



2018–19 Every Student Succeeds Act Comprehensive Support and Improvement

County Office of Education Application for Funding Walk-through

Presented by
School Improvement and Support Office
California Department of Education



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State Superintendent
of Public Instruction

Acronyms and Initialisms

- **CDE**—California Department of Education
- **COE**—County Office of Education
- **CSI**—Comprehensive Support and Improvement
- **ESEA**—Elementary and Secondary Education Act of 1965
- **ESSA**—Every Student Succeeds Act of 2015
 - Reauthorization of ESEA, replaced No Child Left Behind
- **FY**—Fiscal Year
- **GMART**—Grant Management and Reporting Tool
- **LCAP**—Local Control Accountability Plan
- **LEA**—Local Educational Agency
- **SISO**—School Improvement and Support Office
- **SPSA**—School Plan for Student Achievement (also known as the “School Plan”)
- **TA**—Technical Assistance



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Housekeeping

- Please use the chat feature to ask questions.
- A PDF of today's presentation is located on the CDE's CSI web page at:
<https://www.cde.ca.gov/sp/sw/t1/csi.asp> on the Funding tab, under the Application for Funding sub-heading.



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Agenda

- **Purpose**

- School Eligibility for CSI
- State CSI Planning Requirements
- COE TA and Support to LEAs for CSI
- CSI Prompts in the LCAP Plan Summary
- Statutory Authority
- Grant Period
- Funding and Funding Formula
- COE Eligibility Requirements

- Allowable and Disallowable Activities and Costs
- Grant Reporting Requirements
- Apportionments
- Application and Funding Results Timeline

- **Application Process**

- The GMART
- Application Sections

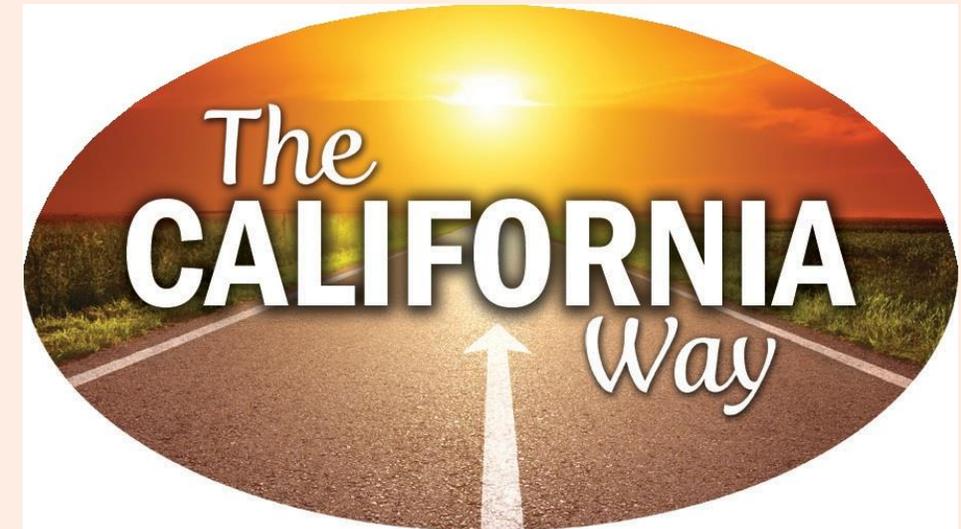


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The California Way

An opportunity to grow from:

- Fixed to growth mindset
- Compliance to capacity building
- Silos to systems thinking





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Purpose (1)

- ESSA, Section 1003 provides resources and assistance to LEAs to locally develop and implement a plan to improve student outcomes in schools that meet the criteria for CSI.
- School planning and LEA support and assistance for each school receiving comprehensive support is incorporated into the LCAP and school planning processes.



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Purpose (2)

Consistent with the System of Support's focus on increasing the capacity of LEAs to meet the needs of all students, the Budget Act of 2018 appropriated ESSA, Section 1003 funding to COEs for the purpose of supporting the statewide system of technical assistance and support for LEAs in their county that serve schools meeting the criteria for CSI.



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School Eligibility for CSI

Which schools are eligible for CSI?

- Two groups of schools are eligible for CSI:
 - All high schools with graduation rates below 67 percent
 - Not less than the lowest-performing five percent of Title 1 schools

How often is school eligibility for CSI determined?

- Once every three years
 - School eligibility for CSI was first determined based on 2018 California School Dashboard results



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State CSI Planning Requirements

- In California, federal CSI planning requirements are met through the use of the new SPSA Template (as codified in California *Education Code* Section 64001 at <https://bit.ly/2G9Fn1a>) and the CSI prompts in the Plan Summary of the Approved LCAP Template 2019.
- Templates and instructions for the LCAP and SPSA are located at <https://www.cde.ca.gov/re/lc/>.
- CSI requirements and information are located at <https://www.cde.ca.gov/sp/sw/t1/csi.asp>.



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COE TA and Support to LEAs for CSI

ESSA, Section 1003 Resources and Assistance (Budget Act of 2018)	ESSA, Section 1003 Resources and Assistance (Budget Act of 2018)
LEA Activities	COE Technical Assistance and Support
<ul style="list-style-type: none"> • Complete the LCAP CSI Prompts in the Plan Summary. • CSI Plan Development and Implementation (SPSA and LCAP CSI Prompts in the Plan Summary): <ul style="list-style-type: none"> – Building capacity – Partnering with stakeholders – Conducting needs assessments – Identifying/developing evidence-based interventions (strategies and activities) – Using data to develop, implement, monitor, and evaluate improvement efforts – Identifying resource inequities, which may include a review of LEA- and school-level budgets 	<ul style="list-style-type: none"> • Support, review, and approve the LEA LCAP CSI Prompts in the Plan Summary. • Build LEA capacity to support their schools through meaningful engagement in the school improvement planning and implementation processes. • Technical assistance and support to LEAs should be related to CSI plan development and implementation activities.



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CSI Prompts in the LCAP Plan Summary

Comprehensive Support and Improvement

An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts.

Schools Identified

Identify the schools within the LEA that have been identified for CSI.

[Add text here]

Support for Identified Schools

Describe how the LEA supported the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

[Add text here]

Monitoring and Evaluating Effectiveness

Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

[Add text here]

Reference the Appendix for alternative text version.



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Statutory Authority

- **ESSA**
<https://bit.ly/2GG2iSp>
 - Section 1003—School Improvement (pages 9–11)
 - Section 1111(d)(1)—Comprehensive Support and Improvement (pages 33–35)
- **SB-862 Budget Act of 2018 Chapter 449**
Section 22 Item 6100-134-0890 Schedule (1)
<https://bit.ly/2B6QzrW>



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Grant Information—Grant Period

- This application covers a grant period beginning **March 18, 2019**, and ending **June 30, 2020**.



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Grant Information—Funding

- Funding under this application is based on California’s annual Title 1, Part A allocation and is contingent upon the California Budget Act.
 - The CA Budget Act of 2018 appropriated **\$10 million** in ESSA, Section 1003 funding to COEs for CSI.
- ESSA, Section 1003 funding will be allocated on the basis of a formula.



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Funding Summary (1)

The funding formula takes into consideration the work that the COE is required to perform for the **LEAs in its county** with schools that meet the criteria for CSI (LEA LCAP CSI prompts review and approval process).



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Funding Summary (2)

Removed from the base calculation are school counts related to the following scenarios:

- COE serves as the LEA (COE does not review and approve its own LCAP)
- COE does not review or approve the LEA LCAP CSI prompts (i.e., single district county)



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Eligibility Requirements—COEs

- Applicants must be a COE with at least one LEA in its county that serves school(s) eligible for CSI.
- 2018–19 ESSA Assistance Status Spreadsheet, CSI criteria, and other program information can be found on the Eligibility and Funding tabs on the CSI web page located at <https://www.cde.ca.gov/sp/sw/t1/csi.asp>.



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Allowable Activities and Costs (1)

Funds authorized under this grant **must** be spent on the following activities:

1. Support LEAs to meaningfully address specific provisions and CSI prompts in the LEA LCAP Plan Summary.
2. Review and approve the LEA LCAP CSI prompts in the Plan Summary.



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Allowable Activities and Costs (2)

COEs have an **opportunity** to build LEA capacity to support their schools through meaningful engagement in the school improvement planning and implementation processes, including technical assistance activities related to the following:

- Stakeholder engagement
- Conducting needs assessments and root cause analysis
- Identifying and developing evidence-based interventions/strategies/activities
- Using data to develop, implement, monitor, and evaluate planning and improvement efforts
- Reviewing/identifying resource inequities, which may include a review of LEA- and school-level budgeting



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Disallowable Activities and Costs (1)

Funds provided under this grant shall **not** be used for the following purposes:

- Supplanting of existing funding and efforts
- Acquisition of equipment for administrative or personal use
- Acquisition of furniture (e.g., bookcases, chairs, desks, file cabinets, tables) unless it is an integral part of an equipment workstation
- Food services/refreshments/banquets/meals
- Purchase or rental of space



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Disallowable Activities and Costs (2)

- Payment for memberships in professional organizations
- Purchase of promotional favors, such as bumper stickers, banners, pencils, pens, or T-shirts
- Subscriptions to journals or magazines
- Travel outside of the United States
- Capital Outlay (Object Code 6000–6999)



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Disallowable Activities and Costs (3)

The use of federal funds must be consistent with the Office of Management and Budget Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards

<https://www.grants.gov/web/grants/learn-grants/grant-policies/omb-uniform-guidance-2014.html>



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Grant Reporting Requirements (1)

- COEs report actual expenditures to the CDE for each performance period within the grant period.
- If the CDE does not receive the required reports, funding may be delayed or the CDE may bill the COE to recover funds already apportioned.



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Grant Reporting Requirements (2)

Report Name	Reporting Data	Performance Period	Reporting Due Date
Report 1	Expenditures	March 18, 2019, to June 30, 2019	July 31, 2019
Report 2	Expenditures	July 1, 2019, to October 31, 2019	November 29, 2019
Report 3	Expenditures	November 1, 2019, to February 29, 2020	March 31, 2020
Final Report	Expenditures	March 1, 2020, to June 30, 2020	July 31, 2020



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Apportionments

First Apportionment (Approved Application)	Second Apportionment (Report 1)	Third Apportionment (Report 2)	Fourth Apportionment (Report 3)	Final Apportionment (Final Report)
25 percent of the total COE allocation	Claimed expenditures less prior payment			

The CDE will process payments approximately one month after the final date of each reporting period.



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Application and Funding Results Timeline

Activity	Due Date
Funding Profile Posted to the CDE Web Page	January 31, 2019
2018–19 ESSA CSI COE Application for Funding Release Date	February 11, 2019
2018–19 ESSA CSI COE Application for Funding Webinar	February 12, 2019, at 10 a.m.
2018–19 ESSA CSI COE Application for Funding Due to CDE	March 1, 2019, at 4 p.m.
2018–19 ESSA CSI COE Application for Funding Review by CDE Staff	February/March 2019
Funding Results and Schedule of Apportionments Posted to the CDE Web Page	March/April 2019



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Application Process (1)

The 2018–19 ESSA CSI COE Application for Funding is a web-based application that includes five sections:

Section 1: General Assurances, Certifications, Terms, and Conditions

Section 2: COE Applicant Information

Section 3: Narrative Response

Section 4: Proposed Project Budget

Section 5: Signatures and Submission



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Application Process (2)

- To receive funding, the eligible COE must complete and submit the 2018–19 ESSA CSI COE Application for Funding in the GMART to the CDE **by 4 p.m. on March 1, 2019.**
- The CDE is not able to modify the application information after submission. Incomplete or late applications may delay funding.



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The GMART (1)

- The Application for Funding and all COE reporting will be in the Grant Management and Reporting Tool (GMART).
- The GMART is a web-based system that allows COEs to submit, view, print, and modify the application for funding.
 - <https://www3.cde.ca.gov/gmart/gmartlogon.aspx>
- A reference-only PDF of the draft application is posted to the Funding tab of the CSI web page.



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The GMART (2)

- Unique COE usernames and passwords were emailed to county office superintendents on **Monday, February 11, 2019.**
- Passwords are case-sensitive.
- The GMART Instructions web page is located at <https://www.cde.ca.gov/sp/sw/t1/gmartinstructions.asp>.
- If you require technical assistance, please call the SISO at 916-319-0833.



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Logging on to the GMART (1)

- On the GMART landing page, COEs will enter their unique username and password.
- COEs will be prompted to select a link labeled “2018–19 Comprehensive Support and Improvement County Office of Education Application for Funding.”
- COEs will be navigated to the Application Overview.
- The Application Overview page will show tabs for all sections of the application.



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Logging on to the GMART (2)

Change Text Size: [A](#) [A](#) [A](#)

A banner image featuring the California Department of Education logo on the left, followed by the text "California Department of EDUCATION". To the right are several small images: a globe, a student thinking, a globe on a desk, a student at a desk, a student at a computer, and a yellow school bus.

School Improvement Grant » SIG Cohort 4 » GMART Instructions » Grant Management And Reporting Tool

Grant Management And Reporting Tool (GMART)

Logon

Username:

Password:

[GMART Instructions](#)

Reference the Appendix for alternative text version.



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Selecting the Grant Application

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Grant Management And Reporting Tool (GMART)

Select Grant

[Logoff](#)

Please select the link below to begin or continue with your application:

[2018-19 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding](#)

[GMART Help](#)

Reference the Appendix for alternative text version.



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Application Overview (1)

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[GMART Help](#)

Grant Management And Reporting Tool (GMART)

[GMART Home](#)

[Application Overview](#)

[Sec 1-Assurances etc.](#)

[Sec 2-COE Information](#)

[Sec 3-Narrative Resp.](#)

[Sec 4-Project Budget](#)

[Sec 5-Signatures](#)

[Application Status](#)

[CDE Contact Info](#)

[Logoff](#)

2018–19 Every Student Succeeds Act
Comprehensive Support and Improvement
County Office of Education Application for Funding
Due: March 1, 2019

Application Status: Not Submitted

[Application Overview](#)

Note: Each section of this application must be completed before advancing to the subsequent sections.

Reference the Appendix for alternative text version.



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Application Overview (2)

Select to Display More Information

Reference the Appendix for alternative text version.



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Application Overview (3)

I certify that I have read the above information and would like to continue to Section 1 of the application.

Save and Continue to Section 1

or

Save and Logoff

Reference the Appendix for alternative text version.



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Application: Section 1 (1)



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Grant Management And Reporting Tool (GMART)

- GMART Home
- Application Overview
- Sec 1-Assurances etc.**
- Sec 2-COE Information
- Sec 3-Narrative Resp.
- Sec 4-Project Budget
- Sec 5-Signatures
- Application Status
- CDE Contact Info

[Logoff](#)

2018–19 Every Student Succeeds Act
Comprehensive Support and Improvement
County Office of Education Application for Funding

Application Status: Not Submitted

Section 1: General Assurances, Certifications, Terms, and Conditions

Reference the Appendix for alternative text version.



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Application: Section 1 (2)

General Assurances, Certifications, Terms, and Conditions

- Assurances, certifications, terms, and conditions are requirements of applicants and sub-grantees as a condition of receiving funds.
- General Assurances and Certifications are available on the CDE Funding Forms web page at <https://www.cde.ca.gov/fg/fo/fm/ff.asp>.



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Application: Section 1 (3)

- The 2018–19 ESSA CSI COE Application for Funding **must be electronically signed by the COE Superintendent or authorized designee** and submitted to the CDE using the **web-based application (the GMART)**.
- The first apportionment will be processed **upon review and approval** of the 2018–19 ESSA CSI COE Application for Funding. Subsequent apportionments will be processed based upon approved expenditures reported by the COE, less prior payments.



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Application: Section 1 (4)

- All funds must be encumbered, expended, and legally obligated within the dates designated and must not exceed the maximum amount indicated in the Apportionment Letter. **No extensions or carryover of this grant will be allowed.**
- COEs must ensure that ESSA, Section 1003 funds are spent as indicated in this application and agree that funds will be used only to provide technical assistance and support to LEAs with the purpose of improving and sustaining student outcomes in schools meeting the criteria for CSI.



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Application: Section 1 (5)

Save and Continue to Section 2

or

Save and Logoff

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Application: Section 2 (1)



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[GMART Home](#)

[Application Overview](#)

[Sec 1-Assurances etc.](#)

[Sec 2-COE Information](#)

[Sec 3-Narrative Resp.](#)

[Sec 4-Project Budget](#)

[Sec 5-Signatures](#)

[Application Status](#)

[CDE Contact Info](#)

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2018–19 Every Student Succeeds Act
Comprehensive Support and Improvement
County Office of Education Application for Funding

Application Status: Not Submitted

Section 2: County Office of Education Applicant Information

Alameda County Office of Education (County: Alameda)
313 West Winton Ave., Hayward, 94544-1136
Preliminary FY 2018 Allocation Amount: \$95,000.00
County/District Code: 1 10017
NCES: 0691051 DUNS: 056874225

Reference the Appendix for alternative text version. 42

Application: Section 2 (2)



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COE Applicant Information

The COE will be asked to verify the pre-populated applicant information including:

- County name
- COE Preliminary Fiscal Year 2018 Allocation Amount (see <https://www.cde.ca.gov/sp/sw/t1/documents/prelimfundingcsicoe18.xlsx>)
- County/District Code (see the California School Directory web page at <https://www.cde.ca.gov/schooldirectory/>)
- National Center for Education Statistics (NCES)
- Data Universal Number System (DUNS)
See the Online Public Update for Schools web page located at <https://www3.cde.ca.gov/opuscads/default.aspx>.



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Application: Section 2 (3)

- The COE Applicant Information is **accurate**.
- The COE Applicant Information is **inaccurate**. (*Do not submit this application. Please use the "Save and Logoff" button and contact the School Improvement and Support Office by phone at 916-319-0833 or by email at ESSACOE@cde.ca.gov for assistance.*)

Please provide the required First and Last names and contact information for the Primary and Secondary Grant Coordinators and the Fiscal Coordinator. If the LEA only has a Primary Grant Coordinator, please duplicate that information for the Secondary Grant Coordinator.

Reference the Appendix for alternative text version.



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Application: Section 2 (4)

- If the information is inaccurate, **do not** submit the application.
- Use the “**Save and Logoff**” button and contact the School Improvement and Support Office for assistance.
 - Phone: 916-319-0833
 - Email: ESSACOE@cde.ca.gov



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Application: Section 2 (5)

Edit Contact Information

COE provides name and contact information for:

- Primary Grant Coordinator
- Secondary Grant Coordinator
- Fiscal Coordinator



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Application: Section 2 (6)

Edit Contact Information

Cancel

Primary Grant Coordinator

First and Last
Name:

Title:

Phone:

Ext:

E-mail:

Fax:

Reference the Appendix for alternative text version.



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Application: Section 2 (7)

Save and Continue to Section 3

or

Save and Logoff

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Application: Section 3 (1)



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Grant Management And Reporting Tool (GMART)

[GMART Home](#) [Application Overview](#) [Sec 1-Assurances etc.](#) [Sec 2-COE Information](#) **[Sec 3-Narrative Resp.](#)**
[Sec 4-Project Budget](#) [Sec 5-Signatures](#) [Application Status](#) [CDE Contact Info](#)

[Logoff](#)

2018–19 Every Student Succeeds Act
Comprehensive Support and Improvement
County Office of Education Application for Funding

Application Status: Not Submitted

Section 3: Narrative Response

Reference the Appendix for alternative text version.



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Application: Section 3 (2)

Narrative Response

- **Prompt:** Describe how the county office of education will provide technical assistance and support to local educational agencies in its county with school(s) meeting the criteria for CSI.
- Maximum **4000** characters



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Application: Section 3 (3)

The response may be lost if you logoff without saving. Please use button below to save your response.

Save Response

Clear Response

Save and Continue to Section 4

or

Save and Logoff

Reference the Appendix for alternative text version.

Application: Section 4 (1)



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[GMART Home](#)

[Application Overview](#)

[Sec 1-Assurances etc.](#)

[Sec 2-COE Information](#)

[Sec 3-Narrative Resp.](#)

[Sec 4-Project Budget](#)

[Sec 5-Signatures](#)

[Application Status](#)

[CDE Contact Info](#)

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2018–19 Every Student Succeeds Act
Comprehensive Support and Improvement
County Office of Education Application for Funding

Application Status: Submitted

Section 4: Project Budget

Instructions for Completing the 2018–19 Proposed Project Budget

Reference the Appendix for alternative text version.



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Application: Section 4 (2)

Project Budget

- A proposed project budget is required.
- FY 2018 grant funds must support the requirements of the grant.
- All expenditures must be allowable activities and costs as outlined in the 2018–19 ESSA CSI COE Application for Funding.
- The project budget must be approved by the CDE.



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Application: Section 4 (3)

- Provide an expenditure justification for all proposed expenditures within the major Object Codes.
 - Justifications should directly align to the allowable use of funds described in this application and include how the costs are necessary and reasonable to execute the grant requirements.
- The Total Budget Amount must match the Preliminary FY 2018 Allocation Amount.



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Application: Section 4 (4)

County Office of Education	Preliminary FY 2018 Allocation Amount
Alameda County Office of Education	\$95,000.00

*** - There is no data in this field

Object Code	Amount	Expenditure Justification	COE Action
1000-1999 Certificated Personnel Salaries	\$0.00	***	Edit
2000-2999 Classified Personnel Salaries	\$0.00	***	Edit
3000-3999 Employee Benefits	\$0.00	***	Edit
4000-4999 Books and Supplies	\$0.00	***	Edit
5000-5999 Services and Other Operating Expenditures	\$0.00	***	Edit
7310 Indirect Cost (2018-19 Indirect Cost Rate)	\$0.00	***	Edit
5100 (Sub-agreements over \$25,000)	\$0.00	***	Edit
Total Budget Amount	\$0.00 *	***	n/a

The Total Budget Amount must match the total Preliminary FY 2018 Allocation Amount of \$95,000.00

COE Action
Update Cancel
Edit
n/a

Reference the Appendix for alternative text version.



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Application Section 4 (5)

Save and Continue to Section 5

or

Save and Logoff

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Application: Section 5 (1)



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[GMART Home](#) [Application Overview](#) [Sec 1-Assurances etc.](#) [Sec 2-COE Information](#) [Sec 3-Narrative Resp.](#) [Sec 4-Project Budget](#)
[Sec 5-Signatures](#) [Application Status](#) [CDE Contact Info](#)

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2018–19 Every Student Succeeds Act
Comprehensive Support and Improvement
County Office of Education Application for Funding

Application Status: Not Submitted

Section 5: Signatures and Submission

Reference the Appendix for alternative text version.



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Application: Section 5 (2)

The County Office Superintendent or authorized designee will be prompted to check the following:

ASSURANCES/CERTIFICATIONS/TERMS/CONDITIONS:

- As the duly authorized representative of the applicant, I have read all assurances, certifications, terms, and conditions associated with the 2018–19 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding and I agree to comply with all requirements as a condition of funding.
- I certify that all applicable state and federal rules and regulations will be observed and that to the best of my knowledge, the information contained in this application is correct and complete.



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Application: Section 5 (3)

Signature and Submission

- The application must be signed electronically by the County Office Superintendent or authorized designee.
- The CDE is not able to modify the application information after submission.
- Incomplete or late applications may delay funding.



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Application: Section 5 (4)

Submit Application

or

Save and Logoff

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Application Status and Print Submitted Application (1)



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Grant Management And Reporting Tool (GMART)

[GMART Home](#)

[Application Overview](#)

[Sec 1-Assurances etc.](#)

[Sec 2-COE Information](#)

[Sec 3-Narrative Resp.](#)

[Sec 4-Project Budget](#)

[Sec 5-Signatures](#)

[Application Status](#)

[CDE Contact Info](#)

[Logoff](#)

2018–19 Every Student Succeeds Act Comprehensive Support and Improvement
County Office of Education Application for Funding

Application Status

Current Application Status: Submitted

The county office of education should adhere to its record retention policies and print this application for record keeping.

[Print Submitted Application](#)

Reference the Appendix for alternative text version.



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Application Status and Print Submitted Application (2)

- After submission, the COE will be able to view the application status.
 - Submitted/Not Submitted
- The COE should adhere to its record retention policies and print the application for record keeping.



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Application Status and Print Submitted Application (3)

2018–19 Every Student Succeeds Act Comprehensive Support and Improvement
 County Office of Education Application for Funding

Application Status

Current Application Status: Revision Needed

The county office of education should adhere to its record retention policies and print this application for record keeping.

[Print Submitted Application](#)

Application Submission and Review History:

*** - There is no data in this field

Application Version	Application Status	Date and Time	Name	Notes
1	Submitted	2/5/2019 6:56:51 PM	L Sab	***
1	Revision Needed	2/5/2019 6:59:35 PM	CDE	Please provide a complete response for Prompt

Reference the Appendix for alternative text version.



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Contact Information

Questions about the Application for Funding:

School Improvement and Support Office

ESSACOE@cde.ca.gov

916-319-0833

CSI Web Page: <https://www.cde.ca.gov/sp/sw/t1/csi.asp>

Questions about the SPSA and LCAP:

Local Agency Systems Support Office

LCFF@cde.ca.gov

916-319-0809

LCAP Web Page: <https://www.cde.ca.gov/re/lc/>

Appendix

Alternative Text Version

Slide 11

Comprehensive Support and Improvement

An LEA with a school or schools identified for CSI under the ESSA must respond to the following prompts.

- **Schools Identified**
 - Identify the schools within the LEA that have been identified for CSI.
- **Support for Identified Schools**
 - Describe how the LEA supported the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.
- **Monitoring and Evaluating Effectiveness**
 - Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

Slide 32

This is a screen print of the Grant Management and Reporting Tool (GMART) Logon web page.

It contains the following information:

- Text box to enter the Username
- Text box to enter the Password
- Logon button
- Link to the GMART Instructions

Slide 33

This is a screen print of the GMART Select Grant web page.

It contains the following information:

- Link to the GMART Help

- Heading: Grant Management and Reporting Tool (GMART) Select Grant
- Link to Logoff
- Instructions: Please select the link below to begin or continue with your application
- Link to the 2018–19 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding

Slide 34

This is a screen print of the Application Overview section of the grant application on the GMART web page.

It contains the following information:

- Link to the GMART Help
- Navigation tabs at the top of the page for each section of the grant application: GMART Home; Application Overview; Section 1 Assurances, etc.; Section 2 COE Information; Section 3 Narrative Response; Section 4 Project Budget; Section 5 Signatures; Application Status; and CDE Contact Information
- Link to Logoff
- The title: 2018–19 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Due Date: March 1, 2019
- Application Status: Not Submitted
- Section Heading: Application Overview
- Note: Each section of this application must be completed before advancing to the subsequent sections.

Slide 35

This is a screen print of the Application Overview section of the grant application on the GMART web page.

It contains the following information:

- Button indicating to “Select to Display More Information”

Slide 36

This is a screen print of the Application Overview section of the grant application on the GMART web page.

It contains the following information:

- Text: I certify that I have read the above information and would like to continue to Section 1 of the application.
- Two buttons:
 - One button indicating “Save and Continue to Section 1”
 - One button indicating “Save and Logoff”

Slide 37

This is a screen print of Section 1 of the grant application on the GMART web page.

It contains the following information:

- Link to the GMART Help
- Navigation tabs at the top of the page for each section of the grant application: GMART Home; Application Overview; Section 1 Assurances, etc.; Section 2 COE Information; Section 3 Narrative Response; Section 4 Project Budget; Section 5 Signatures; Application Status; and CDE Contact Information
- Link to Logoff
- The title: 2018–19 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Application Status: Not Submitted
- Section Heading: Section 1 General Assurances, Certifications, Terms, and Conditions

Slide 41

This is a screen print of Section 1 of the grant application on the GMART web page.

It contains the following information:

- Two buttons:
 - One button indicating “Save and Continue to Section 2”
 - One button indicating “Save and Logoff”

Slide 42

This is a screen print of Section 2 of the grant application on the GMART web page.

It contains the following information:

- Link to the GMART Help
- Navigation tabs at the top of the page for each section of the grant application: GMART Home; Application Overview; Section 1 Assurances, etc.; Section 2 COE Information; Section 3 Narrative Response; Section 4 Project Budget; Section 5 Signatures; Application Status; and CDE Contact Information
- Link to Logoff
- The title: 2018–19 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Application Status: Not Submitted
- Section Heading: Section 2 County Office of Education Applicant Information
- Sample LEA information:
 - LEA name and county: Alameda County Office of Education (County: Alameda)
 - Address: 313 West Winton Ave., Hayward, 94544-1136
 - Preliminary FY 2018 Allocation Amount: \$95,000.00
 - County/District Code: 1 10017
 - NCES number: 0691051
 - DUNS number: 056874225

Slide 44

This is a screen print of the check boxes in Section 2 of the grant application on the GMART web page.

It contains the following information:

- Check boxes to select either:
 - The COE Applicant Information is accurate, or

- The COE Applicant Information is **inaccurate**. (**Do not** submit this application. Please use the "**Save and Logoff**" button and contact the School Improvement and Support Office by phone at 916-319-0833 or by email at ESSACOE@cde.ca.gov for assistance.)
- Please provide the required First and Last names and contact information for the Primary and Secondary Grant Coordinators and the Fiscal Coordinator. If the LEA only has a Primary Grant Coordinator, please duplicate that information for the Secondary Grant Coordinator.

Slide 47

This is a screen print of the check boxes in Section 2 of the grant application on the GMART web page.

It contains the following information:

- Button to select to edit contact information
- Button to select to cancel
- Sub-heading titled "Primary Grant Coordinator" with the following fields to complete:
 - First and Last Name, Title, Phone, Extension, E-mail, and Fax

Slide 48

This is a screen print of Section 2 of the grant application on the GMART web page.

It contains the following information:

- Two buttons:
 - One button indicating "Save and Continue to Section 3"
 - One button indicating "Save and Logoff"

Slide 49

This is a screen print of Section 3 of the grant application on the GMART web page.

It contains the following information:

- Link to the GMART Help
- Navigation tabs at the top of the page for each section of the grant application: GMART Home; Application Overview; Section 1 Assurances, etc.; Section 2 COE Information; Section 3 Narrative Response; Section 4 Project Budget; Section 5 Signatures; Application Status; and CDE Contact Information

- Link to Logoff
- The title: 2018–19 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Application Status: Not Submitted
- Section Heading: Section 3 Narrative Response

Slide 51

This is a screen print of Section 3 of the grant application on the GMART web page.

It contains the following information:

- The response may be lost if you logoff without saving. Please use button below to save your response.
- Four buttons:
 - One button indicating “Save Response”
 - One button indicating “Clear Response”
 - One button indicating “Save and Continue to Section 4”
 - One button indicating “Save and Logoff”

Slide 52

This is a screen print of Section 4 of the grant application on the GMART web page.

It contains the following information:

- Link to the GMART Help
- Navigation tabs at the top of the page for each section of the grant application: GMART Home; Application Overview, Section 1 Assurances, etc.; Section 2 COE Information; Section 3 Narrative Response; Section 4 Project Budget; Section 5 Signatures; Application Status; CDE Contact Information
- Link to Logoff
- The title: 2018–19 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Application Status: Not Submitted
- Section Heading: Section 4 Project Budget

- Subsection Title: Instructions for Completing the 2018–19 Proposed Project Budget

Slide 55

This is a screen print of the budget form in Section 4 of the grant application on the GMART web page.

It contains the following information:

- A table is shown with the following header rows:
 - County Office of Education (name)
 - Preliminary FY 2018 Allocation Amount
- The table data row shows the following:
 - Alameda County Office of Education, \$95,000.00
- A table is shown with the following header rows:
 - Object Code
 - Amount
 - Expenditure Justification
 - COE Action
- The table data row shows the following:
 - 1000–1999 Certificated Personnel Salaries, \$0.00, [blank], Edit
 - 2000–2999 Classified Personnel Salaries, \$0.00, [blank], Edit
 - 3000–3999 Employee Benefits, \$0.00, [blank], Edit
 - 4000–4999 Books and Supplies, \$0.00, [blank], Edit
 - 5000–5999 Services and Other Operating Expenditures, \$0.00, [blank], Edit
 - 7310 Indirect Cost (2018–19 Indirect Cost Rate), \$0.00, [blank], Edit
 - 5100 (Sub-agreements over \$25,000), \$0.00, [blank], Edit
 - Total Budget Amount, \$0.00 *, ***, n/a

The asterisk (*) corresponds to an error message that states “The Total Budget Amount must match the total Preliminary FY 2018 Allocation Amount of \$95,000.00.”

- The triple asterisk (***) corresponds to a message that states, “*** - There is no data in this field.”

- A table column is shown with the following header: COE Action. This table column shows what happens when the Edit link is selected under the COE Action column from the previous table.

- The table column data shows the following:
 - Update Cancel, Edit, Edit, Edit, Edit, Edit, Edit, n/a

Slide 56

This is a screen print of Section 4 of the grant application on the GMART web page.

It contains the following information:

- Two buttons:
 - One button indicating “Save and Continue to Section 5”
 - One button indicating “Save and Logoff”

Slide 57

This is a screen print of Section 5 of the grant application on the GMART web page.

It contains the following information:

- Link to the GMART Help
- Navigation tabs at the top of the page for each section of the grant application: GMART Home; Application Overview; Section 1 Assurances, etc.; Section 2 COE Information; Section 3 Narrative Response; Section 4 Project Budget; Section 5 Signatures; Application Status; and CDE Contact Information
- Link to Logoff
- The title: 2018–19 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Application Status: Not Submitted
- Section Heading: Section 5 Signatures and Submission

Slide 60

This is a screen print of Section 5 of the grant application on the GMART web page.

It contains the following information:

- Two buttons:
 - One button indicating “Submit Application”
 - One button indicating “Save and Logoff”

Slide 61

This is a screen print of the Application Status section of the grant application on the GMART web page.

It contains the following information:

- Link to the GMART Help
- Navigation tabs at the top of the page for each section of the grant application: GMART Home; Application Overview; Section 1 Assurances, etc.; Section 2 COE Information; Section 3 Narrative Response; Section 4 Project Budget; Section 5 Signatures; Application Status; and CDE Contact Information
- Link to Logoff
- The title: 2018–19 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Section Heading: Application Status
- Current Application Status: Submitted
- The county office of education should adhere to its record retention policies and print this application for record keeping.
- Button to select to print submitted application

Slide 63

This is a screen print of the Application Status section of the grant application on the GMART web page.

It contains the following information:

- The title: 2018–19 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Section Heading: Application Status
- Current Application Status: Revision Needed
- The county office of education should adhere to its record retention policies and print this application for record keeping.
- A table titled “Application Submission and Review History:” is shown with the following header rows:

- Application Version, Application Status, Date and Time, Name, Notes
- The table data row shows the following:
 - 1, Submitted, 2/5/2019 6:56:51 PM, L Sab, ***
 - The triple asterisk (***) corresponds to a message that states, “*** - There is no data in this field.”
 - 1, Revision Needed, 2/5/2019 6:59:35 PM, CDE, Please provide a complete response for Prompt