



**TONY THURMOND**  
State Superintendent  
of Public Instruction

# Changes to the LCAP Process and Timelines

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EXECUTIVE ORDER N-56-20

California Department of Education  
April 28, 2020



# Today's Agenda

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- Executive Order
- Changes to the 2020–21 LCAP Process
- School Plans for Student Achievement
- LCAP Federal Addendum
- Questions and Answers

# Overview of Executive Order N-56-20 (1)

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Given the uncertainties caused by the COVID-19 pandemic and the impact California's response has had on a local educational agency's (LEA's) ability to meaningfully engage with stakeholders, Executive Order N-56-20 was established on April 22, 2020.

# Overview of Executive Order N-56-20 (2)

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Extends the deadlines for the 2020–21 Local Control and Accountability Plan (LCAP)

- Submission deadline – December 15, 2020
- Approval deadline – January 14, 2021
- Charter schools: Extends the LCAP submission reporting requirements to align with the first interim budget report to its authorizer and county superintendent of schools, as specified in California *Education Code* Section 47604.33(a)(3), to December 15, 2020

Aligns the submission and approval deadlines of the 2020–21 Budget Overview for Parents with the new submission deadline for the LCAP.

# Overview of Executive Order N-56-20 (3)

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Delays implementation of the three-year LCAP template adopted by the State Board of Education (SBE) at its January 2020 meeting until the 2021–22 through 2023–24 school years.

Waives certain LCAP related budgetary requirements, including the following:

- Adopting an LCAP prior to adopting the 2020–21 budget
- Including LCAP expenditures necessary to implement actions in an LCAP in the 2020–21 budget

# Overview of Executive Order N-56-20 (4)

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Establishes a reporting requirement to provide an overview of changes to program offerings LEAs are making in response to the COVID-19 outbreak, the major impacts on students and families and how the LEA is meeting the needs of unduplicated students.

The reporting will be made through an **Operations Written Report** and must include steps LEAs have taken to:

- Deliver high-quality distance learning opportunities
- Provide school meals in a non-congregate setting
- Arrange for supervision of students during ordinary school hours

# COVID-19 Operations Update (1)

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To the extent practicable, development of the Operations Written Report should be consistent with the stakeholder engagement process used to develop the LEA's annual budget.

The Operations Written Report shall be adopted and approved by the local governing board or body with the LEA's budget due July 1, 2020.

The Operations Written Report is submitted to the county superintendent of schools or the Superintendent of Public Instruction, as applicable, with the LEA's budget, but does not require approval from these entities.

# COVID-19 Operations Update (2)

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Upon adoption, the Operations Written Report must be prominently posted on the homepage of the LEA's website.

A template for the Operations Update Written Report is being developed by the CDE with an anticipated completion date of the week of May 4, 2020.

When completed, the Operations Written Report template will be posted on CDE's LCAP web page: <https://www.cde.ca.gov/re/lc/>.

While the Operations Written Report is required, the use of the template developed by the CDE is optional.



# **Frequently Asked Questions (FAQs)**

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## **2020–21 LCAP Process and Template**

# 2020–21 LCAP Process and Template FAQs (1)

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**For the 2020–21 school year, will LEAs be required to use the LCAP template adopted in January 2020?**

No. Executive Order N-56-20 indicates that the LCAP template adopted by the State Board of Education at its January 8, 2020 meeting shall be used for the three-year cycle beginning with the 2021–22 through 2023–24 school years.

Note: Please visit CDE's LCAP web page to view the set of FAQs related to Executive Order N-56-20 located here:

<https://www.cde.ca.gov/re/lc/>.

# 2020–21 LCAP Process and Template FAQs (2)

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## **What LCAP template and stakeholder process will be required for the 2020–21 LCAP?**

The template, metrics, and stakeholder process to be used for the 2020–21 LCAP is still to be determined and will need to be detailed in future legislation.

The CDE will consult with stakeholders and work with SBE staff and the Legislature to develop the 2020–21 LCAP template and the stakeholder process required to develop the LEA's 2020–21 LCAP.

# 2020–21 LCAP Process and Template FAQs (3)

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## **Will LEAs still be required to use the 2019–2020 Annual Update Template?**

The template, metrics, and stakeholder process to be used for the 2020–21 LCAP and Annual Update is still to be determined and will need to be detailed in future legislation.

The CDE will be consulting with stakeholders and working with the Legislature to develop the 2020–21 LCAP template, and the stakeholder process required to develop the LEA's 2020–21 LCAP.

# LCAP and the eTemplate

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The eTemplate will not be available for the 2020–21 LCAP; however, the eTemplate system will be available to use with the 2021–22 through 2023–24 three-year LCAP Template.

# Local Indicators

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## **Are LEAs required to bring local indicator data to the local governing board in conjunction with the adoption of the 2020–21 LCAP?**

No. Executive Order N-56-20 waived California *Education Code* Section 52064.5(e)(2) regarding the public review and adoption of the local indicators in conjunction with the adoption of the LCAP.

It is important to note that the reporting requirements of the Dashboard, including the local indicators, has not been waived.

Frequently Asked Questions related to Accountability in response to the COVID-19 pandemic can be found at <https://www.cde.ca.gov/ta/ac/cm/covid19faq.asp>

# FAQs

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## School Plans for Student Achievement (SPSA)

# SPSA Development and Approval Timelines

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## **Does EO N-56-20 affect the development and approval timeline for the SPSA?**

No. EO N-56-20 does not affect the SPSA development and approval timeline.

The SPSA must be developed and approved annually by the School Site Council (SSC) and local governing board.

Statute does not designate a specific timeline for when SPSA development and approval must occur; this remains a local decision.





# Aligning the SPSA to the 2020–21 LCAP

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**Should the SPSA development and approval timeline align with the 2020–21 LCAP development and approval process?**

Statute does not designate a specific timeline for the development and approval of the SPSA; this remains a local decision.

An LEA may choose to adjust their SPSA development and approval timeline to align with the development of its LCAP and the December 15, 2020 deadline as determined by the needs of its schools and local community.



# School Planning Requirements for Single School Districts and Charter Schools (1)

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**Does EO N-56-20 affect the flexibility for a single school district or a charter school to use the LCAP as its SPSA to meet federal school planning requirements and/or Comprehensive Support and Improvement (CSI) planning requirements?**

No. EO N-56-20 does not waive or make changes to any statute that allows a single school district or a charter school to use the LCAP as its SPSA to meet federal school planning requirements and/or CSI planning requirements.



# School Planning Requirements for Single School Districts and Charter Schools (2)

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**Should a single school district or charter school develop a SPSA instead of incorporating federal school planning requirements into the LCAP?**

The template an LEA uses to meet federal school planning requirements is a local decision.

Until legislative guidance is provided to develop the 2020–21 LCAP, it is not known if it will meet all federal school planning requirements.

It is the responsibility of the LEA to ensure all federal school planning requirements are met.



# SPSA Stakeholder Engagement

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**Does EO N-56-20 provide guidance related to how schools can continue to engage stakeholder groups (i.e. the SSC and English Learner Advisory Committee) during the shelter-in-place order?**

Yes. EO N-56-20 and EO N-29-20 provide guidance regarding holding public meetings virtually.

LEAs that proceed with public stakeholder engagement meetings while under the shelter-in-place order are recommended to do so consistent with the requirements specified in EO N-29-20.



# **FAQs**

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# **LCAP Federal Addendum**



# LCAP Federal Addendum in Response to EO N-56-20

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## **Does EO N-56-20 affect the LCAP Federal Addendum requirements?**

No. The LCAP Federal Addendum requirements are not addressed in EO N-56-20; therefore, they remain unchanged.

- The LCAP Federal Addendum needs to be completed and submitted for approval by the California Department of Education (CDE) and the State Board of Education (SBE) once.
- LEAs that are applying for ESSA funding for the first time in 2020–21 are required to complete and submit LCAP Federal Addendums for CDE and SBE approval in the 2020–21 school year.



# LCAP Federal Addendum in Response to EO N-56-20 (2)

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## **Does EO N-56-20 address any changes to the process of the Federal Addendum submission?**

No. The LCAP Federal Addendum requirements are not addressed in EO N-56-20; therefore, they remain unchanged. Revisions or adjustments can be made at the local level. Any revision made at the local level must be consistent with specific Title requirements and do not need to be submitted within the LCAP Federal Addendum system.

For further guidance related to the LCAP Federal Addendum, please visit:

<https://www.cde.ca.gov/re/lc/addendumguidance.asp>



# Further Information

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**California Department of Education's COVID-19 web page**

<https://www.cde.ca.gov/ls/he/hn/coronavirus.asp>

**Executive Order N-56-20**

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**Frequently Asked Questions Regarding Executive Order N-56-20**

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