

# Quality Counts California Workforce Pathways Grant Application Checklist

## Appendix E: Application Checklist

This checklist has been created to assist applicants in ensuring that the submitted Quality Counts California (QCC) Workforce Pathways Grant application is both accurate and complete. A signed copy of this checklist must be included as part of the application package and uploaded within SurveyMonkey.

Except for the components and forms described below, applications should not include any additional attachments or appendices. All budget amounts on all forms must agree. An application with incomplete or conflicting amounts in the Budget Forms will be considered incomplete.

### ***Applications must include the following components in their online submission:***

- Appendix E: Application Checklist (completed, signed, uploaded)
- Form A: Partner Signatures (uploaded)
- Form B: QCC Workforce Development Plan (answers completed in survey)
- Form C: Budget Narrative and Form (in budget template, uploaded)

Certification: I certify that I have reviewed and confirmed that the application for the QCC Workforce Pathways Grant included herein is presented in the order and format described in this checklist and that the program narrative contains all the required components.

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Reviewer Signature (electronic signature is allowed)

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Date

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Print or Type Name and Title of the Reviewer

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Vendor Number