CALIFORNIA DEPARTMENT OF EDUCATION
SCHOOL FISCAL SERVICES DIVISION
September 2021 (Revised 01/2022)

Form J-13A Addendum, COVID-19 Related Staffing Shortages

Use of this addendum is authorized by California *Education Code* (*EC*) sections 41422(c)(3) and 46392(c)(2)(B). By including this completed addendum with the fully executed Form J-13A affidavit, the local educational agency (LEA) attests to meeting the requirements listed below:

From September 1, 2021, to June 30, 2022, inclusive, an LEA may receive the same apportionment from the State School Fund and/or average daily attendance credit for school closures related to impacts from COVID-19 due to COVID-19 related staffing shortages if the following conditions are established to the satisfaction of the Superintendent by affidavits of the members of the governing board or body of the school district, county office of education, or charter school and the county superintendent of schools:

(i) The LEA is unable to provide in-person instruction to students due to staffing shortages as a result of staff quarantine due to exposure to, or infection with, COVID-19 pursuant to local or state public health guidance.

(ii) For certificated staff shortages, the LEA has exhausted all options for obtaining staff coverage, including using all certificated staff and substitute teacher options, and has consulted with their county office of education and the Superintendent in determining that staffing needs cannot be met through any option.

(iii) For classified staff shortages, the LEA has exhausted all options for obtaining staff coverage, including using all staff options, and has consulted with their county office of education and the Superintendent in determining that staffing needs cannot be met through any option.

1. Indicate the category of staff involved in the staffing shortage:

☐ Teaching Shortage, Non-Special Education
☐ Teaching Shortage, Special Education
☐ Classified Staff Shortage - Transportation
☐ Classified Staff Shortage – Food Service
☐ Classified Staff Shortage – Other

2. How many staff were unable to provide instruction due to COVID-19:

3. Describe the circumstances that led to the COVID-19 related staffing shortage:

4A. Describe how the LEA exhausted all options for obtaining staff coverage, including using all certificated staff and substitute teacher options for certificated staff shortages, all staff options for classified staff shortages:

4B. Describe how the LEA exhausted all options, as a result of the consultation with the LEA's county office of education and the California Department of Education: