# Specialized Secondary Programs Budget Narrative (Form D)

(This form may exceed two pages.)

Local Educational Agency (LEA) Name: **[Enter LEA Name here]**

School Name: **[Enter School Name here]**

## Table 1: Budget Narrative Form D

| **Budget Category** | **Narrative Explanation** | **Specialized Secondary Programs Budget** | **LEA/Site Funds****(cash or in-kind)** | **Private/Public Funds****(cash or in-kind)** | **Budget Item Totals** |
| --- | --- | --- | --- | --- | --- |
| 1000 | **Certificated Salaries –** (Administrative or counselor salaries not allowed. Do not identify as a % FTE, a number of class periods, or related concept.) | [Enter Narrative Explanation] | [Enter Narrative Explanation] | [Enter Narrative Explanation] | [Enter Total] |
| 2000 | **Classified Salaries –** (Not allowed.) | [Not allowed] | [Not allowed] | [Not allowed] | [Not allowed] |
| 3000 | **Employee Benefits –** (Additional costs required based on increased certificated compensation.) | [Enter Narrative Explanation] | [Enter Narrative Explanation] | [Enter Narrative Explanation] | [Enter Total] |
| 4000 | **Books and Supplies –** (Limited to $3,500.) | [Enter Narrative Explanation] | [Enter Narrative Explanation] | [Enter Narrative Explanation] | [Enter Total] |
| 5000 | **Services and Other Operating Expenses –** (Curriculum development shall not be contracted out.) | [Enter Narrative Explanation] | [Enter Narrative Explanation] | [Enter Narrative Explanation] | [Enter Total] |
| 5200 | **Travel and Conferences –** (Student field trips are not allowed.) | [Enter Narrative Explanation] | [Enter Narrative Explanation] | [Enter Narrative Explanation] | [Enter Total] |
| 6000 | **Capital Outlay –** (Not allowed.) | [Not allowed] | [Not allowed] | [Not allowed] | [Not allowed] |
| 7000 | **Indirect Costs** | [Enter Narrative Explanation] | [Enter Narrative Explanation] | [Enter Narrative Explanation] | [Enter Total] |
| NA | **Total** | [Enter Total] | [Enter Total] | [Enter Total] | [Enter Total] |

California Department of Education, March 2023