

# Local Control and Accountability Plan

## GOAL DEVELOPMENT RESOURCE



The following checklist is a tool that local educational agencies (LEAs) may use in conjunction with the Local Control and Accountability Plan (LCAP) Template instructions to support the development of well-written goals, why statements, metrics, baselines, yearly outcomes, desired outcomes, and actions.

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### Goal

#### For a **focus goal**:

Does the description identify what the LEA plans to achieve through the actions in the goal?

Is the description specific, measurable, attainable, realistic, and time bound?

Does the description address the area(s) of need that may require or benefit from a more specific and data intensive approach?

Does the description identify what will be implemented for a targeted group of students or a subset of schools?

Does the description explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame during which the LEA expects to achieve the goal?

#### For a **broad goal**:

Does the description identify what the LEA plans to achieve for all students through the actions in the goal in a way that is clearly aligned with the expected measurable outcomes for the goal?

Does the description organize the actions and expected outcomes in a cohesive and consistent manner? A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

Is the description of the goal specific, measurable, attainable, and realistic?

#### For a **maintenance goal**:

Does the goal describe how the LEA intends to maintain the progress made in the Local Control Funding Formula (LCFF) priorities not addressed by the other goals in the LCAP?



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## Why Statement

Does the why statement explain why the goal was developed?

Does the why statement include a description of the data that was used to develop the goal?

Does the why statement include a description of how input from educational partners led to the development of the goal?

Does the why statement convey how the actions and metrics included in the goal will support the achievement of the goal?

Additionally,

For a **focus goal**:

Does the why statement explain why the LEA has chosen to prioritize this goal based on California School Dashboard data or other locally collected data?

Does the why statement include an explanation of how the LEA identified this goal for focused attention based on consultation with educational partners?

For a **maintenance goal**:

Does the why statement explain how the actions will sustain the progress exemplified by the related metrics?

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## Measuring and Reporting Results

Does each metric clearly align with the description of the goal?

Does each metric measure progress towards the stated goal?

Is each metric specific and measurable?

Does each baseline entry provide the most recent data associated with each respective metric?

Does each baseline entry include an indication of the school year to which the data applies?

Does the yearly outcome for each metric identify the result obtained during the applicable year?

Does each desired outcome reflect the outcome the LEA hopes to achieve for the related metric by the end of the three-year LCAP cycle?

Are the baseline, the yearly outcome, and the desired outcome for each metric described using the same standard of measurement?



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## Actions

Does the description of each action convey what is being done?

Does each action support the achievement of the goal?

Is the description of each action succinct and easy to understand?

*Please see the California Department of Education's Local Control and Accountability Plan web page at <https://www.cde.ca.gov/re/lc> for a copy of the LCAP Template and instructions.*

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