



Education for Homeless Children and Youth Grant Program 2015–18 Request for Applications

Webinar
November 5, 2014

Presented by:
California Department of Education
School Turnaround Office



TOM TORLAKSON
State Superintendent
of Public Instruction

Presenter

Leanne Wheeler
Education Programs Consultant
California Department of Education
(CDE)



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Define Homelessness

According to Title 42 of the *United States Code*, Section 11434(2)(A), homeless is defined as individuals who lack a fixed, regular, and adequate nighttime residence.

- A **fixed** residence is one that is stationary, permanent, and not subject to change.



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Define Homelessness (Cont.)

- A **regular** residence is one that is used on a normal, standard, and consistent basis.
- An **adequate** residence is one that is sufficient for meeting both the physical and psychological needs typically met in home environments.



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Define Homelessness (Cont.)

- Sharing of housing due to economic hardship
- Motels and/or hotels
- Public or private place not designed for sleeping
- Trailer parks



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Define Homelessness (Cont.)

- Campgrounds
- Cars, parks, and abandoned buildings
- Living in emergency or transitional shelters



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Define Homelessness (Cont.)

- Substandard (which means falling short of a standard or norm)
 - Consider:
 - Health and safety concerns
 - Number of occupants per square foot
 - Age of occupants
 - State and local building codes



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Define Homelessness (Cont.)

- Unaccompanied youth
 - Not in the physical custody of a parent or guardian
- Awaiting foster care placement
- Migratory children who qualify as homeless
- Shelters
- Abandoned in hospitals



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Equal Access

- Homeless students have equal access to all programs:
 - Gifted and Talented Education
 - Special education
 - Migrant education
 - English learner programs
 - Vocational education
 - Title I



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Equal Access (Cont.)

- School meal program
- Before- and after-school programs
- Homeless preschoolers may be given priority enrollment.
- Unaccompanied youth have the right to enroll without a parent or guardian.



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Segregation

- Local educational agencies (LEAs) are required to ensure that homeless children and youth are not stigmatized or segregated on the basis of their homeless status.



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Introduction to the RFA

- Release of the Education for Homeless Children and Youth Grant Program (EHCY) 2015–18 Request for Applications (RFA)
- Application and instructions:
 - <http://www.cde.ca.gov/fg/fo/r16/homeless15rfa.asp>
- Substantial changes from the last RFA



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Purpose

- Facilitate enrollment, attendance, and success in school for homeless children and youth
- Offer *supplemental* funding and activities



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Supplemental Activities

1. Tutoring, supplemental services, and enriched educational services
2. Expedited evaluations
3. Professional development
4. Referral services
5. Assistance to defray the cost of transportation



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Supplemental Activities (Cont.)

6. Early childhood education programs
7. Services to attract, engage, and retain students in programs
8. Before-, after-school, and summer programs
9. School supplies



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Supplemental Activities (Cont.)

10. Fees for tracking, obtaining, and transferring records
11. Parent education and training
12. Coordination between school and agencies
13. Student services and referrals



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Supplemental Activities (Cont.)

14. Activities to address issues related to domestic violence
15. Adaption of space and purchase of supplies for any nonschool facility
16. Other extraordinary or emergency assistance



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Eligibility Criteria

- Definition of LEAs
 - School districts
 - Direct-funded charter schools
 - Consortium of LEAs
 - County offices of education (COEs)
- Minimum of 50 enrolled homeless students



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Eligibility Criteria (Cont.)

- Number of enrolled homeless children and youth should be consistent with the LEA's fiscal year (FY) 2013–14 data from the California Longitudinal Pupil Achievement Data System (CALPADS) Fall 1 submission.



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Additional Eligibility Criteria for County Offices

- For COEs that apply, they must:
 - Use data to target professional development activities, build awareness, and address educational needs.
 - Serve the entire county.



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Additional Eligibility Criteria for County Offices (Cont.)

- Provide professional development and technical assistance to all homeless liaisons within the county, including charter schools.
- Disseminate materials and resources to LEAs, community agencies, and other organizations.



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Submission Process

- Application deadline is 4 p.m. on Tuesday, February 3, 2015.
- Faxed or e-mailed applications will not be accepted.
- Late applications will not be accepted.
- No more than 15 single-spaced pages for narrative only.



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Submission Process (Cont.)

- Use 12 point Arial font and one-inch margins.
- Any other materials submitted including charts, graphs, and tables should be in 12 point Arial font if possible, and included in the 15 page narrative.



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Submission Process (Cont.)

- One original and two copies mailed to:

Leanne Wheeler
Education Programs Consultant
School Turnaround Office
California Department of Education
1430 N Street, Suite 6208
Sacramento, CA 95814



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Submission Process (Cont.)

- Hand-delivered applications:
 - There will be staff at a table in the CDE lobby on February 3, 2015, until 4 p.m.
 - The CDE is located at 1430 N Street, Sacramento, CA 95814.
 - Before February 3, 2015, contact Leanne Wheeler.



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Submission Checklist

Required pages (consortium members also must submit required pages specified in the first four bullets that follow):

- Signed Application Fact Sheet
- Homeless Education Board Policies and Administrative Regulations



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Submission Checklist (Cont.)

- Homeless Education Dispute Resolution Process
- Assurances and Required Signatures
- Narrative, 15 page limit for questions 1–8
- Itemized Budget and Narrative



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Submission Checklist (Cont.)

- Three Letters of Support
- Job Descriptions and/or Duty Statements



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Application Review

- Applications will be read and scored by trained readers, using the scoring rubric.
- The scoring rubric is located on page 19 of the RFA.



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Application Review (Cont.)

- The final score will be based on the quality of the application, articulated needs, and ability to meet such needs.



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Application Review (Cont.)

- Interested readers, please contact:

Pat Boncella
Associate Governmental Program Analyst
School Turnaround Office
California Department of Education
916-319-0384
PBoncell@cde.ca.gov



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Award Amounts

Number of Enrolled Homeless Children and Youth	Maximum Funding Amount
50–100	\$15,000
101–249	\$25,000
250–499	\$50,000
500–1,500	\$75,000
1,501–2,500	\$125,000
2,501–5,000	\$175,000
Over 5,000	\$250,000



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Award Amounts (Cont.)

- Amounts are based on the LEA's certified FY 2013–14 data in CALPADS.
- The CDE may fund applications at a lesser amount.



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Distribution of Funds

- The 2015–18 EHCY grant is a three-year project period, beginning in FY 2015–16.
- Grant funds are made available on an annual basis.
- Funding is contingent on federal allocations.
- The CDE will issue Grant Award Notifications (GAN) to successful applicants after July 15, 2015.



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Distribution of Funds (Cont.)

- Grant award period for the first year will be July 1, 2015, to June 30, 2016.
- Grantees may not carryover unspent grant funds into the next FY.



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Distribution of Funds (Cont.)

- Payment schedule:
 - Thirty percent after the signed GAN and Grantee Budget Request are submitted
 - Must spend at least 65 percent of previous payment to be eligible for another payment



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Distribution of Funds (Cont.)

- Thirty percent after receipt of the November 10 expenditure report
- Thirty percent after receipt of the March 10 expenditure report
- Final payment/reimbursement, up to 10 percent, after receipt of August 15 final expenditure report



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Letter of Intent

- Complete and return to the CDE by 5 p.m. on Friday, November 21, 2014.
- See page 11 of the RFA for the Letter of Intent form.



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Letter of Intent (Cont.)

- Fax to 916-319-0123
- Mail to:

Leanne Wheeler
Education Programs Consultant
School Turnaround Office
California Department of Education
1430 N Street, Suite 6208
Sacramento, CA 95814



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Application Fact Sheet

- The Application Fact Sheet must be submitted with the application.
- A consortium must submit a separate Application Fact Sheet for each LEA within the consortium.
- An application without an Application Fact Sheet will be considered incomplete and disqualified.
- The Superintendent or Designee must sign the Application Fact Sheet.



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Assurances and Required Signatures

- The Assurances and Required Signatures must be submitted with the application.
- All signatures are required:
 - Superintendent or Designee
 - Categorical Programs Director
 - Homeless Liaison
- Each LEA in a consortium must complete the Assurances and Required Signatures.



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Narrative Recommendations

- The application should read as a program with connections made between:
 - Needs
 - Goals
 - Objectives
 - Activities
 - Expenses



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Narrative Recommendations (Cont.)

- Services are intended to supplement the regular academic program.
- The proposed program should be aligned to the identified needs, and the budget should be aligned to the proposed program.



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Narrative Recommendations (Cont.)

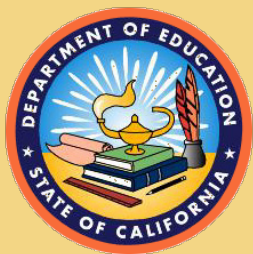
- Applicants are required to conduct a needs assessment.
- COEs must address how they will support all LEAs in the county.
- Coordination and collaboration questions will be weighted more heavily in the scoring process.



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Narrative Questions

1. Describe the LEA's demographics and the LEA's current homeless education program as it relates to the implementation of the McKinney-Vento Homeless Assistance Act.



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Narrative Questions (Cont.)

2. Describe the needs assessment tool used to determine the needs of homeless children, youth, and their families, and the LEA's EHCY program. The narrative should address the LEA's need for any systemic changes.



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Narrative Questions (Cont.)

3. Describe the program and associated activities that the LEA will fund with an EHCY grant, including your implementation plan. Explain how the program and activities will help meet the identified needs.



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Narrative Questions (Cont.)

4. Describe how the LEA involves, supports, and serves parents or guardians of homeless children and youth, as it relates to their participation in their children's education.



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Narrative Questions (Cont.)

5. Describe coordination and collaboration efforts with other entities and other LEAs that will enhance the LEA's ability to serve its homeless children and youth such as, other LEAs, nonprofits, community service providers, other public agencies, etc.



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Narrative Questions (Cont.)

6. Describe coordination and collaboration efforts with existing programs within your LEA that will enhance the LEA's ability to serve its homeless children and youth, such as Title I, transportation, free and reduced price meals, etc.



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Narrative Questions (Cont.)

7. Describe the integration and interventions the LEA provides to meet the educational and academic needs of homeless children and youth regardless of the funding source, including Title I, Part A funding.



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Narrative Questions (Cont.)

8. Describe how the LEA will evaluate the program's effectiveness and use the evaluation results to improve the program in subsequent years.



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Narrative Questions (Cont.)

Budget:

9. Complete the budget form and provide a narrative for the itemized budget. Describe how the amount allocated to each line-item supports the proposed program and meets the identified needs of homeless children and youth in the LEA.



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Narrative Questions (Cont.)

Budget (Cont.)

The narrative must also include the following:

- a. For the Certificated and Classified Personnel Salaries, provide the classification and the full-time equivalent
- b. For staff who will be funded with EHCY, provide a duty statement.
- c. For the 5000 series, Services and Other Operating Expenditures, describe any services performed by outside consultants.



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Rubric

- Scoring will be based on the rubric that follows each narrative question.
- Each response has its own criteria.
- An impaction percentage has been added to the scoring rubric.



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Impaction Percentage

- The CDE will calculate an impaction percentage for each applicant and award points as follows:

Percent Impaction	Points
.01%–2.99%	0
3.00%–4.99%	1
5.00%–9.99%	2
10.00%–19.99%	3
Over 20.00%	4



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Contacts

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916-319-0383
lwheeler@cde.ca.gov

- Pat Boncella
Associate Governmental Program Analyst
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- Toll-free 1-866-856-8214