

California Department of Education

Executive Office

SBE-003 (REV. 11/2017)

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# California State Board of Education January 2025 Agenda Item #08

## Subject

The 2025 Mathematics Instructional Materials Adoption: Appointment of Reviewers and Approval of California Department of Education Facilitators.

## Type of Action

Action, Information, Consent

## Summary of the Issue(s)

California *Education Code (EC)* sections 60200 and 60212 authorize the State Board of Education (SBE) to adopt instructional materials for kindergarten and grades one through eight, inclusive, and to charge a fee for publishers and manufacturers of basic instructional materials for their participation in that adoption.

*California Code of Regulations*, Title 5(5 *CCR*)*,* Section 9512(a) requires that the SBE appoint Instructional Materials Reviewers (IMRs) and Content Review Experts (CREs) to serve as advisors to the Instructional Quality Commission (IQC or Commission) and the SBE in the review of instructional materials submitted for adoption.

5 *CCR* Section 9510(k) defines a “Facilitator” as a Commissioner, former Commissioner, IMR, or California Department of Education (CDE) employee assigned by the Commission to help each IMR/CRE review panel organize and reach consensus during deliberations. Section 9510(k) requires the SBE to approve the participation of any facilitator who is not a current Commissioner, and requires that facilitators be trained by CDE staff, Commissioners, SBE members, or other parties approved by the SBE during publicly noticed meetings prior to deliberations.

## Recommendation

The IQC recommends that the SBE take the following action: appoint IMRs and CREs for the 2025 Mathematics Instructional Materials Adoption as recommended by the IQC and identified in Attachment 1.

The CDE recommends that the SBE take the following action: approve CDE staff and former Commissioners of the IQC, identified in Attachment 2, to serve as potential facilitators during the 2025 Mathematics Instructional Materials Adoption deliberations.

## Brief History of Key Issues

### Background

The last mathematics instructional materials adoption took place in 2014, following SBE adoption of the 2013 *Mathematics Framework for California Public Schools: Kindergarten Through Grade Twelve* (*Mathematics Framework*). The law mandates that for all content area adoptions, submitted materials be evaluated for consistency with adopted content standards and specific evaluation criteria approved by the SBE. The 2010 *California Common Core State Standards in Mathematics* (*CA CCSSM*) provided the foundation for the 2013 *Mathematics Framework* and have not been updated since modifications were made to the *CA CCSSM* in 2013. The SBE updated and adopted the revised *Mathematics Framework* in July 2023. The evaluation criteria for the current instructional materials adoption are detailed in chapter 13 of the 2023 *Mathematics Framework*.

### Timeline

The steps involved in the adoption of instructional materials are largely dictated by the requirements in statute and the *5 CCR.* In January 2024, the SBE approved the Schedule of Significant Events and the online reviewer application for the 2025 Mathematics Instructional Materials Adoption.

The reviewer application window was open between April 2, 2024, and September 30, 2024. In October 2024, the CDE vetted the applications and submitted a list of recommendations to the IQC for review and approval at their November 20–21, 2024, meeting. The IMRs and CREs recommended by the IQC and appointed by the SBE at their January 15–16, 2025, meeting will be trained in person April 14–18, 2025, at publicly accessible meetings in Sacramento. Participants will review the submitted instructional materials independently from April through June 2025, then reconvene in panels in Sacramento for week-long deliberations occurring July 21–25, 2025, or July 28–August 1, 2025. After deliberations are complete, IMRs and CREs will jointly prepare a Report of Findings to the IQC to review and recommend to the SBE for consideration at their November 5–6, 2025, meeting.

### Reviewer Recruitment

CDE recruitment efforts included, but were not limited to, a letter from the State Superintendent of Public Instruction emailed to county and district superintendents and charter school administrators; a letter requesting CREs emailed to university department chairs and deans; recruitment flyers developed and emailed out through the CDE Curriculum Coordinator listserv and CDE Curriculum Frameworks and Instructional Resources Division (CFIRD) listserv; recruitment flyers posted on CDE social media; and announcements of available stipends for participation emailed out through the CFIRD listserv, CDE social media, and to university department chairs and deans. In addition to these electronic recruitment efforts, the CDE also provided verbal updates about the mathematics adoption and invitations to participate through various organizations such as the Bilingual Coordinators Network; Curriculum and Instruction Steering Committee, which consists of the broader organization and a mathematics-specific subcommittee; and the Association of California School Administrators.

### Instructional Quality Commission Recommendations

The Commissioners’ decisions to recommend reviewers were informed by the following relevant sections of the 5 *CCR*.

**Section 9512. Appointment of Instructional Materials Reviewers and Content Review Experts.**

(c) A majority of IMRs, at the time of appointment, shall be teachers who teach students in kindergarten or grades 1–12 and have a “professional” credential under (5 *CCR* 80001) state law, and who have experience with, and expertise in, standards-based-educational programs and practices in the content field under consideration. At least one such teacher shall have experience in providing instruction to English Learners, and at least one such teacher shall have experience in providing instruction to students with disabilities.

(d) Other IMRs may be administrators, parents, local school board members, teachers not described in the first sentence of subsection (c) above, and members of the public.

(e) When the instructional materials, or curriculum frameworks and evaluation criteria, considered for adoption are in a content field other than English language arts and visual/performing arts, the CREs shall hold a doctoral degree in that field or related field.

…

(g) The SBE shall appoint IMRs and CREs who are reflective of the various ethnic groups, types of school districts, and regions in California.

A total of 174 individuals submitted applications to serve as IMRs, and 8 submitted applications to serve as CREs. From that pool of applicants, the IQC recommends 165 IMR candidates and 7 CRE candidates. These recommendations meet the specified number of current classroom teachers to serve as IMRs as outlined in 5 *CCR*. The remaining IMRs may be administrators, parents, local school board members, teachers not described in subsection (c), and members of the public. The CREs will serve as a resource to the panels by providing disciplinary expertise as needed.

## Summary of Previous State Board of Education Discussion and Action

**January 18, 2024:** The SBE approved the Notice of Intent, Schedule of Significant Events, reviewer application, evaluation criteria map, and the standards maps templates for the 2025 Mathematics Instructional Materials Adoption.

**July 12, 2023:** The SBE approved the evaluation criteria for the 2025 Mathematics Instructional Materials Adoption as part of its adoption of the *Mathematics Framework.*

**January 16, 2013:** The SBE approved modifications made to the CA CCSSM.

**August 2, 2010:** The SBE approved the adoption of the new CA CCSSM.

## Fiscal Analysis (as appropriate)

*EC* Section 60212 requires the CDE, prior to conducting the Mathematics Instructional Materials Adoption, to provide public notice to all publishers and manufacturers that they will be assessed a fee to offset the cost of conducting the adoption process. The CDE estimates that the cost of the upcoming 2025 Mathematics Instructional Materials Adoption will be $600,000, exclusive of staff costs.

In February 2025, the CDE plans to collect letters of intent to participate from publishers/developers of mathematics instructional materials. Pursuant to *EC* Section 60213, the CDE will assess publishers or manufacturers participating in the 2025 Mathematics Instructional Materials Adoption a fee for each grade level of each program a publisher or manufacturer submits for consideration of adoption. The proposed participation fee will be $8,000 for each grade level per 5 *CCR* Section 9517.3. The *EC* allows the SBE to reduce that fee upon request for small publishers or manufacturers. The 2025 Mathematics Instructional Materials Adoption Publisher Fee Reduction Requests is submitted as a separate item for consideration at the January  2025 SBE meeting.

Following receipt of the assessed fees, the CDE will begin the process of associating costs via its approved accounting systems process.

## Attachment(s)

* Attachment 1: 2025 Mathematics Instructional Materials Adoption Instructional Materials Reviewer Applicants Summary List (28 pages; 172 recommended applicants). Applications and resumes with personal contact information redacted are available to the public upon request by sending an email to [iqc@cde.ca.gov](mailto:iqc@cde.ca.gov).
* Attachment 2: 2025 Mathematics Instructional Materials Adoption California Department of Education Facilitators List (2 pages)