

# CALPADS/CBEDS

## Charter Reporting Status Change Form

CDE USE ONLY

### 1. Select Charter Type

- New Charter  Existing Charter

### 2. Charter County District School (CDS) Code

Please provide the charter school's CDS Code: \_\_\_\_\_

### 3. Select Reporting Status

- Independent – Reporting CALPADS/CBEDS data independent of authorizing agency.  
 Through Authorizer – Reporting CALPADS/CBEDS data through authorizing agency.

### 4. Academic School Year (select when the reporting status will begin)

- 2026–2027  2027–2028

### (5–10) Charter School Information

5. Charter School Name: \_\_\_\_\_  
6. Four Digit Charter School Number: \_\_\_\_\_  
7. Charter Administrator First and Last Name: \_\_\_\_\_  
8. Charter Administrator Phone Number: \_\_\_\_\_  
9. Charter Administrator Email: \_\_\_\_\_  
10. Designee First and Last Name (if applicable for signature): \_\_\_\_\_

### (11-15) Charter School Authorizing Agency Information

11. Name of the Charter School's Authorizing Agency: \_\_\_\_\_  
12. Authorizing Agency Superintendent First and Last Name: \_\_\_\_\_  
13. Authorizing Agency Superintendent Phone Number: \_\_\_\_\_  
14. Authorizing Agency Superintendent Email: \_\_\_\_\_  
15. Designee First and Last Name (if applicable for signature): \_\_\_\_\_

### Charter Administrator or Designee Verification

- I have read and acknowledge that the entity responsible for collecting and submitting student data, whether it be the authorizing agency or charter school, does in fact have the capability and resources available to provide all required student data to CALPADS and CBEDS.

**Charter Administrator or Designee Signature**

**Date Signed**

X

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### Charter School Authorizing Agency or Designee Verification

- I have read and acknowledge that the entity responsible for collecting and submitting student data, whether it be the authorizing agency or charter school, does in fact have the capability and resources available to provide all required student data to CALPADS and CBEDS.

**Charter School Authorizing Agency Superintendent or Designee Signature**

**Date Signed**

X

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### Form Submission

Submit the completed and signed form to the CALPADS Service Desk at [calpads-support@cde.ca.gov](mailto:calpads-support@cde.ca.gov). In the email subject line include the charter school's CDS code and "Charter Reporting Status Change Form" (e.g., Subject: 01234567890123 Charter Reporting Status Change Form)