

## California Department of Education

### Educator Workforce Investment Grant (EWIG) Program: Special Education-Related Professional Development

#### Conflict of Interest and Confidentiality Agreement

**Dates of Peer Review:** Monday and Tuesday, February 24 and 25, 2020

As a peer reviewer for the California Department of Education (CDE) Special Education Division (SED) and the California Collaborative for Educational Excellence (CCEE), you perform a very important service for the CDE. We appreciate your participation and your willingness to comply with the conditions below, which are necessary to ensure the fairness of the process.

If you are interested in participating as a peer reviewer, please complete this Conflict of Interest and Confidentiality Agreement, as well as the Peer Review Application found at <https://www.cde.ca.gov/fg/fo/r18/seewig19formc.asp>, and return both documents, as attachments, by emailing them to [SEEWIG@cde.ca.gov](mailto:SEEWIG@cde.ca.gov) by Monday, January 6, 2020, at 5 p.m.

#### **I affirm that:**

1. I did not provide technical assistance to any of the applicants for this grant;
2. I did not provide assistance with the preparation of the grant applications submitted by any of the applicants;
3. I will disqualify myself from scoring any application that represents an appearance of a conflict of interest or impropriety. This includes applications submitted from: any institution of higher education, nonprofit organization, or county office of education with which I am affiliated; or applicants I trained, worked with, or gave feedback to regarding the development of the application.
4. I will disqualify myself from scoring any application submitted by an applicant with whom I have a personal or professional relationship.
5. I will not discuss with other reviewers any application involving either my own agency or another agency I worked with or gave feedback to in the development of its EWIG application. Agency is defined as all of the following for purposes of this affirmation: Public entities (including but not limited to a local educational agency, county office of education, or any Department of the State of California), private entities (both for-profit and non-profit organizations), and institutions of higher education.
6. I understand all applications, whether reviewed as part of the training or evaluation, are secure and confidential documents. Neither their rating nor

contents are to be divulged to any outside source. No materials are to be removed from the site unless specifically authorized. All information regarding the rating of any application must remain confidential.

**My signature below indicates my understanding and compliance with these conflict of interest and confidentiality provisions.**

**Print Name:**

**Signature:** \_\_\_\_\_

**Date:**

*(Please attach your business card and provide a scanned copy when emailing your signed application.)*