

**Application for Funding  
Agricultural Career Technical Education  
Incentive Grant Program Year 2026–2027**

**(for use by High School and Combined Middle and High School Programs)**

**Project Duration: July 1, 2026, to June 30, 2027**

School Site:

District:

**Certification:**

I hereby certify that the school district named above will abide by and follow all applicable state and federal laws and regulations; that to the best of my knowledge, the information contained in this application is correct and complete; and that the school district acknowledges and certifies the district's intent to abide by and follow the below certifications and assurances:

- a. General Assurances and Certifications 2026-27 web page at <https://www.cde.ca.gov/fg/fo/fm/generalassurances2026-27.asp>
- b. The school district certifies to the Superintendent of Public Instruction that the grant funds received and the matching funds contributed by the district shall be used solely for the purpose of purchasing or leasing equipment for use in agricultural career technical education programs. [*Education Code 52461(b)*]
- c. The school district certifies and assures that the ACTEIG grant funds will be used to supplement, not supplant, the school district's ongoing expenditures for the Agricultural Career Technical Education Program.

Signature of Superintendent or Designee

Title of Designee

Signature of Agriculture Teacher  
Responsible for Program

Signature of Principal

Agriculture Teacher Contact Cell Number:

School District Board Approval Date:

## Name of Agriculture Teachers for 2025–26:

### Part A - Base Funding

To qualify for the Agriculture Career Technical Education Incentive Grant, an applicant must meet all the following criteria or provide a Variance Request approved by the Regional Supervisor for each criterion not met. All evidence must be submitted with the original application.

1. Properly Credentialed Teachers:  
Log on to the California Commission on Teacher Credentialing at <https://www.ctc.ca.gov/> and provide a printout of credentials or a copy of current credentials. (2026 - Required for teachers who were hired during the 2025-26 school year.)
2. Professional Development:  
Provide printout from teacher journal in Agriculture Experience Tracker (AET) verifying professional development activities. Each teacher (with 50% of their teaching assignment in agriculture) must have participated in **six** state-approved professional development activities during the 2025-26 school year. (2026 - Required)
3. Course Sequence:  
Provide evidence of at least **one** two-year agriculture course pathway. (2026 - Nothing required unless the pathway has changed since last year.)
4. Alternative Credits:  
Submit description of at least **one** two-year agriculture course pathway. (2026 - Only required for **NEW** pathways that were taught in 2025-26 or if changes have been made to your existing pathways.)
5. Grading of Future Farmers of America (FFA) and Supervised Agricultural Experience Participation (SAE):  
Provide a copy of each course syllabus identifying the grading policy for FFA and SAE. (2026 - Only required for **NEW** courses that were taught in 2025-26 or if changes have been made to your department policies.)
6. Future Farmers of America (FFA) Constitution & By-Laws:  
Provide a copy of the current FFA Chapter Constitution & Bylaws with the language relating to the election of officers highlighted. (2026 - Nothing required unless there were changes in 2025-26.)

7. Future Farmers of America (FFA) Meetings:

Use meeting manager in AET or provide minutes for a minimum of six chapter meetings held during the 2025-26 school year. (2026 - Required)

8. Graduate Exit Survey:

Have completed graduate exit surveys submitted in AET. (2026- Required for all 2026 graduates)

9. Agriculture Advisory Committee:

Provide a roster of the 2025-26 committee members with their roles and contact information. (Note: Ag teachers and administrators are ex officio/non-voting members of the Advisory Committee.) (2026 – Required)

Provide minutes for **two** local Agriculture Advisory Committee meetings. (Note: District- wide CTE, Academy, and/or ROP committees will not be accepted.) (2026 - Required)

Roster & minutes templates are available here:

[https://calaged.org/resources/program\\_management](https://calaged.org/resources/program_management)

## **PART A – Base Funding (Continued)**

Qualified Program (\$6,000) to each site

Number of Agriculture Teachers (with at least 50% of their teaching assignment in agriculture) in 2025-26?

Teacher-based funding (Number of teachers x \$500)

Number of Students as identified on the 2025-26 FFA Membership roster?

Student-based funding (Number of students x \$15)

*Class size funding only applies to Agriculture Teachers with at least 50% of their teaching assignment in agriculture.*

Class size funding A (number of teachers meeting level A in all classes – 28 in classroom/22 in shop classes)

Class size A funding (Number of teachers meeting level A class size x \$2,000)

Class size funding B (number of teachers meeting level B in all classes – 31 in classroom/25 in shop classes)

Class size B funding (Number of teachers meeting level B class size x \$1,000)

*SAE Period - funding will only be granted if the period is provided in addition to the regular preparatory period provided to all teachers; no students can be assigned to this period*

Number of teachers receiving SAE period(s) in 2025-26

SAE Period funding (Number of teachers receiving SAE periods x \$2,000)

*Extended Contract - funding will only be granted if the extended contract provided is at least \$2,000 per teacher*

Number of teachers receiving Extended Contract in 2025-26

Extended Contract funding (Number of teachers receiving Extended Contracts x \$2,000)

**Total Part A – Base Funding:**

## PART B – Excellence in Ag Education Funds

Applicants may qualify for up to \$ 10,000 of additional funding based on their ability to meet the Professional Development requirement and the Agricultural Advisory Committee meeting requirement listed at the beginning of this section. If a program does not meet these two requirements, they are not eligible to apply for Part B funding.

There are three sections where an applicant may qualify for additional funding in Part B: 1) Classroom; 2) Leadership Development (FFA); and 3) Supervised Agricultural Experience (SAE). A program must meet all criteria listed in that specific section to be eligible to receive additional funding for that section. If any of the criteria listed in a section is not met in the section, the applicant is not eligible for funding in that section. Verification of meeting criteria will be taken from entries in the AET as well as other documentation provided by the applicant. The AET report will be developed based on data as of June 30th. This report will be used to complete Part B and will be included as part of the application. Other documentation must be submitted at the time the original application is submitted to the Regional Supervisor.

**Professional Development** – Each teacher (with at least 50 percent of their teaching assignment in agriculture during 2025-26) must have participated in **eight** state-approved professional development activities.

- This will be verified by reviewing the documentation provided for Part A – Base Funding (#2). No additional evidence is required.

**Agriculture Advisory Committee:** Provide the minutes for a **third** local Agriculture Advisory Committee meeting held during the 2025-26 school year.

- *Note: District-wide CTE, Academy, and/or ROP committees will not be accepted*
- Roster & minutes templates are available here: [https://calaged.org/resources/program\\_management](https://calaged.org/resources/program_management)

<b>CLASSROOM</b>	Minimum Percentage	Program Percentage
<b>Student Certifications</b> - Percentage of students who complete approved Industry Validated Certifications.	30%	
<b>Graduation/4-year Completer</b> - Percentage of graduates who were enrolled in agriculture education courses all four years of high school.	30%	
<b>Student Certifications</b> - Percentage of students who complete approved Industry Validated Certifications.	20%	

If the applicant meets or exceeds the minimum percentage in the above required area, then they are eligible for an additional \$3,333.

<b>LEADERSHIP DEVELOPMENT (FFA)</b>	Minimum Percentage	Program Percentage
<b>FFA Activities: Chapter</b> - Percentage of different members who participated in at least two local FFA activities.	70%	
<b>FFA Activities: Above Chapter</b> - Percentage of members who participated in at least one FFA activity above the chapter level.	30%	
<b>Community Service</b> - Percentage of different members who participated in at least one community service activity.	30%	

If the applicant meets or exceeds the minimum percentage in all of the above required areas, then they are eligible for an additional \$3,333.

<b>Supervised Agricultural Experience (SAE)</b>	Minimum Percentage	Program Percentage
<b>SAE Assessments</b> - Number of students with SAE Supervision Assessments.	40%	
<b>Active SAE</b> - Percent of 7th/8th/9th grade and first-year students with an active (>10hrs) SAE	60%	
<b>Active SAE</b> - Percent of 10th/11th/12th grade continuing students with an active (>50hrs) SAE	50%	
<b>SAE Awards:</b> Percent of students with engagement in SAE Awards (Discovery Degree, Proficiencies, Agriscience Fair)	20%	

If the applicant meets or exceeds the minimum percentage in all of the above required areas, then they are eligible for an additional \$3,334.

#### Part B - Excellence in Ag Education Funding

Part A – Base Funding:

Part B – Excellence in Ag Education Funding:

**Grand Total Funding:**

# Budget Report Agricultural Career Technical Education Incentive Grant

**July 1, 2026 – June 30, 2027**

School Site: \_\_\_\_\_

District: \_\_\_\_\_

**Budget Category 4000: Books and Supplies**

Item	Budget (Column A)	Budget Match (Column B)
Books and Supplies		
<b>Total 4000</b>		

**Budget Category 5000: Services and Operating Expenses, Travel, Conferences, Rentals, etc.\***

\*Each Line Item in Object Code 5000 must be matched.

Item	Budget (Column A)	Budget Match (Column B)
<b>Total 5000</b>		

