

SMALL BUSINESS AND NON-SMALL BUSINESS SUBCONTRACTOR PREFERENCES

Small businesses (SB) will be granted the five percent (5%) SB preference on a bid evaluation by an awarding department when a responsible non-SB has submitted the lowest-priced, responsive bid or a bid that has been ranked as the highest scored bid pursuant to a solicitation evaluation method described in the California Code of Regulations (CCR) Section 1896.8, and when the SB:

- a. Has included in its bid a signed notification to the awarding department that it is a SB or that it has submitted to the Department of General Services (DGS) Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS) a complete application pursuant to CCR 1896.14 no later than 5:00 p.m. on the bid due date, and is subsequently certified by the OSDS as a SB; and
- b. Has submitted a timely, responsive bid; and
- c. Is determined to be a responsible bidder.

Non-SB bidders will be granted a five percent (5%) non-SB subcontractor preference on a bid evaluation by an awarding department when a responsible non-SB has submitted the lowest-priced responsive bid or a bid that has been ranked as the highest scored bid pursuant to a solicitation evaluation method described in CCR 1896.8, and when the non-SB bidder:

- a. Has included in its bid a signed notification to the awarding department that it commits to subcontract at least twenty-five percent (25%) of its net bid price with one or more SB(s); and
- b. Has submitted a timely, responsive bid; and
- c. Is determined to be a responsible bidder; and
- d. Submits a list of the SB(s) it commits to subcontract with for a commercially useful function in the performance of the contract. The list of subcontractors shall include their name, address, phone number, a description of the work to be performed, and the dollar amount or percentage (as specified in the solicitation) per subcontractor.

Are you a California certified SB? If yes, enter OSDS issued SB certification number:

Are you a non-SB contracting at least 25% to a California certified SB? If yes, enter OSDS issued certification number(s) for each subcontractor(s):

The Bidder must include printout(s) of the Supplier Certification Profile, if applying for the preference. The Supplier Certification Profile can be found on the DGS website, <https://caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx>. If you have applied and have not yet been formally certified, include the date of application. Date applied (if not yet certified):

Bidder Name: _____

Signature: _____

Printed Name and Title: _____