

Effective Use of Accessibility Resources

Accessibility resources can help students learn, and demonstrate their learning during daily instruction and on assessments if used consistently, effectively, and appropriately.

- **Universal tools** are available to all students based on student preference and selection.
- **Designated supports** are available to all students when determined for use by an educator or team of educators (with parent/guardian and student input, as appropriate) or specified in the student's individualized education program (IEP) or Section 504 plan.
- **Accommodations** are only available to students with IEP or Section 504 plan.

The Individual Student Assessment Accessibility Profile (ISAAP) Process

This optional and easily customizable process helps educators establish a consistent and effective system for providing appropriate accessibility resources to students based on their needs.

Students benefit most when they are given multiple opportunities to explore and use accessibility resources during daily instruction, on classroom assessments, and on practice sessions for online assessments.

- 1 Select key staff members and define their specific roles.
- 2 Provide training and information to staff, students, and parents.
- 3 Identify students who may benefit from Designated Supports, Accommodations, or both.
- 4 Select the appropriate Designated Supports and Accommodations for each student identified.*
- 5 Enter or upload Designated Supports and Accommodations into the Test Operations Management System (TOMS).
- 6 Perform a pre-administration check of assigned accessibility resources.
- 7 Check for delivery of the assigned Designated Supports and Accommodations at the time of the test.

* The ISAAP Tool (<https://isaap.ets.org/>) may be used to facilitate the selection of Designated Supports and Accommodations.

For additional information, visit the California Department of Education Student Accessibility Resources web page at <https://www.cde.ca.gov/ta/tg/ca/accesssupport.asp>.

