

California Department of Education

Equipment and Capital Expenditures Approval Application for the Coronavirus Aid, Relief, and Economic Security (CARES) Act, Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act, and American Rescue Plan (ARP) Act

The federal requirements found in the CARES Act, CRRSA Act, and ARP Act require that the following funds be subject to Uniform Grants Guidance: CARES Act Elementary and Secondary School Emergency Relief (ESSER) I Fund, CARES Act Governor’s Emergency Education Relief (GEER) I Fund, CRRSA Act ESSER II Fund, CRRSA Act GEER II Fund, and ARP Act ESSER III Fund. Those regulations contain a requirement that capital expenditures for special purpose equipment are allowable as direct costs, provided that items with a unit cost of \$5,000 or more have the prior written approval as found in Title 2, Code of Federal Regulations (CFR), section 200.439 (<https://www.law.cornell.edu/cfr/text/2/200.439>).

The submission of this request provides assurance that the authorized use of funds criteria, for ESSER I Funds (<https://www.cde.ca.gov/fg/cr/esser.asp>), GEER I Funds (<https://www.cde.ca.gov/fg/cr/learningloss.asp>), ESSER II Funds (<https://www.cde.ca.gov/fg/cr/crrsa.asp>), GEER II Funds (<https://www.cde.ca.gov/fg/cr/crrsa.asp>), and/or ESSER III Funds (<https://www.cde.ca.gov/fg/cr/arpact.asp>) have been met. For requests including federal Expanded Learning Opportunity Grant (ELO-G) funds, this submission additionally provides assurance that the authorized use of funds criteria for the ELO-G Funds (<https://www.cde.ca.gov/ls/he/hn/covidreliefgrants.asp>) have been met.

By submitting this form, you are agreeing to review and will follow all local, state, and federal level policies when making a purchase using federal funds. You may be required to obtain additional information if the purchase exceeds certain dollar amount thresholds, in accordance with Title 2 CFR sections 200.317-326 and California Public Contracts Code sections 20110 – 20118.4.

Please include a quote of the item to be purchased, and, if applicable, documentation demonstrating why this option is the most cost effective, and email this document to the Federal Stimulus Team at EDReliefFunds@cde.ca.gov. Please include in the email subject “Equipment and Capital Expenditures Approval – (name of your local educational agency)”.

Date of Request:

Name of Primary Contact:

Title:

Email Address:

Phone Number:

District Name:

School Name:

County/District Code:

Short Title of Project Name:

Funding Source(s) Used:

Estimated Total Cost of the Project:

Amount of Funds to be Used:

Please describe the items that will be purchased with the funds:

Please describe how these purchases fit-in with the allowable uses of funds for either ESSER I, GEER I, ESSER II, GEER II and/or ESSER III:

Please describe how this purchase is reasonable, necessary, and allowable in accordance with Cost Principles found in 2 CFR 200.420-475:

Signature of Superintendent or Charter School Representative

Date