



Form

California State Board of Education-Authorized Charter Schools 2025 Academic Memorandum Form

Charter Schools Division

The California Department of Education (CDE) Charter Schools Division provides an annual academic update to the California State Board of Education (SBE) in the form of an academic memorandum (Academic Memo) of all SBE-authorized charter schools.

Once you begin the Academic Memorandum Form (Form), you can save and return to it at any time by selecting the **Save For Later** button at the bottom of each page. You will be provided a unique URL (web address) for entrance back into the Form. This URL is the only way back into the saved Form. Please note that the **Save For Later** button should only be selected if you are taking a break from filling out the Form; it is not necessary to select the **Save For Later** button each time before selecting the **Next** button. To return to a previous page of the Form, use the **Back** button located at the bottom of the page; do not use the web browser's back button. Using the web browser's back button may cause an error on the Form; if this error occurs, use the refresh button on the web browser.

All data fields require a response unless denoted as optional.

For certain data fields prompting a narrative response, please review the Paragraph Break Disclaimer on the corresponding pages.

Section 1. Charter School Information

General Information

Provide the following information as it pertains to the charter school.

Charter School Name:	<input type="text"/>
School Address:	<input type="text"/>
City:	<input type="text"/>
ZIP Code:	<input type="text"/>
Located in District:	<input type="text"/>
County:	<input type="text"/>
Website Address:	<input type="text"/>
County District School (CDS) Code: <i>(Fourteen digits without spaces or hyphens)</i>	<input type="text"/>
Charter Number: <i>(Four digits)</i>	<input type="text"/>
Current Charter Term Start Date: <i>(MM/DD/YYYY)</i>	<input type="text"/>
Current Charter Term End Date: <i>(MM/DD/YYYY)</i>	<input type="text"/>
Grade Levels Served: <i>(e.g., "TK-6", "9-12")</i>	<input type="text"/>
2024–25 Enrollment: <i>(As reported on the 2025 California School Dashboard)</i>	<input type="text"/>

Instruction Type:

- Classroom-based*
- Nonclassroom-based*
- Combination classroom-based and nonclassroom-based*

Charter School Description

Provide a description for the charter school.

Paragraph Break Disclaimer: Please note that due to technical limitations, the CDE is unable to view any paragraph breaks in your responses. You may input a vertical pipe character (|) after each paragraph break; the CDE will interpret such inputs as paragraph breaks and remediate the finalized responses accordingly.

Example:

This is an example sentence in paragraph 1.

|

This is an example sentence in paragraph 2.

Charter School Description:

(5,000 characters max; count characters used)

Demographic Information

Provide the following information as a percentage of the charter school's total student population. Provide the information as it is reported on the 2025 California School Dashboard. Do not input the "%" sign. For any responses that are a decimal figure between 0 and 1, enter a 0 prior to the decimal point; for example, input a response as "0.3" instead of ".3".

2025 Student Group Information

English Learners:

Foster Youth:

Homeless:

Socioeconomically Disadvantaged:

Students with Disabilities:

2025 Race/Ethnicity Information

African American:

American Indian:

Asian:

Filipino:

Hispanic:

Pacific Islander:

Two or More Races:

White:

Section 2. California School Dashboard Data Overview

2025 California School Dashboard

Select the charter school's performance level color for each California School Dashboard indicator for 2025.

Chronic Absenteeism:

- Blue*
- Green*
- Yellow*
- Orange*
- Red*
- No Performance Color*

Suspension Rate:

- Blue*
- Green*
- Yellow*
- Orange*
- Red*
- No Performance Color*

English Learner Progress:

- Blue*
- Green*
- Yellow*
- Orange*
- Red*
- No Performance Color*

Graduation Rate:

- Blue*
- Green*
- Yellow*
- Orange*
- Red*
- No Performance Color*

College/Career:

- Blue*
- Green*
- Yellow*
- Orange*
- Red*
- No Performance Color*

English Language Arts:

- Blue*
- Green*
- Yellow*
- Orange*
- Red*
- No Performance Color*

Mathematics:

- Blue*
- Green*
- Yellow*
- Orange*
- Red*
- No Performance Color*

2025 California School Dashboard

For each California School Dashboard indicator below, provide the following regarding the charter school's 2025 academic performance. Input numerals and decimals only; do not input other symbols (e.g., "%"). For any responses that are a decimal figure between 0 and 1, enter a 0 prior to the decimal point; for example, input a response as "0.3" instead of ".3".

For English Language Arts and Mathematics, indicate if the charter school is above or below distance from standard.

Chronic Absenteeism: *(percentage of students chronically absent)*

Suspension Rate: *(percentage of students suspended at least one day)*

English Learner Progress: *(percentage of students making progress)*

Graduation Rate: *(percentage of students graduated)*

College/Career: *(percentage of students prepared)*

English Language Arts: *(distance from standard)*

Is the charter school's English Language Arts indicator above or below standard?

- Above standard*
- Below standard*

Mathematics: *(distance from standard)*

Is the charter school's Mathematics indicator above or below standard?

- Above standard*
- Below standard*

Provide the percentage of students that met or exceeded the standard for California Assessment of Student Performance and Progress (CAASPP) English language arts/literacy and mathematics test results: *(Do not input the "%" sign. For any responses that are a decimal figure between 0 and 1, enter a 0 prior to the decimal point; for example, input a response as "0.33" instead of ".33".)*

English Language Arts:

Mathematics:

Section 3. Areas of Greatest Progress and Need

Provide a narrative response to each of the questions below.

Paragraph Break Disclaimer: Please note that due to technical limitations, the CDE is unable to view any paragraph breaks in your responses. You may input a vertical pipe character (|) after each paragraph break; the CDE will interpret such inputs as paragraph breaks and remediate the finalized responses accordingly.

Example:

This is an example sentence in paragraph 1.

|

This is an example sentence in paragraph 2.

Based on California School Dashboard (Dashboard) data, identify the charter school's areas of greatest progress:

(5,000 characters max; count characters used)

What internal assessments (not CAASPP) are being used to demonstrate the charter school's areas of greatest progress? Are any of these assessments on the approved verified data list? If so, which ones?

(5,000 characters max; count characters used)

Based on Dashboard data, identify the charter school's areas of greatest need. Include references to student groups:
(5,000 characters max; count characters used)

How is the charter school addressing these areas of need? Include references to student groups:

(5,000 characters max; count characters used)

Section 4. Summary of Performance on Measurable Pupil Outcomes

Provide a narrative response to the question below.

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Example:

This is an example sentence in paragraph 1.

|

This is an example sentence in paragraph 2.

Identify the Measurable Pupil Outcomes in Element 2 of the charter petition. Summarize the performance for each outcome:

(5,000 characters max; count characters used)

Section 5. Local Control and Accountability Plan Progress

Provide a narrative response to each of the questions below.

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|

This is an example sentence in paragraph 2.

Provide a summary of progress made in meeting the charter school's 2024–25 Local Control and Accountability Plan (LCAP) goals:
(5,000 characters max; count characters used)

Provide a summary of the charter school’s 2025–26 LCAP mid-year update that describes what the charter school is doing to increase community input:
(5,000 characters max; count characters used)

Section 6. Differentiated Assistance

Does the charter school qualify for Differentiated Assistance for the 2025–26 school year?

- Yes
- No

Provide a narrative response to each of the questions below.

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|
This is an example sentence in paragraph 2.

Under which student groups and state priorities did the charter school meet the eligibility criteria for Differentiated Assistance (DA) in both the prior and current year?
(5,000 characters max; count characters used)

Identify the support provider the charter school will be working with for technical assistance with DA:

(5,000 characters max; count characters used)

What improvement strategies and actions has the charter school selected to address its identified student groups and state priorities?
(5,000 characters max; count characters used)

Section 7. Acknowledgment, Certification, and Submission

Initial each of the statements below to confirm that you have read and understand the following.

Acknowledgement

I understand and acknowledge that the California Department of Education (CDE) will present this information to the California State Board of Education (SBE) as a part of its annual information memoranda regarding the academic progress of charter schools authorized by the SBE. This information will be made publicly available and/or provide the information to other agencies, organizations, and individuals:

(Initial below.)

Certification

I hereby certify that I am a full-time paid employee of the charter school who has direct knowledge of the information contained herein and am authorized to submit this information to the CDE. I certify that I have provided only true and correct information about the charter school:

(Initial below.)

Provide your detailed contact information below.

Full Legal Name:

Job Title:

E-mail:

Phone number: (999-999-9999)

Once you select the **Submit** button below, your Form will be sent to the CDE and you will be redirected to the Charter Schools Division web page.