# **Appendix J: Golden State Pathways Program Expenditure Guidelines**

Golden State Pathways Program (GSPP) grant funds must only be spent to develop, expand, or improve high-quality college and career pathway opportunities. GSPP funds must be used in accordance with California *Education Code* (*EC*) sections 53020–53025. GSPP funds shall not supplant other funds expended for educational services and activities.

**GSPP Allowable Expenditures:** Allowable items may include, but are not limited to, those listed below:

**Golden State Pathways Program – Allowable Costs**

| **General Items Description** | **Allowable Status** |
| --- | --- |
| Facility Costs: Modification, maintenance, and repair costs of facilities if directly related to GSPP college and career pathways and with CDE approval (i.e., modifying an automotive repair facility to include electric vehicle repair capabilities). Facility projects must be completed within the grant term. | Allowable with CDE Approval |
| Field trips/student travel must be tied to college and career pathway activities. (Lodging, food, or individual transportation is non-allowable expenditure for students). | Allowable |
| Food/drink purchases at meetings/conferences NOT hosted by grantee. | Allowable |
| Furniture – Not used in a typical classroom (i.e., specialized cabinets to store pathway specific equipment) | Allowable |
| Instructional supplies, equipment, and materials directly related to the GSPP, such as books and classroom technology. | Allowable |
| Substitute costs for staff to attend conferences/workshops, field trips, professional development, or release days for program and/or curriculum development. | Allowable |
| Travel and lodging for staff to participate in GSPP related activities (Out-of-state is an allowable expenditure) | Allowable |
| Uniforms/clothing considered part of a required uniform are allowable at a reasonable cost. These items may not be kept by the students. (T-shirts are not allowed). | Allowable |

| **Guidance and Advisement** | **Allowable Status** |
| --- | --- |
| Career guidance and counseling, such as: salary for additional counseling personnel to provide a comprehensive career guidance and counseling program and further pupil support services for GSPP career, academic, and social and emotional needs. | Allowable |
| Marketing, recruitment, and outreach activities (newspapers, radio/TV, magazines, social media) that is directed toward all GSPP college and career pathways. | Allowable |

| **Programs** | **Allowable Status** |
| --- | --- |
| Career Technical Student Organization (CTSO) related costs (instructional materials): advisor expenses (transportation and registration), student transportation and registration to state and national CTSO leadership conferences (offer to all CTSO students) | Allowable |
| Electronic Instructional Materials - Subscription-based fees that supplement the GSPP | Allowable |
| Equipment (single items greater than $5,000 and with a useful life of at least one year) – Prior approval needed | Allowable with CDE Approval |
| Rental/lease costs of equipment directly related to GSPP | Allowable |
| Software – directly related to college and career pathways | Allowable |
| Technical skills assessments (industry-recognized certification exams/assessments) (offer to all students, not individual) | Allowable |

If you have questions regarding any of the allowable/unallowable items listed, please contact the GSPP team by email at [GSPP@cde.ca.gov](mailto:GSPP@cde.ca.gov)

**GSPP Unallowable expenditures:** Unallowable items may include, but are not limited to, those listed below:

| **Golden State Pathways Program – Unallowable Expenditures** | **Unallowable Status** |
| --- | --- |
| Construction of facilities. Construction costs and materials for a new permanent structure (e.g., additional building). (See allowable expenditures for modification of facility guidelines.) | Unallowable |
| Dues/memberships for staff to professional organizations or societies | Unallowable |
| Entertainment activities or events costs such as: meals, banquets, transportation, gratuities, and lodging. | Unallowable |
| Furniture - typical classroom (chairs, desks, bookcases, etc. typical to a traditional classroom setup.) | Unallowable |
| Gift of public funds: Any item which becomes the individual property of a student or staff | Unallowable |
| Items retained by students (supplies, clothing/uniform, tools, PDAs, calculators) | Unallowable |
| Lodging, food, or individual transportation for students | Unallowable |
| Monetary awards | Unallowable |
| Promotional items, such as T-shirts, pens, cups, key chains, etc. | Unallowable |
| Purchase or lease of buildings, or construction of new buildings/facilities, which are NOT part of the GSPP college and career pathways. | Unallowable |
| Purchase or lease of passenger vehicles (that are NOT part of the college and career pathways). | Unallowable |
| Remedial courses (courses designed to provide instruction in reading, writing, and mathematics for students who have not acquired the basic skills necessary to succeed in general or career education) | Unallowable |
| Paying for student internships | Unallowable |
| Supplant existing funding or efforts, including costs otherwise necessary to operate a school or program without this grant. | Unallowable |
| Travel out-of-country. (Travel out-of-state is allowable for GSPP college and career pathways) | Unallowable |
| Travel unrelated to GSPP college and career pathways | Unallowable |

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