment of at least 80 students at one point in time within the first calendar year of operation based on the effective date the charter school is open and available to serve students. Pursuant to Education Code (EC) Section 43505, all new charter schools must complete the Charter 20 Day Report to receive Charter School Special Advance Apportionment. This report must also be submitted to* *PCSGPGENERAL@cde.ca.gov**.*
* *Sub-grantees with a 20-Day enrollment count below 72 students (90 percent of the required 80 students) will be placed on payment hold until the required enrollment has been achieved and certified by the charter school authorizer. Sub-grantees failing to meet this requirement by the end of the first year of implementation must show the charter school is sustainable with the reduced enrollment. Failure to show sustainability or to meet the enrollment target will result in the termination of the sub-grant award.*

In order to avoid termination of the sub-grant, and possibly being invoiced for sub-grant payments issued to date, the school must demonstrate financial sustainability at current enrollment levels. The CDE has conducted a financial sustainability review at the school’s current average daily attendance of 12 students and concluded that ECA is not financially sustainable. ECA must provide the following by Thursday, **June 30, 2022,** in order to remove the payment hold, begin Implementation-phase funding and time, and avoid termination of the sub-grant:

* Enrollment report at or above 80 students, certified by the school’s authorizer, the State Board of Education; or
* Financial sustainability report demonstrating the school’s financial sustainability at current enrollment levels.

Failure to demonstrate financial sustainability or meet the minimum enrollment target will result in the termination of the sub-grant. If you have any questions about this information, please contact Alison Ball, Education Programs Consultant, by email at aball@cde.ca.gov.

Sincerely,

/s/

Stephanie Farland, Director

Charter Schools Division

SF:ab

cc: Ken Higginbotham, Board President, Eagle Collegiate Academy

Brooks Allen, Executive Director, California State Board of Education

Lisa Constancio, Deputy Superintendent, Operations and Administration Branch, California Department of Education

*Sent via Email to:*

*ookoye-johnson@eaglecollegiateacademy.org**eaglecollegiate@gmail.com**kenmaren@att.net**brallen@cde.ca.gov**lconstancio@cde.ca.gov*