

# CALIFORNIA DEPARTMENT OF EDUCATION

## School Fiscal Services Division

### 2019–20 Principal Apportionment *At-A-Glance* Calendar of Key Deadlines School Districts, County Offices of Education, Charter Schools

**July 15, 2019**

- 2018–19 Annual Attendance Data (All LEAs)

**July 19, 2019**

- 2019–20 Advance Certification

**July 31, 2019**

- 2019–20 PENSEC forms for charter schools that are new or significantly expanding (adding a grade level or other qualifying event)

JULY 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST 2019						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**August 15, 2019**

- 2018–19 Annual Taxes
- 2018–19 Annual Miscellaneous Funds Data

**TBD** – Certification of the 2019–20 First Special Advance Apportionment, based on PENSEC data, for newly operational charter schools and continuing charter schools adding one or more grade levels

SEPTEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**October 1, 2019**

- Audit Adjustments to CALPADS Data (All LEAs; auditor concurrence required for all changes except a decrease in UPC)
- All Other Prior Year Corrections (auditor concurrence required for increases and ADA movement between grade spans prior to 2018–19)

**October 31, 2019**

- 2018–19 Annual Infant Funding
- 2019–20 20-Day forms for newly operational charter schools and continuing charter schools adding one or more grade levels

**November 15, 2019**

- 2018–19 Annual SELPA ADA and Tax Allocations
- 2019–20 P-1 Taxes

NOVEMBER 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**December 2, 2019**

- 2018–19 Annual Nonpublic School Extraordinary Cost Pool Claim Data
- 2018–19 Annual Necessary Small SELPAs Extraordinary Cost Pool Claim Data for Mental Health Services

**TBD** – Certification of the 2019–20 Second Special Advance Apportionment, based on 20-Day data, for newly operational charter schools and continuing charter schools adding one or more grade levels

**January 15, 2020**  
2019–20 P-1:

- Attendance Data (All LEAs)
- Charter School Physical Location
- Charter Status
- NSS
- AICF
- SELPA ADA and Tax Allocations
- Infant Funding
- County Served District Funded ADA Transfer Selection

JANUARY 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2020						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**February 20, 2020**

- 2019–20 P-1 Certification

**March 2, 2020**

- Audit Adjustments to CALPADS Data (All LEAs; auditor concurrence required for all changes except a decrease in UPC)
- All Other Prior Year Corrections (auditor concurrence required for increases and ADA movement between grade spans prior to 2018–19)

MARCH 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 2020						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**April 15, 2020**  
2019–20 P-2:

- Taxes
- Submit a new 2019–20 P-1 file ONLY if revisions are needed:
- Charter Schools: Charter School Physical Location (data final as of P-2 processing)

**May 1, 2020**  
2019–20 P-2:

- Attendance Data (All LEAs)
- Class Size Penalties
- Charter Status
- NSS
- AICF
- SELPA ADA and Tax Allocations
- Infant Funding

MAY 2020						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE 2020						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**June 25, 2020**

- 2019–20 P-2 Certification

A detailed larger print version of this calendar is available at:

<https://www.cde.ca.gov/fg/aa/pa/ata glance1920.asp>

**LEGEND:** ADA – Average Daily Attendance; AICF – Adults in Correctional Facilities, CALPADS – California Longitudinal Pupil Achievement Data System; LEA – Local Educational Agency; NSS – Necessary Small School; P-1 – First Principal Apportionment; P-2 – Second Principal Apportionment; PENSEC – Pupil Estimates for New or Significantly Expanding Charters; SELPA – Special Education Local Plan Area; TBD – To Be Determined; UPC – Unduplicated Pupil Count. **NOTE: Due dates may be modified if necessary.**