California Department of Education

Executive Office

SBE-004 (REV. 11/2017)

addendum-cpag-dec20item04

# ITEM ADDENDUM

**DATE:** December 2, 2020

**TO:** MEMBERS, California Practitioners Advisory Group

**FROM:** STAFF, California Department of Education

**SUBJECT:** Item 04 – Senate Bill 820 Education Finance: Overview of the Revision of the Template and Instructions for the Annual Update to the 2021–22 Local Control and Accountability Plan

## Summary of Key Issues

On September 18, 2020, Governor Newsom signed Senate Bill 820: Education Finance. Among other things, SB 820 requires the State Superintendent of Public Instruction (Superintendent), in consultation with the Executive Director of the State Board of Education (SBE), to revise the Template and Instructions for the Annual Update to the 2021–22 Local Control and Accountability Plan (LCAP) by January 31, 2021 to include the actions and expenditures from both the Learning Continuity and Attendance Plan (Learning Continuity Plan) and the 2019–2020 LCAP.

## Attachment(s)

Attachment 1: Draft Annual Update for the 2019–2020 Local Control and Accountability Plan Year, Version 2 (13 Pages)

## Draft Annual Update for the 2019–2020 Local Control and Accountability Plan Year, Version 2

| Local Educational Agency (LEA) Name | Contact Name and Title | Email and Phone |
| --- | --- | --- |
| [Insert LEA Name here] | [Insert Contact Name and Title here] | [Insert Email and Phone here] |

The following is the local educational agency’s (LEA’s) analysis of its goals, measurable outcomes and actions and services from the 2019–2020 Local Control and Accountability Plan (LCAP).

### Goal 1

[Describe goal here]

State and/or Local Priorities addressed by this goal:

State Priorities: [List State Priorities Here]

Local Priorities: [Add Local Priorities Here]

### Annual Measurable Outcomes

| Expected | Actual |
| --- | --- |
| [Add expected outcome here] | [Add actual outcome here] |
| [Add expected outcome here] | [Add actual outcome here] |
| [Add expected outcome here] | [Add actual outcome here] |

### Actions / Services

| Planned Action/Service | Budgeted Expenditures | Actual Expenditures |
| --- | --- | --- |
| [Add planned action/service here] | [Add budgeted expenditures here] | [Add actual expenditures here] |
| [Add planned action/service here] | [Add budgeted expenditures here] | [Add actual expenditures here] |

### Analysis

A description of the successes and challenges in implementing the actions/services to achieve the goal, through February 2020, or the end of the school year, as applicable.

[Add text here]

A description of how funds budgeted for Actions/Services that were not implemented through the end of the school year were used to support students, families, teachers, and staff following the closure of schools in 2020.

[Add text here]

### Overall Analysis

A reflection on the progress made towards the goals in the 2019–2020 LCAP, in light of the context of COVID-19 and based on available state and local data and stakeholder input, and a description of the relationship of the goals and related metrics and actions with the development of new goals in the 2021–24 LCAP.

[Add text here]

## Annual Update for the 2020–21 Learning Continuity and Attendance Plan

The following is the local educational agency’s (LEA’s) analysis of its 2020–21 Learning Continuity and Attendance Plan (Learning Continuity Plan).

### In-Person Instructional Offerings

#### Analysis of In-Person Instructional Offerings

A description of the successes and challenges in implementing in-person instruction in the 2020–21 school year.

[Add text here]

#### Actions Related to In-Person Instructional Offerings

| Description | Total Budgeted Funds | Estimated Actual Expenditures |
| --- | --- | --- |
| [Description of the action] | [$ 0.00] | [$ 0.00] |
| [Description of the action] | [$ 0.00] | [$ 0.00] |

A description of any substantive differences between the planned actions and budgeted expenditures for in-person instruction and what was implemented and expended on the actions.

[Add text here]

### Distance Learning Program

#### Analysis of the Distance Learning Program

A description of the successes and challenges in implementing the distance learning program in the 2020–21 school year.

[Add text here]

#### Actions Related to the Distance Learning Program

| Description | Total Budgeted Funds | Estimated Actual Expenditures |
| --- | --- | --- |
| [Description of the action] | [$ 0.00] | [$ 0.00] |
| [Description of the action] | [$ 0.00] | [$ 0.00] |

A description of any substantive differences between the planned actions and budgeted expenditures for the distance learning program and what was implemented and expended on the actions.

[Add text here]

### Pupil Learning Loss

#### Analysis of Pupil Learning Loss

A description of the effectiveness of the efforts to address Pupil Learning Loss in the 2020–21 school year.

[Add text here]

A description of the successes and challenges in addressing Pupil Learning Loss in the 2020–21 school year.

[Add text here]

#### Actions Related to the Pupil Learning Loss

| Description | Total Budgeted Funds | Estimated Actual Expenditures |
| --- | --- | --- |
| [Description of the action] | [$ 0.00] | [$ 0.00] |
| [Description of the action] | [$ 0.00] | [$ 0.00] |

A description of any substantive differences between the planned actions and budgeted expenditures for addressing pupil learning loss and what was implemented and expended on the actions.

 [Add text here]

### Analysis of Mental Health and Social and Emotional Well-Being

A description of the successes and challenges in monitoring and supporting mental health and social and emotional well-being in the 2020–21 school year.

[Add text here]

#### Analysis of Pupil and Family Engagement and Outreach

A description of the successes and challenges in implementing pupil and family engagement and outreach in the 2020–21 school year.

[Add text here]

#### Analysis of School Nutrition

A description of the successes and challenges in providing school nutrition in the 2020–21 school year.

[Add text here]

### Additional Actions to Implement the Learning Continuity Plan

| Section | Description | Total Budgeted Funds | Estimated Actual Expenditures |
| --- | --- | --- | --- |
| [The section of the Learning Continuity Plan related to the action described; may put N/A if the action does not apply to one specific section] | [Description of the action] | [$ 0.00] | [$ 0.00] |
| [The section of the Learning Continuity Plan related to the action described; may put N/A if the action does not apply to one specific section] | [Description of the action] | [$ 0.00] | [$ 0.00] |

A description of any substantive differences between the planned actions and budgeted expenditures for the additional plan requirements and what was implemented and expended on the actions.

[Add text here]

### Overall Analysis

An explanation of how lessons learned from implementing in-person and distance learning programs in 2020–21 have informed the development of goals and actions in the 2021–24 LCAP.

[Add text here]

An explanation of how pupil learning loss will continue to be assessed and addressed through the goals and actions in the 2021–24 LCAP, especially for pupils with unique needs.

[Add text here]

A description of any substantive differences between the description of the actions or services identified as contributing towards meeting the increased or improved services requirement and the actions or services implemented to meet the increased or improved services requirement.

[Add text here]

#### Instructions for the Draft Annual Update for the 2019–2020 Local Control and Accountability Plan Year, Version 2:

#### Annual Update

The planned goals, state and/or local priorities, expected outcomes, actions/services, and budgeted expenditures must be copied verbatim from the approved 2019–2020 Local Control and Accountability Plan (LCAP). Minor typographical errors may be corrected. Duplicate the Goal, Annual Measurable Outcomes, Actions / Services and Analysis tables as needed.

#### Annual Measurable Outcomes

For each goal in 2019–2020, identify and review the actual measurable outcomes as compared to the expected annual measurable outcomes identified in 2019–2020 for the goal. If actual measurable outcomes are not available, provide a brief explanation of why the actual measurable outcomes are not available.

#### Actions/Services

Identify the planned Actions/Services, the budgeted expenditures to implement these actions toward achieving the described goal and the actual expenditures to implement the actions/services.

#### Analysis

Using available state and local data and stakeholder input, respond to the prompts as instructed.

* Describe the overall successes and challenges in implementing the actions/services up until the closure of school(s) or through the end of the school year, as applicable. As part of the description, specify which actions/services were discontinued with the closure of school(s) and which actions/services continued through the end of the school year.
* Describe how funds budgeted for Actions/Services that were not implemented through the end of the school year were used to support students, families, teachers, and staff following the closure of schools in 2020.

#### Overall Analysis

Respond to the Overall Analysis prompt only once, following the analysis of each of the goals in the 2019–2020 LCAP.

Reflect on the progress made towards the goals in the 2019–20 LCAP, in light of the context of COVID-19 and based on available state and local data and stakeholder input, and describe the relationship of the goals and related metrics and actions with the development of new goals in the 2021–24 LCAP, as applicable.

## Instructions for the Annual Update for the 2020–21 Learning Continuity and Attendance Plan, Version 2:

### Annual Update

The action descriptions and budgeted expenditures must be copied verbatim from the 2020–21 Learning Continuity and Attendance Plan. Minor typographical errors may be corrected.

#### Analysis of In-Person Instructional Offerings

* Using state and/or local data and feedback from stakeholders, describe the successes and challenges experienced in implementing in-person instruction in the 2020–21 school year, as applicable. If in-person instruction was not provided to any students in 2020–21, please state as such.

#### Actions Related to In-Person Instructional Offerings

* In the table, identify the planned actions and the budgeted expenditures to implement actions related to in-person instruction and the estimated actual expenditures to implement the actions. Add additional rows to the table as needed.
* Describe any substantive differences between the planned actions and budgeted expenditures for in-person instruction and what was implemented and expended on the actions, as applicable.

### Analysis of the Distance Learning Program

* Describe the successes and challenges experienced in implementing distance learning in the 2020–21 school year in each of the following areas, as applicable:
	+ Continuity of Instruction,
	+ Access to Devices and Connectivity,
	+ Pupil Participation and Progress,
	+ Distance Learning Professional Development,
	+ Staff Roles and Responsibilities, and
	+ Supports for Pupils with Unique Needs.

If distance learning was not provided to any students in 2020–21, please state as such.

#### Actions Related to the Distance Learning Program

* In the table, identify the planned actions and the budgeted expenditures to implement actions related to the distance learning program and the estimated actual expenditures to implement the actions. Add additional rows to the table as needed.
* Describe any substantive differences between the planned actions and budgeted expenditures for the distance learning program and what was implemented and expended on the actions, as applicable.

### Analysis of Pupil Learning Loss

* Describe the effectiveness of the efforts to address pupil learning loss, as measured by the method(s) identified in the LEA’s Learning Continuity and Attendance Plan, including for pupils who are English learners; low-income; foster youth; pupils with exceptional needs; and pupils who are experiencing homelessness, as applicable.
* Describe the successes and challenges experienced in addressing Pupil Learning Loss in the 2020–21 school year, as applicable.

#### Actions Related to Pupil Learning Loss

* In the table, identify the planned actions and the budgeted expenditures to implement actions related to addressing pupil learning loss and the estimated actual expenditures to implement the actions. Add additional rows to the table as needed.
* Describe any substantive differences between the planned actions and budgeted expenditures for addressing pupil learning loss and what was implemented and expended on the actions, as applicable.

### Analysis of Mental Health and Social and Emotional Well-Being

* Describe the successes and challenges experienced in monitoring and supporting Mental Health and Social and Emotional Well-Being of pupils and staff during the 2020–21 school year, as applicable.

### Analysis of Pupil and Family Engagement and Outreach

* Describe the successes and challenges related to pupil engagement and outreach during the 2020–21 school year, including implementing tiered reengagement strategies for pupils who were absent from distance learning and the efforts of the LEA in reaching out to pupils and their parents or guardians when pupils were not meeting compulsory education requirements or engaging in instruction, as applicable.

### Analysis of School Nutrition

* Describe the successes and challenges experienced in providing nutritionally adequate meals for all pupils during the 2020–21 school year, whether participating in in-person instruction or distance learning, as applicable.

### Analysis of Additional Actions to Implement the Learning Continuity Plan

* In the table, identify the section, the planned actions and the budgeted expenditures for the additional actions and the estimated actual expenditures to implement the actions, as applicable. Add additional rows to the table as needed.
* Describe any substantive differences between the planned actions and budgeted expenditures for the additional actions to implement the learning continuity plan and what was implemented and expended on the actions, as applicable.

### Overall Analysis

* Provide an explanation of how the lessons learned from implementing in-person and distance learning programs in 2020–21 have informed the development of goals and actions in the 2021–24 LCAP.
	+ As part of this analysis, LEAs are encouraged to consider how their ongoing response to the COVID-19 pandemic has informed the development of goals and actions in the 2021–24 LCAP, such as health and safety considerations, distance learning, monitoring and supporting mental health and social-emotional well-being and engaging pupils and families.
* Provide an explanation of how pupil learning loss will continue to be assessed and addressed through the goals and actions in the 2021–24 LCAP, especially for pupils with unique needs (including English learners, pupils with disabilities served across the full continuum of placements, pupils in foster care, and pupils who are experiencing homelessness).
* Describe any substantive differences between the description of the actions or services identified as contributing towards meeting the increased or improved services requirement, pursuant to *California Code of Regulations*, Title 5 (5 *CCR*) Section 15496, and the actions or services that the LEA implemented to meet the increased or improved services requirement.