



2019–20 Every Student Succeeds Act Comprehensive Support and Improvement

County Office of Education Application for Funding Walk-through

Presented by
School Improvement and Support Office
California Department of Education



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Acronyms and Initialisms

- **CDE**—California Department of Education
- **COE**—County Office of Education
- **CSI**—Comprehensive Support and Improvement
- **ESEA**—Elementary and Secondary Education Act of 1965
- **ESSA**—Every Student Succeeds Act of 2015
- **FY**—Fiscal Year
- **GMART**—Grant Management and Reporting Tool
- **LCAP**—Local Control and Accountability Plan
- **LEA**—Local Educational Agency
- **SISO**—School Improvement and Support Office
- **SPSA**—School Plan for Student Achievement (also known as the “School Plan”)
- **TA**—Technical Assistance



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Housekeeping

- Please use the chat feature to ask questions.
- A PDF of today's presentation is located on the CDE's CSI web page on the Funding tab under the Application for Funding sub-heading at:
<https://www.cde.ca.gov/sp/sw/t1/csi.asp>.



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Agenda

- **Purpose**

- School Eligibility for CSI
- CSI Planning Requirements
- CSI Prompts in the LCAP Plan Summary
- Statutory Authority
- Grant Period
- Funding and Funding Formula
- COE Eligibility Requirements
- Allowable and Disallowable Activities and Costs
- Grant Reporting Requirements
- Apportionments
- Application and Funding Results Timeline

- **Application Process**

- The GMART
- Application Sections



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The California Way

An opportunity to grow from:

- Fixed to growth mindset
- Compliance to capacity building
- Silos to systems thinking





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Purpose (1)

- ESSA, Section 1003 provides resources and assistance to LEAs to locally develop and implement a plan to improve student outcomes in schools that meet the criteria for CSI.
- School planning and LEA support and assistance for each school receiving comprehensive support is incorporated into the LCAP and school planning processes.



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Purpose (2)

Consistent with the system of support's focus on increasing the capacity of LEAs to meet the needs of all students, the Budget Act of 2019 appropriated **\$10 million** in ESSA, Section 1003 funds to COEs for the purpose of supporting the statewide system of technical assistance and support for LEAs in their county that serve schools meeting the criteria for CSI.



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School Eligibility for CSI

Which schools are eligible for CSI?

- Two groups of schools are eligible for CSI:
 - All high schools with graduation rates below 68 percent
 - Not less than the lowest-performing five percent of Title I schools

How often is school eligibility for CSI determined?

- Generally, the school eligibility process for CSI occurs once every three years.
- The CDE first determined school eligibility for CSI in the 2018–19 school year using the 2018 Dashboard.
- In order to include the English Learner Progress Indicator and align CSI planning requirements with the three-year LCAP, California will use the 2019 Dashboard to again identify schools for CSI.
- The 2019–20 ESSA CSI COE Application for Funding is for COEs with LEAs that have school(s) eligible for CSI based on the 2019 Dashboard.



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CSI Planning Requirements

- In California, federal CSI planning requirements are met through the use of the new SPSA Template (as codified in California *Education Code* Section 64001 at <https://bit.ly/2G9Fn1a>) and the CSI prompts in the Plan Summary of the Approved LCAP Template 2019.
- Templates and instructions for the LCAP and SPSA are located at <https://www.cde.ca.gov/re/lc/>.
- CSI requirements and information are located at <https://www.cde.ca.gov/sp/sw/t1/csi.asp>.



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CSI Prompts in the LCAP Plan Summary

Comprehensive Support and Improvement

An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts.

Schools Identified

Identify the schools within the LEA that have been identified for CSI.

[Add text here]

Support for Identified Schools

Describe how the LEA supported the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

[Add text here]

Monitoring and Evaluating Effectiveness

Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

[Add text here]

Reference the Appendix for alternative text version. 10



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Statutory Authority

- ESSA
<https://bit.ly/2GG2iSp>
 - Section 1003—School Improvement Funding (pages 9–11)
 - Section 1111(d)(1)—Comprehensive Support and Improvement (pages 33–35)
- California Budget Act of 2019: Senate Bill 862, Chapter 23, Section 2, Item 6100-134-0890, Schedule (1)
<https://bit.ly/2B6QzrW>



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Grant Information—Grant Period

- The 2019–20 ESSA CSI COE Application for Funding covers a grant period beginning **March 25, 2020**, and ending **September 30, 2021**.



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Grant Information—Funding (1)

- ESSA, Section 1003 funds will be allocated on the basis of a formula.
- The funding formula takes into consideration the work that the COE is required to perform for the **LEAs in its county** with schools that meet the criteria for CSI.
 - Review and approval process of LEA LCAP CSI prompts and CSI technical assistance and support.



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Grant Information—Funding (2)

Removed from the base calculation are school counts related to the following scenarios:

1. COE serves as the LEA (COE does not review and approve its own LCAP)
2. COE does not review or approve the LEA LCAP CSI prompts (i.e., single district county)



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Eligibility Requirements—COEs

- Applicants must be a COE with at least one LEA in its county that serves school(s) eligible for CSI.
- 2019–20 ESSA Assistance Status Data Files, CSI criteria, and other program information can be found on the Eligibility and Funding tabs on the CSI web page located at <https://www.cde.ca.gov/sp/sw/t1/csi.asp>.



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Allowable Activities and Costs (1)

Funds authorized under this grant **must** be spent on the following activities:

1. Support LEAs to meaningfully address specific provisions and CSI prompts in the LEA LCAP Plan Summary.
2. Review and approve the LEA LCAP CSI prompts in the Plan Summary.



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Allowable Activities and Costs (2)

ESSA, Section 1003 Resources and Assistance (Budget Act of 2019)	ESSA, Section 1003 Resources and Assistance (Budget Act of 2019)
<p align="center">LEA Activities</p>	<p align="center">COE Technical Assistance and Support</p>
<ul style="list-style-type: none"> • Complete the LCAP CSI Prompts in the Plan Summary. 	<ul style="list-style-type: none"> • Support, review, and approve the LEA LCAP CSI Prompts in the Plan Summary.
<ul style="list-style-type: none"> • CSI Plan Development and Implementation (SPSA and LCAP CSI Prompts in the Plan Summary): <ul style="list-style-type: none"> – Building capacity – Partnering with stakeholders – Conducting needs assessments and root cause analysis – Selecting and implementing evidence-based interventions/strategies/activities – Using data and outcomes to monitor and evaluate improvement efforts – Reviewing/identifying and addressing, through implementation of the CSI plan, resource inequities, which may include a review of LEA- and school-level budgeting 	<ul style="list-style-type: none"> • Build LEA capacity to support their schools through meaningful engagement in the school improvement planning and implementation processes. • Technical assistance and support to LEAs should be related to CSI plan development and implementation activities.

Allowable Activities and Costs (3)



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Under the ESSA, CSI plans are required to be evidence-based. Section 8101(21)(A) of the ESEA defines an evidence-based intervention as being supported by *strong evidence*, *moderate evidence*, *promising evidence*, or evidence that *demonstrates a rationale*. ESSA, Section 1003 funds require the use of “evidence-based” interventions that meet higher levels of evidence. The table below lists ESSA’s top three levels of evidence.

Evidence Level	Description
Level 1: Strong Evidence	Based on at least one well-designed and well-implemented experimental study
Level 2: Moderate evidence	Based on at least one well-designed and well-implemented quasi-experimental study
Level 3: Promising Evidence	Based on at least one well-designed and well-implemented correlational study with statistical controls for selection bias

The United States Department of Education’s non-regulatory guidance on evidence-based interventions is located at <https://www2.ed.gov/policy/elsec/leg/essa/guidanceusesinvestment.pdf>.



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Disallowable Activities and Costs

- The use of federal funds must be consistent with the Office of Management and Budget Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards: <https://www.grants.gov/web/grants/learn-grants/grant-policies/omb-uniform-guidance-2014.html>.
- For federal guidance on Supplement not Supplant for school improvement, see question 29a, pages 21–22, located at <https://www2.ed.gov/policy/elsec/leg/essa/snsfinalguidance06192019.pdf>.



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Grant Reporting Requirements (1)

Report Name	Reporting Data	Performance Period	Reporting Due Date
Report 1	<ul style="list-style-type: none"> Budget Revisions (BR) Expenditures (E) 	March 25, 2020, to June 30, 2020	July 15, 2020 (BR) July 31, 2020 (E)
Report 2	<ul style="list-style-type: none"> Budget Revisions (BR) Expenditures (E) 	July 1, 2020, to October 31, 2020	November 15, 2020 (BR) November 30, 2020 (E)
Report 3	<ul style="list-style-type: none"> Budget Revisions (BR) Expenditures (E) 	November 1, 2020, to February 28, 2021	March 15, 2021 (BR) March 31, 2021 (E)
Report 4	<ul style="list-style-type: none"> Budget Revisions (BR) Expenditures (E) 	March 1, 2021, to June 30, 2021	July 15, 2021 (BR) July 31, 2021 (E)
Final Report and Grant Evaluation	<ul style="list-style-type: none"> Budget Revisions (BR) Expenditures (E) Grant Performance Report 	July 1, 2021, to September 30, 2021	October 15, 2021 (BR) October 31, 2021 (E)



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Grant Reporting Requirements (2)

- The COE reports actual expenditures to the CDE for each performance period within the grant period.
- The Final Report will include a Grant Performance Report.
- The acceptance and approval of reported expenditures does not preclude the CDE in any way from conducting program monitoring or audits.
- If the CDE does not receive the required reports, funding may be delayed or the CDE may bill the COE to recover funds already apportioned.



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Apportionments

First Apportionment (Approved Application)	Subsequent Apportionments
25 percent of the total COE allocation	Claimed expenditures for each performance period less prior cumulative payments.

Note: Reported expenditures are used for the purpose of calculating the COE's apportionment. The use of federal funds must be consistent with the Office of Management and Budget's (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; ESSA requirements, and requirements in the 2019–20 ESSA CSI COE Application for Funding.

The acceptance and approval of reported expenditures does not preclude the CDE in any way from conducting program monitoring or audits.

The CDE will process apportionments approximately one month after the final date of each reporting period.



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Application and Funding Results Timeline

Activity	Due Date
Funding Profile Posted to the CDE Web Page	January 2020
2019–20 ESSA CSI COE Application for Funding Release Date	February 4, 2020
2019–20 ESSA CSI COE Application for Funding Webinar	February 6, 2020, at 10 a.m.
2019–20 ESSA CSI COE Application for Funding Due to CDE	February 28, 2020, by 4 p.m.
2019–20 ESSA CSI COE Application for Funding Review by CDE Staff	March/April 2020
Funding Results and Schedule of Apportionments Posted to the CDE Web Page	April/May 2020



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Application Process

The 2019–20 ESSA CSI COE Application for Funding includes five sections:

Section 1: General Assurances, Certifications, Terms, and Conditions

Section 2: COE Applicant Information

Section 3: Narrative Responses

Section 4: Proposed Project Budget

Section 5: Signatures and Submission



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The GMART (1)

- The 2019–20 ESSA CSI COE Application for Funding and all COE grant reporting will be managed in the GMART.
- The GMART is a web-based system that allows COEs to submit, view, print, and modify the application for funding.
 - <https://www3.cde.ca.gov/gmart/gmartlogon.aspx>
- A reference-only PDF of the draft application is posted to the Funding tab of the CSI web page.



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The GMART (2)

Username and passwords:

- Were emailed to county superintendents
- Are case-sensitive

For more information, visit the GMART instructions web page located at

<https://www.cde.ca.gov/sp/sw/t1/gmartinstructions.asp>.



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Logging on to the GMART (1)

- On the GMART landing page, the COE will enter their unique username and password.
- The COE will be prompted to select a link labeled “2019–20 Comprehensive Support and Improvement County Office of Education Application for Funding.”
- The COE will be navigated to the Application Overview.
- The Application Overview page will show tabs for all sections of the application.



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Logging on to the GMART (2)



The screenshot shows the login page for the Grant Management And Reporting Tool (GMART). At the top, there is a banner with the California Department of Education logo and the text "California Department of EDUCATION". To the right of the banner, there is a "Change Text Size:" link with three "A" icons. Below the banner, there is a breadcrumb trail: "School Improvement Grant » SIG Cohort 4 » GMART Instructions » Grant Management And Reporting Tool". The main heading is "Grant Management And Reporting Tool (GMART)". Below this, there is a "Logon" section with two input fields: "Username:" and "Password:". A "Logon" button is positioned below the input fields. At the bottom of the login section, there is a link for "GMART Instructions".

Change Text Size: A A A

School Improvement Grant » SIG Cohort 4 » GMART Instructions » Grant Management And Reporting Tool

Grant Management And Reporting Tool (GMART)

Logon

Username:

Password:

Logon

[GMART Instructions](#)

Reference the Appendix for alternative text version. 28



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Selecting the Grant Application



The screenshot shows the top navigation bar of the GMART website. On the left is the California Department of Education logo. To its right is the text "California Department of EDUCATION". Further right is a row of six small images: a globe, a person at a computer, a person at a desk, a person at a computer, and a yellow school bus. In the top right corner, there is a "Change Text Size" link with three "A" icons of increasing size. Below the navigation bar, the main heading reads "Grant Management And Reporting Tool (GMART)". Underneath that is a "Select Grant" button. A "Logoff" link is positioned below the button. A paragraph of text follows: "Please select the link below to begin or continue with your application:". At the bottom of the page, there is a single blue hyperlink: "[2018-19 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding](#)".

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Grant Management And Reporting Tool (GMART)

Select Grant

[Logoff](#)

Please select the link below to begin or continue with your application:

[2018-19 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding](#)

[GMART Help](#)

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Application Overview (1)

Change Text Size: A A A



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[GMART Help](#)

Grant Management And Reporting Tool (GMART)

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[Sec 1-Assurances etc.](#)

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[CDE Contact Info](#)

[Logoff](#)

2018–19 Every Student Succeeds Act
Comprehensive Support and Improvement
County Office of Education Application for Funding
Due: March 1, 2019

Application Status: Not Submitted

[Application Overview](#)

Note: Each section of this application must be completed before advancing to the subsequent sections.

Reference the Appendix for alternative text version.



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Application Overview (2)

Select to Display More Information

Reference the Appendix for alternative text version.



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Application Overview (3)

I certify that I have read the above information and would like to continue to Section 1 of the application.

Save and Continue to Section 1

or

Save and Logoff

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Application: Section 1 (1)

Change Text Size: [A](#) [A](#) [A](#)

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[GMART Help](#)

Grant Management And Reporting Tool (GMART)

- GMART Home
- Application Overview
- Sec 1-Assurances etc.**
- Sec 2-COE Information
- Sec 3-Narrative Resp.
- Sec 4-Project Budget
- Sec 5-Signatures
- Application Status
- CDE Contact Info

[Logoff](#)

2018–19 Every Student Succeeds Act
Comprehensive Support and Improvement
County Office of Education Application for Funding

Application Status: Not Submitted

Section 1: General Assurances, Certifications, Terms, and Conditions

Reference the Appendix for alternative text version.



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Application: Section 1 (2)

General Assurances, Certifications, Terms, and Conditions

- Assurances, certifications, terms, and conditions are requirements of applicants and sub-grantees as a condition of receiving funds.
- General Assurances and Certifications are available on the CDE Funding Forms web page located at <https://www.cde.ca.gov/fg/fo/fm/ff.asp>.



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Application: Section 1 (3)

- All funds must be encumbered, expended, and legally obligated within the dates designated and must not exceed the maximum amount indicated in the Apportionment Letter. **No extensions or carryover of this grant will be allowed.**
- The COE must ensure that ESSA, Section 1003 funds are spent as indicated in this application and agree that funds will be used only to provide technical assistance and support to LEAs with the purpose of improving and sustaining student outcomes in schools meeting the criteria for CSI.



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Application: Section 1 (4)

Save and Continue to Section 2

or

Save and Logoff

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Application: Section 2 (1)



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[Logoff](#)

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Comprehensive Support and Improvement
County Office of Education Application for Funding

Application Status: Not Submitted

Section 2: County Office of Education Applicant Information

Alameda County Office of Education (County: Alameda)
313 West Winton Ave., Hayward, 94544-1136
Preliminary FY 2018 Allocation Amount: \$95,000.00
County/District Code: 1 10017
NCES: 0691051 DUNS: 056874225

Reference the Appendix for alternative text version. 37



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Application: Section 2 (2)

COE Applicant Information

The COE will be asked to verify the pre-populated applicant information including:

- County name
- COE Preliminary Fiscal Year 2019 Allocation Amount
- County/District Code (see the California School Directory web page at <https://www.cde.ca.gov/schooldirectory/>)
- National Center for Education Statistics (NCES)
- Data Universal Number System (DUNS)
See the Online Public Update for Schools web page located at <https://www3.cde.ca.gov/opuscads/default.aspx>.



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Application: Section 2 (3)

- The COE Applicant Information is **accurate**.
- The COE Applicant Information is **inaccurate**. (*Do not submit this application. Please use the "Save and Logoff" button and contact the School Improvement and Support Office by phone at 916-319-0833 or by email at ESSACOE@cde.ca.gov for assistance.*)

Please provide the required First and Last names and contact information for the Primary and Secondary Grant Coordinators and the Fiscal Coordinator. If the LEA only has a Primary Grant Coordinator, please duplicate that information for the Secondary Grant Coordinator.

Reference the Appendix for alternative text version.



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Application: Section 2 (4)

- If the information is inaccurate, **do not** submit the application.
- Use the “**Save and Logoff**” button and contact the School Improvement and Support Office for assistance.
 - Phone: 916-319-0833
 - Email: ESSACOE@cde.ca.gov



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Application: Section 2 (5)

Edit Contact Information

The COE provides name and contact information for:

- Primary Grant Coordinator
- Secondary Grant Coordinator
- Fiscal Coordinator



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Application: Section 2 (6)

Edit Contact Information

Cancel

Primary Grant Coordinator

**First and Last
Name:**

Title:

Phone:

Ext:

E-mail:

Fax:

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Application: Section 2 (7)

Save and Continue to Section 3

or

Save and Logoff

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Application: Section 3 (1)



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[Logoff](#)

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Comprehensive Support and Improvement
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Application Status: Not Submitted

Section 3: Narrative Response

Reference the Appendix for alternative text version.



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Application: Section 3 (2)

Narrative Responses

- **Prompt 1:** Describe the county office of education (COE) process for reviewing and approving the Comprehensive Support and Improvement (CSI) prompts in the local educational agency (LEA) Local Control and Accountability Plan (LCAP) Summary. Include details describing how the COE will utilize ESSA, Section 1003 funds to support LEAs to meaningfully address specific provisions of how the LEA will develop, implement, monitor, and evaluate CSI plans in schools identified for comprehensive support.
- **Prompt 2:** Describe how the COE will use CSI funds to build the capacity of LEAs to improve school and student outcomes.
- Max **2000** characters for each



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Application: Section 3 (3)

The response may be lost if you logoff without saving. Please use button below to save your response.

Save Response

Clear Response

Save and Continue to Section 4

or

Save and Logoff

Reference the Appendix for alternative text version.

Application: Section 4 (1)



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[Logoff](#)

2018–19 Every Student Succeeds Act
Comprehensive Support and Improvement
County Office of Education Application for Funding

Application Status: Submitted

Section 4: Project Budget

Instructions for Completing the 2018–19 Proposed Project Budget

Reference the Appendix for alternative text version.



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Application: Section 4 (2)

Project Budget

- A proposed project budget is required.
- FY 2019 grant funds must support the requirements of the grant.
- All expenditures must be allowable activities and costs as outlined in the 2019–20 ESSA CSI COE Application for Funding.
- The project budget must be approved by the CDE.



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Application: Section 4 (3)

- Provide an expenditure justification for all proposed expenditures within the major Object Codes.
 - Justifications should directly align to the allowable use of funds described in this application and include how the costs are necessary and reasonable to execute the grant requirements.
- The Total Budget Amount must match the Preliminary FY 2019 Allocation Amount.



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Application: Section 4 (4)

County Office of Education	Preliminary FY 2018 Allocation Amount
Alameda County Office of Education	\$95,000.00

*** - There is no data in this field

Object Code	Amount	Expenditure Justification	COE Action
1000-1999 Certificated Personnel Salaries	\$0.00	***	Edit
2000-2999 Classified Personnel Salaries	\$0.00	***	Edit
3000-3999 Employee Benefits	\$0.00	***	Edit
4000-4999 Books and Supplies	\$0.00	***	Edit
5000-5999 Services and Other Operating Expenditures	\$0.00	***	Edit
7310 Indirect Cost (2018-19 Indirect Cost Rate)	\$0.00	***	Edit
5100 (Sub-agreements over \$25,000)	\$0.00	***	Edit
Total Budget Amount	\$0.00 *	***	n/a

The Total Budget Amount must match the total Preliminary FY 2018 Allocation Amount of \$95,000.00

COE Action
Update Cancel
Edit
n/a

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Application Section 4 (5)

Save and Continue to Section 5

or

Save and Logoff

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Application: Section 5 (1)



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Section 5: Signatures and Submission

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Application: Section 5 (2)

The County Office Superintendent or authorized designee will be prompted to check the following:

ASSURANCES/CERTIFICATIONS/TERMS/CONDITIONS:

- As the duly authorized representative of the applicant, I have read all assurances, certifications, terms, and conditions associated with the 2019–20 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding and I agree to comply with all requirements as a condition of funding.
- I certify that all applicable state and federal rules and regulations will be observed and that to the best of my knowledge, the information contained in this application is correct and complete.



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Application: Section 5 (3)

Submit Application

or

Save and Logoff

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Application Status (1)



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Application Status

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[Logoff](#)

2018–19 Every Student Succeeds Act Comprehensive Support and Improvement
County Office of Education Application for Funding

Application Status

Current Application Status: Submitted

The county office of education should adhere to its record retention policies and print this application for record keeping.

[Print Submitted Application](#)

Reference the Appendix for alternative text version.



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Application Status (2)

- After submission, the COE will be able to view the application status.
 - Submitted/Not Submitted
- The COE should adhere to its record retention policies and print the application for record keeping.



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Application Status (3)

2018–19 Every Student Succeeds Act Comprehensive Support and Improvement
County Office of Education Application for Funding

Application Status

Current Application Status: Revision Needed

The county office of education should adhere to its record retention policies and print this application for record keeping.

[Print Submitted Application](#)

Application Submission and Review History:

*** - There is no data in this field

Application Version	Application Status	Date and Time	Name	Notes
1	Submitted	2/5/2019 6:56:51 PM	L Sab	***
1	Revision Needed	2/5/2019 6:59:35 PM	CDE	Please provide a complete response for Prompt

Reference the Appendix for alternative text version.



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Contact Information

Questions about the Application for Funding:

School Improvement and Support Office

ESSACOE@cde.ca.gov

916-319-0833

CSI Web Page: <https://www.cde.ca.gov/sp/sw/t1/csi.asp>

Questions about the SPSA and LCAP:

Local Agency Systems Support Office

LCFF@cde.ca.gov

916-319-0809

LCAP Web Page: <https://www.cde.ca.gov/re/lc/>



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Appendix (1)

Slide 10

This is a screen print of the CSI Prompts in the LCAP Plan Summary. It contains the following information:

Comprehensive Support and Improvement

An LEA with a school or schools identified for Comprehensive Support and Improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts.

- **Schools Identified**
 - Identify the schools within the LEA that have been identified for CSI.



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Appendix (2)

- **Support for Identified Schools**
 - Describe how the LEA supported the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.
- **Monitoring and Evaluating Effectiveness**
 - Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.



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Appendix (3)

Slide 28

This is a screen print of the Grant Management and Reporting Tool (GMART) Logon web page. It contains the following information:

- Text box to enter the Username
- Text box to enter the Password
- Logon button
- Link to the GMART Instructions



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Appendix (4)

Slide 29

This is a screen print of the GMART Select Grant web page. It contains the following information:

- Link to the GMART Help
- Heading: Grant Management and Reporting Tool (GMART) Select Grant
- Link to Logoff
- Instructions: Please select the link below to begin or continue with your application
- Link to the 2019–20 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding



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Appendix (5)

Slide 30

This is a screen print of the Application Overview section of the grant application on the GMART web page. It contains the following information:

- Link to the GMART Help
- Navigation tabs at the top of the page for each section of the grant application: GMART Home; Application Overview; Section 1–Assurances, etc.; Section 2–COE Information; Section 3–Narrative Responses; Section 4–Project Budget; Section 5–Signatures; Application Status; and CDE Contact Information
- Link to Logoff



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Appendix (6)

- The title: 2019–20 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Due Date: February 28, 2020
- Application Status: Not Submitted
- Section Heading: Application Overview
- Note: Each section of this application must be completed before advancing to the subsequent sections.



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Appendix (7)

Slide 31

This is a screen print of the Application Overview section of the grant application on the GMART web page. It contains the following information:

- Button indicating to “Select to Display More Information”



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Appendix (8)

Slide 32

This is a screen print of the Application Overview section of the grant application on the GMART web page. It contains the following information:

- Text: I certify that I have read the above information and would like to continue to Section 1 of the application.
- Two buttons:
 - One button indicating “Save and Continue to Section 1”
 - One button indicating “Save and Logoff”



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Appendix (9)

Slide 33

This is a screen print of Section 1 of the grant application on the GMART web page. It contains the following information:

- Link to the GMART Help
- Navigation tabs at the top of the page for each section of the grant application: GMART Home; Application Overview; Section 1-Assurances, etc.; Section 2-COE Information; Section 3-Narrative Responses; Section 4-Project Budget; Section 5-Signatures; Application Status; and CDE Contact Information
- Link to Logoff



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Appendix (10)

- The title: 2019–20 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Application Status: Not Submitted
- Section Heading: Section 1: General Assurances, Certifications, Terms, and Conditions



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Appendix (11)

Slide 36

This is a screen print of Section 1 of the grant application on the GMART web page. It contains the following information:

- Two buttons:
 - One button indicating “Save and Continue to Section 2”
 - One button indicating “Save and Logoff”



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Appendix (12)

Slide 37

This is a screen print of Section 2 of the grant application on the GMART web page. It contains the following information:

- Link to the GMART Help
- Navigation tabs at the top of the page for each section of the grant application: GMART Home; Application Overview; Section 1–Assurances, etc.; Section 2–COE Information; Section 3–Narrative Responses; Section 4–Project Budget; Section 5–Signatures; Application Status; and CDE Contact Information
- Link to Logoff
- The title: 2019–20 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding



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Appendix (13)

- Application Status: Not Submitted
- Section Heading: Section 2: County Office of Education Applicant Information
- Sample COE information:
 - COE name and county: Alameda County Office of Education (County: Alameda)
 - Address: 313 West Winton Ave., Hayward, 94544-1136
 - Preliminary FY 2018 Allocation Amount: \$95,000.00
 - County/District Code: 1 10017
 - NCES number: 0691051
 - DUNS number: 056874225



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Appendix (14)

Slide 39

This is a screen print of the check boxes in Section 2 of the grant application on the GMART web page. It contains the following information:

- Check boxes to select either:
- The COE Applicant Information is accurate, or
- The COE Applicant Information is **inaccurate**. (**Do not** submit this application. Please use the "**Save and Logoff**" button and contact the School Improvement and Support Office by phone at 916-319-0833 or by email at ESSACOE@cde.ca.gov for assistance.)
- Please provide the required First and Last names and contact information for the Primary and Secondary Grant Coordinators and the Fiscal Coordinator. If the COE only has a Primary Grant Coordinator, please duplicate that information for the Secondary Grant Coordinator.



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Appendix (15)

Slide 42

This is a screen print of the check boxes in Section 2 of the grant application on the GMART web page. It contains the following information:

- Button to select to edit contact information
- Button to select to cancel
- Sub-heading titled “Primary Grant Coordinator” with the following fields to complete:
 - First and Last Name, Title, Phone, Extension, Email, and Fax



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Appendix (16)

Slide 43

This is a screen print of Section 2 of the grant application on the GMART web page. It contains the following information:

- Two buttons:
 - One button indicating “Save and Continue to Section 3”
 - One button indicating “Save and Logoff”



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Appendix (17)

Slide 44

This is a screen print of Section 3 of the grant application on the GMART web page. It contains the following information:

- Link to the GMART Help
- Navigation tabs at the top of the page for each section of the grant application: GMART Home; Application Overview; Section 1–Assurances, etc.; Section 2–COE Information; Section 3–Narrative Responses; Section 4–Project Budget; Section 5–Signatures; Application Status; and CDE Contact Information
- Link to Logoff
- The title: 2019–20 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Application Status: Not Submitted
- Section Heading: Section 3: Narrative Response



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Appendix (18)

Slide 46

This is a screen print of Section 3 of the grant application on the GMART web page. It contains the following information:

- The response may be lost if you logoff without saving. Please use button below to save your response.
- Four buttons:
 - One button indicating “Save Response”
 - One button indicating “Clear Response”
 - One button indicating “Save and Continue to Section 4”
 - One button indicating “Save and Logoff”



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Appendix (19)

Slide 47

This is a screen print of Section 4 of the grant application on the GMART web page. It contains the following information:

- Link to the GMART Help
- Navigation tabs at the top of the page for each section of the grant application: GMART Home; Application Overview, Section 1–Assurances, etc.; Section 2–COE Information; Section 3–Narrative Responses; Section 4–Project Budget; Section 5–Signatures; Application Status; CDE Contact Information
- Link to Logoff



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Appendix (20)

- The title: 2019–20 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Application Status: Not Submitted
- Section Heading: Section 4: Project Budget
- Subsection Title: Instructions for Completing the 2019–20 Proposed Project Budget



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Appendix (21)

Slide 50

This is a screen print of the budget form in Section 4 of the grant application on the GMART web page. It contains the following information:

- A table is shown with the following header rows:
 - County Office of Education (name)
 - Preliminary FY 2019 Allocation Amount
- The table data row shows the following:
 - Alameda County Office of Education, \$95,000.00
- A table is shown with the following header rows:
 - Object Code
 - Amount
 - Expenditure Justification
 - COE Action



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Appendix (22)

The table data row shows the following:

- 1000–1999 Certificated Personnel Salaries, \$0.00, [blank], Edit
- 2000–2999 Classified Personnel Salaries, \$0.00, [blank], Edit
- 3000–3999 Employee Benefits, \$0.00, [blank], Edit
- 4000–4999 Books and Supplies, \$0.00, [blank], Edit
- 5000–5999 Services and Other Operating Expenditures, \$0.00, [blank], Edit
- 7310 Indirect Cost (2019–20 Indirect Cost Rate), \$0.00, [blank], Edit
- 5100 (Sub-agreements over \$25,000), \$0.00, [blank], Edit



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Appendix (23)

- Total Budget Amount, \$0.00 *, ***, n/a

The asterisk (*) corresponds to an error message that states “The Total Budget Amount must match the total Preliminary FY 2019 Allocation Amount of \$95,000.00.”

- The triple asterisk (***) corresponds to a message that states, “*** - There is no data in this field.”
- A table column is shown with the following header: COE Action. This table column shows what happens when the Edit link is selected under the COE Action column from the previous table.
- The table column data shows the following:
 - Update Cancel, Edit, Edit, Edit, Edit, Edit, Edit, n/a



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Appendix (24)

Slide 51

This is a screen print of Section 4 of the grant application on the GMART web page. It contains the following information:

- Two buttons:
 - One button indicating “Save and Continue to Section 5”
 - One button indicating “Save and Logoff”



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Appendix (25)

Slide 52

This is a screen print of Section 5 of the grant application on the GMART web page. It contains the following information:

- Link to the GMART Help
- Navigation tabs at the top of the page for each section of the grant application: GMART Home; Application Overview; Section 1–Assurances, etc.; Section 2–COE Information; Section 3–Narrative Responses; Section 4–Project Budget; Section 5–Signatures; Application Status; and CDE Contact Information
- Link to Logoff
- The title: 2019–20 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Application Status: Not Submitted
- Section Heading: Section 5: Signatures and Submission



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Appendix (26)

Slide 54

This is a screen print of Section 5 of the grant application on the GMART web page. It contains the following information:

- Two buttons:
 - One button indicating “Submit Application”
 - One button indicating “Save and Logoff”



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Appendix (27)

Slide 55

This is a screen print of the Application Status section of the grant application on the GMART web page. It contains the following information:

- Link to the GMART Help
- Navigation tabs at the top of the page for each section of the grant application: GMART Home; Application Overview; Section 1–Assurances, etc.; Section 2–COE Information; Section 3–Narrative Responses; Section 4–Project Budget; Section 5–Signatures; Application Status; and CDE Contact Information
- Link to Logoff



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Appendix (28)

- The title: 2019–20 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Section Heading: Application Status
- Current Application Status: Submitted
- The county office of education should adhere to its record retention policies and print this application for record keeping.
- Button to select to print submitted application



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Appendix (29)

Slide 57

This is a screen print of the Application Status section of the grant application on the GMART web page. It contains the following information:

- The title: 2019–20 Every Student Succeeds Act Comprehensive Support and Improvement County Office of Education Application for Funding
- Section Heading: Application Status
- Current Application Status: Revision Needed
- The county office of education should adhere to its record retention policies and print this application for record keeping.
- Button to select Print Submitted Application
- The triple asterisk *** – There is no data in this field.



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Appendix (30)

- A table titled “Application Submission and Review History:” is shown with the following column titles:
 - Application Version
 - Application Status
 - Date and Time
 - Name
 - Notes

The first of two example rows of data shows Application Version – 1; Application Status – Submitted; Date and Time – 2/5/2019 6:56:51 PM; Name – L Sab; Notes – ...

The second row shows Application Version – 1; Application Status – Revision Needed; Date and Time – 2/5/2019 6:59:35 PM; Name – CDE; Notes – Please provide a complete response for Prompt