

Form C: 21st Century California School Leadership Academy Statement of Assurances

I support the proposed project and commit my organization to completing all of the tasks and activities that were described in the application. I certify that I will:

- Submit requests for any significant change in the work plan and/or budget. A project amendment must be requested and approved by the California Department of Education (CDE) Project Monitor and the Teacher and Leader Policy Office prior to making any changes in the activities or expenditures of the project.
- Agree to be subject to the examination and audit of the State Auditor for a period of five years after final payment under the grant. Grantee agrees to obtain a timely audit where required in accordance with applicable audit guidelines. In the case of grants supported with federal funds, this shall include audit requirements of the applicable federal Office of Management and Budget circular.
- Acknowledge that all subcontracts or sub-grants pursuant to this grant must be approved by the CDE prior to execution of the agreement and shall be subject to the examination and audit by the State Auditor for a period of five years after the final payment under the grant. Grantee must submit a formal request to the CDE Project Monitor for review.
- Acknowledge that grantees are encouraged to contact private schools within its boundaries to determine if any private schools want their principals and other school leaders to participate in the 21st Century California School Leadership Academy professional learning and maintain evidence of the contact and responses on file with the Project Director.
- Work collaboratively with partners in the Statewide SOS to build the capacity of educational leaders statewide through professional learning aligned to the California Professional Standards for Education Leaders and the Quality Professional Learning Standards.
- Ensure that the grantee will be adaptive, responsive, and work with the external evaluator to develop an evaluation plan customized to the goals of the project.
- Ensure that ownership of any copyrights, patents, or other proprietary interests that may result from grant activities shall be governed by applicable federal regulations.
- Commit to reviewing the Family Educational Rights and Privacy Act (FERPA) in relation to the proposed project. Information on FERPA is available on the U.S. Department of Education FERPA web page at <https://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html>.

- Commit the Project Director to gather administrator, teacher, and/or student release forms for videos, interviews (which may include focus groups), and observations, if applicable. The Project Director must gather agendas and minutes for meetings of the Partnership, professional learning activities, and follow-up professional learning.
- Commit to providing all reports according to the pre-determined reporting schedule.
- Ensure all parties comply with the General Assurances.
- Ensure that no single participant in an eligible partnership (i.e., no single local educational agency [LEA], no single institution of higher education [IHE] and its division, no single nonprofit educational agency, and no single other partner) “may use more than 50 percent” of the sub-grant. The provision focuses not on which partner receives the funds, but on which partner directly uses or benefits from them.
- Ensure that grant funds are used to supplement and not to supplant funding that will otherwise be used to support proposed activities.
- Comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule (Title 2, Code of Federal Regulations, Chapter I, Chapter II, Part 200, et al.).
- Ensure that any new course materials, including curriculum, developed as a result of this grant, are available as open educational resources.
- Share information about their policies and practices and evidence regarding the effectiveness of those policies and practices in providing professional learning to principals and other school leaders.

Signature by Authorizing Officials: By signing this document, I certify that my organization will participate in the project and related follow-up activities. In addition, I confirm that any specific resources listed in the attached budget will be made available for this project.

LEA Superintendent Name (If applicable):

LEA Superintendent Signature (If applicable):

Date:

IHE Official Name (If applicable):

IHE Official Signature (If applicable):

Date:

Nonprofit Educational Services Provider Name (If applicable):

Nonprofit Educational Services Provider Signature (If applicable):

Date:

Fiscal Agent Name (Required):

Fiscal Agent Signature (Required):

Date: