Compliance Tool for a Comprehensive School Safety Plan  
California *Education Code* sections 32280–32289.5

**Required and Recommended Components for a Comprehensive School Safety Plan**

*Note:* This tool is designed to assist schools in developing and updating Comprehensive School Safety Plans (CSSPs). Use of this tool is optional. Each school, school district, and county office of education is responsible for compliance and familiarity with all sections of California *Education Code* sections 32280–32289.5.

<table>
<thead>
<tr>
<th>Section 32280</th>
<th>Mandate Met</th>
<th>Comments, Suggested Details (resources, activities, etc.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>It is the intent of the Legislature that all school staff be trained on the CSSP</td>
<td>Include date and plan</td>
<td>n/a</td>
</tr>
</tbody>
</table>

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<thead>
<tr>
<th>Section 32281</th>
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<tbody>
<tr>
<td>(b)(1) Plan is written and developed by a school site council (SSC)</td>
<td>Include date and plan</td>
<td>Include planning committee roster</td>
</tr>
<tr>
<td>(2) The SSC may delegate this responsibility to a safety planning committee made up of principal/designee, teacher, parent of child who attends the school, classified employee, and others, if desired</td>
<td></td>
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</tr>
<tr>
<td>(b)(3) SSC/Planning Committee consulted with a representative from a law enforcement agency, a fire department, and other first responder entities in the writing and development of the CSSP</td>
<td>Include date and agencies</td>
<td>n/a</td>
</tr>
</tbody>
</table>

The CSSP and any updates made to the plan must be shared with the law enforcement agency, the fire department, and the other first responder entities.

Effective January 1, 2019, Assembly Bill 1747 expanded the requirements of this section as noted here.
<table>
<thead>
<tr>
<th>Section 32282</th>
<th>Mandate Met (date, plan)</th>
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<tbody>
<tr>
<td>(a) CSSP includes, but is not limited to the following:</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>(1) An assessment of the current status of school crime at the school and at school-related functions that may be accomplished by reviewing one or more of the following types of information, is included:</td>
<td>Include date and plan</td>
<td>Describe the data reviewed and key analysis points, and table of findings</td>
</tr>
<tr>
<td>• Office Referrals</td>
<td></td>
<td>Document how this information was shared with SSC/planning committee</td>
</tr>
<tr>
<td>• Attendance rates/School Attendance Review Board</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Suspension/Expulsion data</td>
<td></td>
<td></td>
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<tr>
<td>• California Healthy Kids Survey</td>
<td></td>
<td></td>
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<tr>
<td>• School Improvement Plan</td>
<td></td>
<td></td>
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<tr>
<td>• Local law enforcement juvenile crime data</td>
<td></td>
<td></td>
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<tr>
<td>• Property Damage data</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(2) Appropriate strategies and programs that provide and maintain a high level of school safety and address the school's procedures for complying with existing laws related to school safety are identified. These include but are not limited to the following:</td>
<td>Include date and plan</td>
<td>Additional items to consider:</td>
</tr>
<tr>
<td>(A) Child Abuse Reporting procedures</td>
<td>Include date and plan</td>
<td>Threat Assessment Student Support Teams</td>
</tr>
<tr>
<td>(B) Disaster procedures, routine and emergency plans, and crisis response plan are developed and include adaptations for pupils with disabilities and the following:</td>
<td>Include date and plan</td>
<td>Use the Standardized Emergency Management System as detailed in the California Emergency Services Act 8607 and the supporting California Code of Regulations</td>
</tr>
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### Section 32282

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<tr>
<th>(i) Earthquake emergency procedure system that includes:</th>
<th>Mandate Met (date, plan)</th>
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<tr>
<td>(I) A school building disaster plan</td>
<td>Include date and plan</td>
<td>- Include date and plan</td>
</tr>
<tr>
<td><strong>Note:</strong> Building disaster plan emergency procedures and drills for the following situations that may be associated with an earthquake or other emergency event should be developed and adapted to each school’s needs and circumstances in collaboration with first responders and community partners. These situations may include but are not limited to: Fire; Relocation/Evacuation; Bomb Threat; Bioterrorism/Hazardous Materials; Earthquake; Flood; Power Failure/Blackout; Intruders/Solicitors; Weapons/Assault/Hostage; Explosion; Gas/Fumes</td>
<td></td>
<td>- Include date and plan</td>
</tr>
<tr>
<td>(II) a drop procedure (students and staff take cover) drop procedure practice must be held once each quarter in elementary; once each semester in secondary schools</td>
<td></td>
<td>Detail response procedures may include:</td>
</tr>
<tr>
<td>(III) protective measures to be taken before, during, and after an earthquake</td>
<td></td>
<td>- Lock Down</td>
</tr>
<tr>
<td>(IV) a program to ensure that pupils, and certificated and classified staff are aware of and are trained in the procedures</td>
<td></td>
<td>- Secure School</td>
</tr>
<tr>
<td>(ii) Procedures are established to allow a public agency, including the American Red Cross, to use school buildings, grounds, and equipment for mass care and welfare shelters during an emergency</td>
<td>Include date and plan</td>
<td>- Active intruder or other threat(s)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Describe information on training and exercise drills</td>
</tr>
<tr>
<td><strong>(C) Suspension/Expulsion policies and procedures</strong></td>
<td>Include date and plan</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>(D) Procedures to notify teachers of dangerous pupils</strong></td>
<td>Include date and plan</td>
<td>Refer to board policy, include site-specific steps, if needed</td>
</tr>
<tr>
<td>Section 32282</td>
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<tr>
<td><strong>(E)</strong> Discrimination and Harassment Policy that includes hate crime reporting procedures and policies</td>
<td>Include date and plan</td>
<td>Include complaint and investigation procedure</td>
</tr>
<tr>
<td><strong>(F)</strong> If a Schoolwide Dress Code exists, include prohibition of gang-related apparel</td>
<td>Include date and plan</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>(G)</strong> Procedures for safe ingress and egress of pupils, parents, and school employees to and from school site</td>
<td>n/a</td>
<td>Reference campus visitor policies. Other items may include but are not limited to: crossing guard program, safe routes to school, pedestrian, vehicle and bicycle policies, traffic safety</td>
</tr>
<tr>
<td><strong>(H)</strong> Maintain a safe and orderly environment conducive to learning at the school</td>
<td>Include date and plan</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>(I)</strong> Rules and procedures on school discipline are established</td>
<td>Include date and plan</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>(J)</strong> Procedures for conducting tactical responses to criminal incidents, including procedures related to individuals with guns on school campuses and at school-related functions must be developed. The procedures to prepare for active shooters or other armed assailants are based on the specific needs and context of each school and community</td>
<td>n/a</td>
<td>Consult with local law enforcement partners on developing these procedures</td>
</tr>
<tr>
<td><strong>Note:</strong> Effective January 1, 2019, AB 1747 requires the inclusion of these procedures</td>
<td></td>
<td></td>
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<tr>
<td><strong>(c)</strong> Where practical, consult, cooperate and coordinate with other school site councils or school safety planning committees</td>
<td>Include date and plan</td>
<td>n/a</td>
</tr>
<tr>
<td><strong>(d)</strong> Evaluate and amend the plan as needed and at least once each year, to ensure the plan is properly implemented</td>
<td>School must review, update, and adopt by March 1</td>
<td>n/a</td>
</tr>
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### Section 32282

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<th>Recommendation Met (date, plan)</th>
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<tr>
<td>(e) The Legislature encourages that policies and procedures aimed at the prevention of bullying be included in the CSSP</td>
<td>Include date and plan</td>
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### Section 32282.1

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| (a) Schools are encouraged to include clear guidelines for the roles and responsibilities of the positions listed below (if used by the district):  
  - Mental health professionals, school counselors  
  - Community intervention professionals  
  - School resource officers, police officers on campus | Include date and plan | Include school counselors, nurses, coaches, athletic directors, and other positions, if used |
| (b) The guidelines are encouraged to include strategies to create and maintain positive school climate and mental health protocols for the care of students who have witnessed a violent act at any time | | |
### Section 32284

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<tr>
<td>Plan <strong>may</strong> include procedures for responding to the release of a pesticide or other toxic substance from properties located within one-quarter mile of a school</td>
<td>Include date and plan</td>
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<tr>
<td>(a) Each school review, update, and adopt its plan by March 1, every year</td>
<td>Include date and plan</td>
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<tr>
<td>(a) Submit the plan to school district office or COE for approval</td>
<td>Include date and plan</td>
</tr>
<tr>
<td>(b)(1) Before adopting its CSSP, SSC/Planning Committee presented the school safety plan at a public meeting at the school site that allowed for public opinions</td>
<td>Include date, agenda, and supporting communications</td>
</tr>
<tr>
<td>(c) Each school district or COE must annually notify the CDE by October 15 of any schools that have not complied with Section 32281</td>
<td>Written notification to State Superintendent</td>
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**Note:** This tool is designed to assist schools in developing and updating CSSPs. Use of this tool is optional. Each school, school district, and COE is responsible for compliance and familiarity with all sections and requirements of California *Education Code* sections 32280–32289.5.

California Department of Education  
September 2022