

**California Department of Education  
Nonclassroom-Based Funding Determination  
Mitigating Circumstances Request Summary Sheet  
Fiscal Year 2017-18**

**A. Charter School Information** (Complete lines 1 to 4)

1. Charter Name	<b>Imperial Pathways Charter</b>	2. Charter #	<b>1815</b>
3. Requested Funding % with Mitigating Circumstances	<b>100%</b>	4. CDS Code	<b>13-10132-0134379</b>

**B. Nonclassroom-Based Funding Determination Criteria**

Funding Determination Criteria	Certificated Staff Costs to Total Public Revenues Ratio	Instruction and Instruction-Related Services Costs to Total Revenues Ratio	Pupil toTeacher Ratio
100% Funding (5 CCR Section 11963.4[a][3])	= or > 40%	= or > 80%	< 25 : 1
85% Funding (5 CCR Section 11963.4[a][2])	= or > 40%	= or > 70%	Not Applicable
70% Funding (5 CCR Section 11963.4[a][1])	= or > 35%	= or > 60%	Not Applicable

**C. Reported Charter School's Expenditure Ratios and Pupil to Teacher Ratio** (Use data from FDF)

	Certificated Staff Costs to Total Public Revenues Ratio	Instruction and Instruction-Related Services Costs to Total Revenues Ratio	Pupil toTeacher Ratio	
Enter the charter school's calculated ratios from the FDF in Section VI. Line 1. and VI. Line 2.	52.35	67.62	<b>28</b>	: 1

If the reported expenditure ratios and/or Pupil to Teacher ratio do not meet the funding determination criteria for the funding level requested, review the regulations in Section D and complete Sections E and F. Sign and attach any documentation that provides further support or clarification.

**D. Regulations**

California *Code of Regulations*, Title 5 (5 CCR) Section 11963.4(e): A reasonable basis for the Advisory Commission on Charter Schools (ACCS) to make a recommendation other than one that results from the criteria specified in subdivision (a) may include, but not be limited to, the following: the information provided by the charter school pursuant to paragraphs (2) through (8), inclusive, of subdivision (b) of Section 11963.3, documented data regarding individual circumstances of the charter school (e.g., one-time or unique or exceptional expenses for facilities, acquisition of a school bus, acquisition and installation of computer hardware not related to the instructional program, special education charges levied on the charter school by a local educational agency, restricted state, federal, or private grants of funds awarded to the charter school that cannot be expended for teacher salaries, or contracted instructional services other than those for special education), the size of the charter school, and how many years the charter school has been in operation.

**E. Mitigating Circumstances** (Complete lines 1, 2, and 3 and attach any supporting documentation)

1.	Explain why the charter school did not meet the criteria for the funding determination requested. Include specific measures or actions taken by the charter school to comply.
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Factors that contributed to Imperial Pathway's Charter very narrowly missing the spending criteria above, include the fact that 2016-2017 was our first operational year. In 2016-2017 Imperial Pathway's ADA significantly increased our projected ADA, Imperial Pathway's wanted to be thoughtful about spending decisions and making intelligent budgeted choices. Imperial Pathway's 2016-2017 revenue was \$386,030 and expenditures totaled \$281,229 of which 52.35% were spend on certificated staff salaries and benefits and 67.62% was spend on instruction and instruction-related services, we had an unspent balance of \$104,081. Moving forward in 2017-2018 due to increase in ADA Imperial Pathway's hired additional certificated and classified staff and budgeted the unspent balance by spending \$64,801 on technology for student use, and \$52,080 in repairs done to classrooms being occupied by Imperial Pathway's Charter.

2. List and explain the mitigating circumstance(s) to be considered by the California Department of Education (CDE) and ACCS.

Imperial Pathways was cautious in making unnecessary purchases or hiring of staff, due to uncertainty in student enrollment, at the beginning of the school year enrollment was low, however as the year progressed student enrollment increased significantly. Because our enrollment increased later in the year it made it difficult to fully spend the ADA generated revenue. However, in 2017-2018 Imperial Pathway's Charter substantially increased spending, making necessary student equipment purchases, restoring classrooms and hiring certificated and classified staff to meet our increased ADA and support our program.

3. Provide any other pertinent information that may assist the CDE and ACCS in conducting a detailed review or develop a reasonable basis for a recommendation.

Imperial Pathways Charter is a new school serving the most underserved students in our county. We serve students 17 and older and at risk of not completing high school or may have already dropped out of school. Imperial Pathways Charter also provides services to incarcerated individuals. Our commitment to our student needs is our number one priority. Imperial Pathways Charter began the first operational year with low enrollment and was conservative in spending. However, Imperial Pathways has had substantial growth and adjustments to budgeting have been made to ensure fiscal solvency and meeting funding criteria, while continuing to provide an excellent educational program.

**F. Certification**

I hereby certify to the best of my knowledge and belief, that the information is true and correct.

\_\_\_\_\_  
Signature of Charter School's Director, Principal, or Governing Board Chairperson

\_\_\_\_\_  
Print Name of Charter School's Director, Principal, or Governing Board Chairperson

\_\_\_\_\_  
Title of Authorized Individual

\_\_\_\_\_  
Date