

Grant Administration and Support Office 2021 Justification for Late Expenditure Report

Program Type:

Local Educational Agency:

California Department of Education (CDE) Fiscal Analyst:

As a requirement of receiving grant funds, local educational agencies (LEAs) must submit two Expenditure Reports (ERs) each year. The deadlines for fiscal year 2021 are as follows:

- ER 1: January 31 (covers July 1 – December 31, 2021)
- ER 2: July 31 (covers January 1 – June 30, 2022)
- ER 3: January 31 (covers July 1 – December 31, 2022)
- ER 4: July 31 (covers January 1 – June 30, 2023)
- ER 5: January 31 (covers July 1 – December 31, 2023)
- ER 6: July 31 (covers January 1 – June 30, 2024)

LEAs that do not meet these required deadlines must complete this form. Please select which ER this justification covers:

ER 1

ER 2

ER 3

ER 4

ER 5

ER 6

In narrative form, please explain why the ER has not been submitted by the due date:

Submit this form to your CDE fiscal analyst no later than February 15, 2022 (for ER 1), August 15, 2022 (for ER 2), February 15, 2023 (for ER 3), August 15, 2023 (for ER 4), February 15, 2024 (for ER 5), or August 15, 2024 (for ER 6).

Program Coordinator Name:

Program Coordinator Email:

Program Coordinator Signature:

Date Signed:

Program Fiscal Contact Name:

Program Fiscal Contact Email:

Program Fiscal Contact Signature:

Date Signed: