



# California State Preschool Program Neighborhood School Eligibility Site Verification Form

## Agency Information

Contractor Name:

Vendor Number:

CSPP Contract Number:

## Instructions

A California State Preschool Program (CSPP) contracted agency must complete a verification form for each CSPP site that operates within the boundaries of a qualified Free and Reduced-Price Meal (FRPM) school in order for the CSPP site to be approved as a CSPP Neighborhood School Site. By completing this form and attaching the applicable documentation, your CSPP contracted agency is confirming that the CSPP site referenced below operates within the attendance boundaries of the qualified FRPM school identified below. You may email the completed form to [FRPMSiteApproval@cde.ca.gov](mailto:FRPMSiteApproval@cde.ca.gov). Your agency will be notified by email if and when the California Department of Education approves the site as a CSPP Neighborhood School Site.

Program Year of Application for CSPP Neighborhood School Site Eligibility:

Date of Submission:

## CSPP Site Information

Site Name:

Street Address:

City:

Zip Code:

Contact Person's Name:

Contact Person's Email:

Contact Person's Telephone Number:

## Site Verification Documentation

Select **one** type of documentation of site eligibility from the three options listed below, indicate or attach the documentation with the submission of this Site Verification Form, and keep a copy with the program records.

- ☐ **Option 1:** Document that shows the results of a search using the local school district or county website locator tool; or
- ☐ **Option 2:** Map of the local school district boundaries which clearly indicates the school location and CSPP site location; or
- ☐ **Option 3:** Verification Statement signed and dated by principal of the neighborhood school, which can be found below.

## Qualified FRPM School Information

Elementary School Name:

Street Address:

City:

Zip Code:

Telephone Number:

- ☐ I, the contractor, confirm that I have verified that the elementary school listed above is a qualified FRPM school for the program year for which I am applying, as indicated in the applicable List of Eligible Public Elementary Schools available at <https://www.cde.ca.gov/sp/cd/ci/neighborhoodschoolelig.asp>.

## FRPM School Verification Statement

**(Only Required if Option 3 Above is Selected)**

By signing this form, I, the principal or authorized representative, certify that the CSPP site listed on this form is located and operates within the attendance boundaries of the qualified FRPM school listed above. I also certify that this school is not a magnet school or a charter school.

Principal/Authorized Representative Name:

Principal/Authorized Representative Signature:

Date of Signature:

California Department of Education  
October 2023