

## **Assurances and Required Signatures for Local Educational Agencies (LEAs)**

All of the following assurances are required of each applicant requesting Education for Homeless Children and Youth (EH CY) Program funding for fiscal year (FY) 2024–25 through FY 2026–27. Applications without signed assurances will not be reviewed.

Please provide all signatures on the next page indicating compliance with all assurances and return as part of the completed application.

As the duly authorized representative of this applicant, I certify compliance with each of the following assurances:

- Applicant agrees that all student information shall be kept confidential except as necessary to inform parents/guardians and appropriate school staff.
- Applicant agrees to comply with the requirements of Title 42 United States Code sections 11431(g)(3) through (g)(7), including collecting and promptly providing data requested by the State Coordinator.
- Applicant agrees to comply with the applicable provisions of Title I and Title IX of the Elementary and Secondary Education Act, the General Education Provisions Act, Title I regulations in Title 34 Code of Federal Regulations (CFR) Part 200, and the Education Department General Administrative Regulations in 34 CFR Parts 76, 77, 80, 81, 82, and 85.
- Applicant assures that the County Office of Education's (COE's) expenditures for public education paid from state and local funds for the preceding FY, in the aggregate or on a per pupil basis, are not less than 90 percent of the expenditures for the second preceding FY.
- Applicant agrees to download, review, and keep on file the General Assurances and Certifications listed below. These documents are required for compliance reviews, complaint investigations, and can be found on the [California Department of Education \(CDE\) Funding Forms web page](#):
  - 2023–24 General Assurances and Certifications
- The applicant agrees to comply with all the requirements in these assurances and certifications as a condition of receiving EHCY grant funds.
- If instruction occurs at a facility other than a student's school or residence, the provider shall certify that its facility meets all applicable federal, state, and local health and safety laws.

- Applicant or designee agrees to attend up to two mandatory coordinator meetings every year.
- Applicant agrees to participate in the federal program monitoring and evaluation process as developed and directed by the CDE.
- Applicant agrees to submit to the CDE by October 1 each year an annual end-of-year demographic report of the number of homeless children and youth served by the funds, the services that they were provided, the barriers that were faced, and the number of homeless students in specific subpopulations as indicated in the comprehensive annual survey.
- Applicant agrees to submit required fiscal reports to the CDE each FY on the schedule established by the CDE.
- Applicant agrees to maintain program and financial records and supporting documents for each grant award period for three years following submission of the final expenditure report for the grant award period.

Please sign, scan, and email to the Homeless Education Request for Application email at [HERFA@cde.ca.gov](mailto:HERFA@cde.ca.gov). We will also accept electronic signatures.

\_\_\_\_\_  
Signature of Applicant's Superintendent or Designee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of LEA's Director of State and Federal Programs

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of LEA's Homeless Liaison

\_\_\_\_\_  
Date