Title IV, Part A Equipment and Capital Expenditures Request

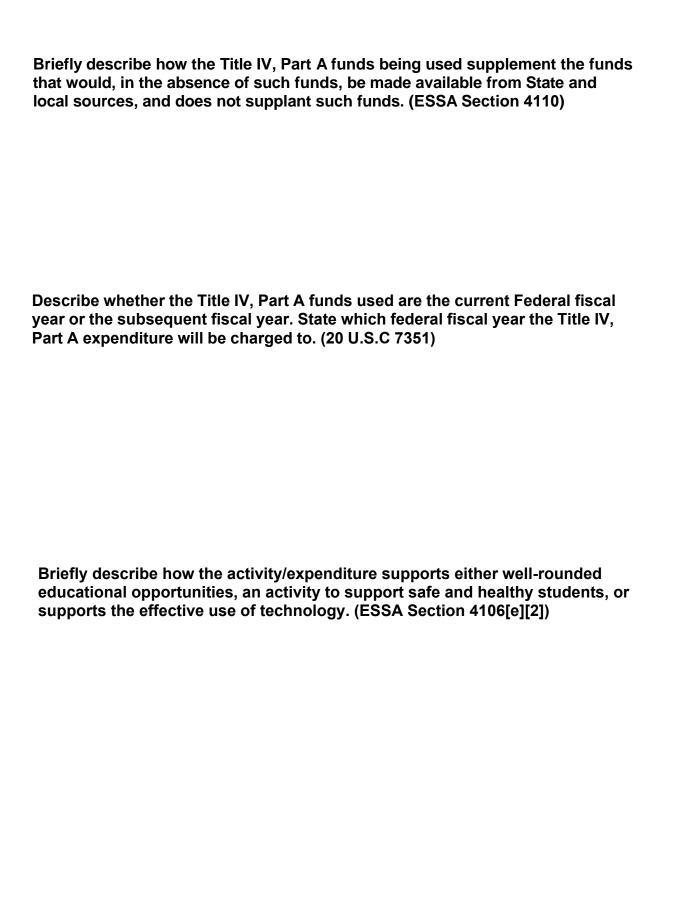
The federal requirements found in the Office of Management and Budget (OMB) guidance cited at Title 2, *Code of Federal Regulations (CFR)*, Part 200.313 (Cost Principles for Equipment and other capital expenditures) require a grantee or subgrantee to obtain prior written approval from its awarding agency before incurring the cost of a capital expenditure. The local educational agency (LEA) will need prior approval to make a capital expenditure purchase with Title IV, Part A funds of \$10,000 or more.

The submission of this request provides assurance that the authorized use of funds criteria, found at https://www.cde.ca.gov/sp/st/, has been met. If this request is approved, approval does not preclude possible Federal Program Monitoring (FPM) findings if the use of funds or any other criteria of Title IV, Part A funds are found out of compliance.

By submitting this form, you have reviewed and will follow all local level policies when making a purchase using federal funds. Please include a quote of the item to be purchased and email this document to the Title IV, Part A Team at TitleIV@cde.ca.gov.

Date of Request:
Name of Primary Contact:
Title:
Email Address:
Phone Number:
District Name:
School Name:
County/District Code:

Please describe the item(s) to be purchased with Title IV, Part A funds.
Describe how the items will support the Title IV, Part A program.
Briefly describe how the activity/expenditure is aligned to meet the purpose to improve students' academic achievement. (Every Student Succeeds Act [ESSA] Section 4101)
Briefly describe how the activity/expenditure is reasonable, necessary, and an allowable cost to the program. (2 CFR 200.404–200.405)



If the request expenditure will b	be used for equitable services, briefly describe the
expenditures for educational se	ervices and other benefits for eligible private school
children, their teachers, and otl	her educational personnel serving those children
shall be equal, taking into acco	ount the number and educational needs of the
children to be served, to the ex	penditures for participating public school children.
(ESSA Section 8501[a][4])	

If the request expenditure will be used for equitable services, briefly describe the activities/services discussed during consultation; to include: the size and scope of the equitable services to be provided to the eligible private school children, teachers, and other educational personnel; the amount of funds available for those services; and how that amount is determined. (ESSA Section 8501[c][1])

CDE Use Only

Date Approved:

CDE Staff:

California Department of Education Email: <u>TitleIV@cde.ca.gov</u>