



# California Instruction Quality Commission Application Form

California State Board of Education  
1430 N Street, Room 5111, Sacramento, CA, 95814  
Phone: 916-319-0881; Email: [iqc@cde.ca.gov](mailto:iqc@cde.ca.gov)

**APPLICATIONS DUE: 5:00 p.m. Wednesday, December 1, 2021**  
**(Please complete all items, attach a résumé, and two letters of recommendation.)**

Application for Advisory Body: **California Instructional Quality Commission (IQC)**

Subject Matter Expertise: (e.g., please state which of the commission subject areas the applicant has direct experience?):

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Application Date: \_\_\_\_\_

## Applicant's Information

First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Home Mailing Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Current Employer (if applicable): \_\_\_\_\_

Current Position (if applicable): \_\_\_\_\_

## Questionnaires

**In completing this application, please present information concisely and in the form requested. You may attach one additional page if needed. Please note that all applications, including, résumés, and letters of recommendation, will be available for public review (except personal contact information).**

**Question 1 - Why do you wish to serve on the Instructional Quality Commission?**

As part of your response, describe how your education and experience prepare you to be an active participant on the IQC. Please limit your response to 250 words.

**Question 2 - Previous Committee Experience**

Have you ever served on a committee that was engaged in standards or curriculum development or the review of instructional materials? If yes, briefly detail your experience at the school, district, county, or state level and any leadership role you played. Please add statement about how this experience has included working with the needs of diverse learners. Please limit your response to 250 words.

**Question 3 – Instructional Expertise**

Describe any specific areas in which you have instructional content expertise, your experience with students with diverse learning needs and how your experience has prepared you to serve on the Instructional Quality Commission. Please limit your response to 250 words.

## Qualifications

The majority of members must be representatives from local educational agencies and will include representatives who currently meet one or more of the following categories. Please check all that apply.

Teacher – Public School

School Board Member

Teacher – Charter School

Private School Educator

Teacher on Special Assignment

Charter School Leadership

Superintendent or District Administration

Post-Secondary Educator

Principal or Site Administration

Student

## Relevant Employment Experience

List the most recent employment experience first.

Position	Organization or Agency	Term Dates

## Educational Background

List the most recent educational background first.

Institution or Program	Degree(s)	Dates

## **Professional Licenses and Certificates**

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## **Awards, Honors, or Citations Received**

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## **Professional Affiliations**

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## Letters of Recommendation

After you complete your application, please email the application, résumé, and two letters of recommendation as a single PDF to the IQC mailbox at [iqc@cde.ca.gov](mailto:iqc@cde.ca.gov) by the deadline of **5:00 p.m. on Wednesday, December 1, 2021**. One of the letters must come from your employer, if applicable; the other should come from someone, not related to you, who knows you well and is able to comment on your qualifications for the position as an IQC member. Include your name on the subject line of the email.

If you are employed by a local education agency, the employer letter must come from the agency's chief administrative officer (typically the superintendent or a designee) and must recognize the additional workload you would experience if appointed.

**All required application materials, including letters of recommendation, must be received by 5:00 p.m. on Wednesday, December 1, 2021, or they will not be considered.**

## References

Please list the names of three persons who may be contacted in regard to your work and experience in relation to the appointment you seek. Individuals who have written letters of recommendation may be listed as references.

Name	Position or Title	Address	Telephone Number

## Time Commitment

Scheduled meetings of the California Instructional Quality Commission may be located at <https://www.cde.ca.gov/be/cc/cd/iqc2022thru2024mtgdates.asp>

Would you be able to contribute the time to attend the advisory body meetings and perform the duties of the position?

Yes     No

## Conflict of Interest

Please review the State Board of Education's Conflict of Interest Code which is codified in the *California Code of Regulations (CCR)*, Title 5, Section 18600. Members of those advisory bodies identified in this code are subject to its provisions and are required to annually file a Statement of Economic Interest Form 700. A copy of the SBE's Conflict of Interest Code is available at:

<https://www.cde.ca.gov/be/cc/ab/conflictinterest.asp>

Do you understand that you will be subject to the State Board of Education's Conflict of Interest Code?

Yes       No

## Reasonable Accommodation for Any Individual with a Disability

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the California State Board of Education, may request assistance by contacting the State Board Office by email at [sbe@cde.ca.gov](mailto:sbe@cde.ca.gov).

## Optional Information

The following information is optional but would be appreciated (*Government Code* Sections 11140-11141). Use the categories below to choose the one with which you most closely identify.

Please identify your gender: \_\_\_\_\_

Please state your ethnicity: \_\_\_\_\_

## Applicant's Signature

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

## Submission Instructions

Please submit a completed application via email to: [iqc@cde.ca.gov](mailto:iqc@cde.ca.gov) by 5:00 p.m. on Wednesday, December 1, 2021.

A single PDF of the application that includes a résumé and two letters of recommendation is preferred.

If you have any questions about the application process or the role and responsibility of the IQC, please contact by email at [iqc@cde.ca.gov](mailto:iqc@cde.ca.gov), or by telephone at 916-319-0881.