California Department of Education

Request for Qualifications (RFQ) CN220002

ATTACHMENT 18

# Stage One: Qualification 10—Universal tools, designated supports, accommodations, and unlisted resources Form

## Purpose

This qualification response will be used to determine a contractor’s capacity and expertise to support the California assessment infrastructure that includes multiple accessibility resources that work together to provide an equitable access solution for California students. Refer to the CAASPP and ELPAC Accessibility Guide for Online Testing for specific information on accessibility resources at <https://ca-toms-help.ets.org/accessibility-guide/>.

## Directions

Complete the following “Accessibility Resource Checklist.” In the third column, indicate yes or no as to whether you commit to supporting the resource. In the fourth column, indicate whether you currently support this resource in an existing operational environment at one or more of your customer locations.

In addition, there are accessibility resources that are not listed in the checklist below. Your responses below will be used to determine your capacity and experience to successfully fulfill the purpose described above. Provide a narrative response illustrating a client experience or implemented relevant solution that details the following:

* The processes used for the tracking and reporting of unlisted resources
* The software packages used for the delivery of embedded accessibility resources
* How your solution addresses each accessibility resource

## Accessibility Resource Checklist

| **Accessibility Resource** | **Embedded** (Yes/No) | **Commit to Support**  (Indicate Yes or No) | **Currently Support an Operational Administration** (Indicate Yes or No) |
| --- | --- | --- | --- |
| Breaks | Yes |  |  |
| Calculator | Yes |  |  |
| Digital notepad | Yes |  |  |
| English dictionary | Yes |  |  |
| English glossary | Yes |  |  |
| English thesaurus | Yes |  |  |
| Expandable items | Yes |  |  |
| Expandable passages | Yes |  |  |
| Global notes | Yes |  |  |
| Highlighter | Yes |  |  |
| Keyboard navigation | Yes |  |  |
| Line reader | Yes |  |  |
| Mark for review | Yes |  |  |
| Math tools | Yes |  |  |
| Science charts | Yes |  |  |
| Science tools | Yes |  |  |
| Scratch paper | Yes |  |  |
| Spell check | Yes |  |  |
| Strikethrough | Yes |  |  |
| Translations (glossary) Languages include: Arabic, Burmese, Cantonese, Hmong, IIokano, Korean, Mandarin, Punjabi, Russian, Somali, Spanish, Tagalog, Ukranian, and Vietnamese | Yes |  |  |
| Writing tools | Yes |  |  |
| Zoom (in/out) | Yes |  |  |
| 100s number table | No |  |  |
| Amplification | No |  |  |
| Bilingual dictionary | No |  |  |
| Calculator | No |  |  |
| Color contrast | Yes |  |  |
| Color overlay | No |  |  |
| Illustration glossaries | Yes |  |  |
| Magnification | No |  |  |
| Masking | Yes |  |  |
| Medical supports | No |  |  |
| Mouse pointer (size and color) | Yes |  |  |
| Multiplication table | No |  |  |
| Noise buffers | No |  |  |
| Read aloud | No |  |  |
| Science charts | No |  |  |
| Scribe | No |  |  |
| Separate setting | No |  |  |
| Simplified test directions | No |  |  |
| Streamline | Yes |  |  |
| Text-to-speech | Yes |  |  |
| Translated test directions | Yes |  |  |
| Translations (Spanish stacked) | Yes |  |  |
| Turn off any universal tool | Yes |  |  |
| 100s number table | No |  |  |
| Abacus | No |  |  |
| Alternate response options | No |  |  |
| American Sign Language | Yes |  |  |
| Audio transcript (includes braille transcript) | Yes |  |  |
| Braille | Yes |  |  |
| Calculator | No |  |  |
| Closed captioning | Yes |  |  |
| Large-print special form | No |  |  |
| Multiplication table | No |  |  |
| Print on demand | No |  |  |
| Read aloud | No |  |  |
| Scribe | No |  |  |
| Speech-to-text | No |  |  |
| Text-to-speech | Yes |  |  |
| Word prediction | No |  |  |

Expertise or an implemented relevant solution in lieu of current client experience is acceptable only when a potential contractor does not have current operational experience to provide as evidence for meeting the qualification.

If one or more subcontractor(s) will be employed to fulfill this qualification, Attachment 8 must be completed per the directions on the attachment.

Responses must be provided in the space below. Responses must be typed in 12 pt. Arial font, double-spaced, and limited to 500 words.

|  |
| --- |
| [Enter response] |

## Client Reference

Provide a client reference who could substantiate the information provided above. The California Department of Education reserves the right to contact the client reference to substantiate the narrative response above.

|  |
| --- |
| **Client Reference** |
| Name: [Enter Name] |
| Organization: [Enter Organization] |
| Phone number: [Enter Phone number] |
| Email address: [Enter Email address] |

California Department of Education, April 2020