

CALIFORNIA DEPARTMENT OF EDUCATION COMPUTER SECURITY POLICY

This policy applies to employees, contractors, consultants, temporaries, and other workers at the California Department of Education (CDE), including all personnel affiliated with third parties. This policy applies to all equipment that is owned or leased by employees, contractors, consultants, and temporaries, including all personnel affiliated with third parties.

In order to secure CDE information technology (IT) resources and mitigate security vulnerabilities, all users shall use CDE IT resources responsibly and adhere to the following requirements:

1. Install antivirus software and ensure that virus definition (DAT) files are, and remain, up to date.
2. Apply vendor-supplied patches/fixes necessary to repair security vulnerabilities.
3. Do not share your computer or network account(s) password with anyone. This includes family and other household members when work is being done at home.
4. Read and comply with the CDE Computer Use Policy. The CDE's Appropriate Use of Electronic Information & Systems Statement (TSD-400) form will be supplied to the successful bidder.

I have read and understand the CDE Computer Security Policy.

Signature: _____

Date: _____

Print Name and Title: _____

This information is subject to verification by the State of California. If the State finds a misrepresentation, the bid may be automatically disqualified from the procurement process or the contract may be canceled.

This form must be kept on file by the bidder and made available to the CDE, upon request, as a condition of receipt of the contract.